

Minutes

Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 7:00 pm on October 21st, 2014 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett
Councillor B. King
Councillor B. Saunders
Councillor K. McDonald
Councillor P. Budgell

Dan Oldford, Town Clerk/Land Officer

Councillor R. Canning was absent with regrets.
Town Manager R. Drover was absent with regrets

Item 2: Moment of Silent Reflection

A minute of silence was provided for a private reflection/prayer.

Item 3: Adoption of the Agenda

Mayor Hobbs opened the floor for additions to the agenda. The following items were added: (1) Stadium Humidity, (2) Quarry Permit Peters Pond and (3) Quarry Permit Peter's Arm.

Motion 220/2014 – Councillor King/Councillor Saunders

To adopt the agenda for public meeting 1354 as amended.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Motion Carried

Item 4: Adoption of Minutes for Public Council Meeting No. 1351

Motion 221/2014 – Councillor McDonald/Deputy Mayor Tremblett

To adopt the minutes for public meeting 1351 as presented.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Motion Carried

Item 5: Business Arising from the Minutes of Public Council Meeting No. 1351

A1: Councillor King wished to acknowledge as per request at PM 1351 a Public meeting has been scheduled for October 30th, 2014 at the Bishop's Falls Lions Club to discuss ATV use within the community. It is hoped that the more public input we can get the better a resolution can be found.

Item 6: Adoption of Minutes for Public Council Meeting No. 1352

Motion 222/2014 – Councillor Budgell/Councillor Saunders

To adopt the minutes for public meeting 1352 as presented.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Motion Carried

Item 7: Business Arising from the Minutes of Public Council Meeting No. 1352

Q1. Councillor King inquired as to if the Town had any response from the Province regarding the overruns on the Waste Water Treatment Project.

A1 Mayor Hobbs has been in contact with our MHA and both the MHA and the Minister are aware of the situation and will be getting back to the Town within the next couple of weeks.

Item 8: Adoption of Minutes for Public Council Meeting No. 1353

Motion 223/2014 – Councillor Saunders/Deputy Mayor Tremblett

To adopt the minutes for public meeting 1353 as presented.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Motion Carried

Item 9: Business Arising from the Minutes of Public Council Meeting No. 1353

No Business Arising

Item 10: Standing Committee Reports and Recommendations

10.1 PUBLIC HEALTH & SAFETY STANDING COMMITTEE MEETING NO. 11 (SEPT. 16TH, 2014)

10.1.1 Chairperson's Report

Deputy Mayor Tremblett, Chairperson, presented the following report:

- A Special meeting of the committee took place on Tuesday Sept. 17, 2014 with Councillor McDonald, Counsellor Saunders and Mayor Hobbs in attendance.
- The purpose of the meeting was to consider offering Bantam AAA Hockey Team a priority status in time allotment at the Pat O'Reilly Memorial Stadium. Town staff had researched the options and conflicts and the benefits of a Regional Hockey Team being anchored at the Town's facility. With minor adjustments and co-operation of the other major tenants the committee agreed that this proposal should be accepted.

10.1.2 Recommendations

Resolution 224/2014 – Deputy Mayor Tremblett/Councillor Budgell

Whereas the Town has received a proposal for the operation of a Central Triple AAA Bantam Team at the Pat O'Reilly Memorial Stadium; and whereas such a team would increase the use of the stadium as well as further hockey development in the community, be it therefore resolved that The Town of Bishop's Falls shall place the Central Bantam AAA Hockey team on the schedule for ice time at the Pat O'Reilly Memorial Stadium, and be it further resolved that the Central Bantam AAA Hockey Team shall be given priority status in scheduling as requested.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

10.2 PUBLIC HEALTH & SAFETY STANDING COMMITTEE MEETING NO. 11 (SEPT. 16TH, 2014)

10.2.1 Chairperson's Report

Councillor Kirk McDonald, Chairperson presented the following report:

- A regular meeting of the committee took place on Monday, October 6th, 2014 with Councillor King, Councillor Canning and Mayor Hobbs in attendance.
- The committee met with representatives from the Bishop's Falls Fire Department Executive, namely Fire Chief Harnum, Captain Freeman Green to discuss a number of issues concerning the Department:

- a. The Fire Department have just taken in 4 new members: i. Tom Coffey, ii. Paul O'Keefe, iii. Matt Thompson, and iv. Gord Ward. This will bring the department up to a compliment of 36 members.
 - b. The department would like the Town to consider supplying a computer to be placed in the office of the Fire Hall with Internet Access. Currently they have a laptop left over from Centennial that is not functioning properly.
 - c. The department is also requesting a number of maintenance issues be addressed at the Fire Hall. A detailed list will be presented to the Town within the coming weeks for consideration in budget 2015.
 - d. The department is requesting council's consideration of a suitable wage reimbursement program for department members when they are carrying out duties on behalf of the Town, i.e. River watch, Inspections.
 - e. There will be an open house Wednesday October 8th, 2014 at 6:30pm.
 - f. The department is ¾ the way through an "Armed and Ready" campaign which has involved the department members visiting all residents of the community, researching smoke detectors and offering to check the smoke detectors as well as replace batteries or even smoke detectors if none present.
 - g. The department has also received notification from Grand Falls Fire Department that a \$2,000.00 annual fee will need to be placed on the use of the Smoke House. As that Bishop's Falls uses this facility frequently and the repair cost have escalated GFW has no choice but to try and recover some of the repair expenses.
 - h. Mayor Hobbs also suggested a review of the Town's Emergency Plan be considered by the Fire Department.
- The Committee reviewed the Terms of reference for the Public Health & Safety Standing Committee and have agreed to maintain status quo.
 - The Committee reviewed the Summer Recreation Program 2014 Report and have made a couple of recommendations after this review to further enhance the program for 2015.

10.2.2 Recommendations

Resolution 225/2014 – Councillor McDonald/Councillor Saunders

Whereas council has received a request for a resolution to be passed concerning Council's Opinion on the downsizing of Canada Post and its services; and whereas Council agrees with the concept but not with the wording of the resolution presented, be it therefore resolved that Mayor Hobbs on behalf of Council shall issue a letter of support in aid of CUPE'S efforts to "SAVE CANADA POST".

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.
Nays: 0

Resolution Carried

Resolution 226/2014 – Councillor McDonald/Councillor King

Whereas Council is aware of a need for strong Summer Recreation Program, and whereas such increases in strength require additional funding for coach training, equipment, supervision, be it therefore resolved that Council shall give such consideration to increasing the budget for the summer Recreation Program as part of its budget preparations for 2015.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

Resolution 227/2014 – Councillor McDonald/Deputy Mayor Tremblett

Whereas in the Summer Recreation 2014 report it was noted that (2) Two youths went above and beyond the norm with their volunteer duties; and whereas Council would like to acknowledge such efforts, be it therefore resolved that a \$50.00 gift Card shall be issued with a letter of thanks to Jake Brace and Marti Brace for their contribution to the summer 2014 Recreation Program.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

Resolution 228/2014 – Councillor McDonald/Councillor Saunders

Whereas Council has included in the job description of our Community Development Officer the establishment of a Community Enhancement Committee; and whereas the Community Development Officer has presented a desire to hold a number of focus group meetings to develop these programs; be it therefore resolved that the Community Development Officer shall proceed with such focus groups directly with residents of the community, and be it further resolved that a report of such meetings shall be presented to the PHSSC Committee for consideration.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

Resolution 229/2014 – Councillor McDonald/Deputy Mayor Tremblett

Whereas Council under Council's Snow Clearing Standard Service Policy recommendation it was decided to name all Highways/Public Driveways; be it therefore resolved that The Community Development Officer shall proceed to engage the Public and gather a report of potential names for consideration by the PHSSC.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

10.3 FINANCE STANDING COMMITTEE MEETING NO. 9 (October 14th, 2014)

10.3.1 Chairperson's Report

Deputy Mayor Tremblett, Chairperson, presented the following report:

- A regular meeting was held on October 14, 2014. Councillor Saunders, Councillor McDonald, and Mayor Hobbs were in attendance.
- The Committee allotted some time during this meeting to review its Terms of Reference to become re-orientated with the mandate and other functional parameters. The members are comfortable with the Terms of Reference and did not note any areas for change. Over the coming months the Committee will be busy with the budget and the impending collective agreement negotiation process in 2015.
- As usual, the Committee reviewed the A/P Transaction Journal, Routine Payments, Budget, Capital Works/Grants Income Statement, and Cash Report. No material concerns were noted. Cash remains in a healthy condition, and the budget performance is summarized below (Council should note that we were, at the time of the reports, 77% into the fiscal year).

Item	Percentage Realized/Used to Date
Revenue (% Realized)	
Taxes	102.66
Sale of Goods and Services	118.01
Other Revenue from own Sources	156.06
Municipal Operating Grant	50.00
Expense (% Used)	
Council	52.24
General Administration	66.55
Property Assessment Services	75.00
Professional Development and Training	109.10
Public Relations	115.35
Fire Department	54.34
Animal and Pest Control	78.28
Public Works Administration	70.93
Public Works Compensation	70.50
Vehicle and Fleet Operations	78.99
Roads	86.72
Snow Removal (Supplies)	48.14
Street Lighting	75.28
Water Supply	75.65
Sewer Collection and Disposal	76.23
Garbage Collection and Waste Disposal	68.73

Recreation Administration	70.81
Parks/Playgrounds/Fields	86.85
Stadium	70.81
Fiscal Services	51.06

- In terms of policy, the Committee considered revisions to the *Purchase Order Protocol* and a new *Financial Authority Matrix*. These two documents outline the expenditure management process and the financial authorities of certain entities/titles in the organization, respectively. As it concerns the *Purchase Order Protocol*, the Committee made several changes that will make the process more efficient. In essence, it collapses the two (2) prong system (general purchases and equipment maintenance) into one (1) framework that sets out the spending authorities of the Town Manager, Public Works Supervisor, Town Clerk and Office Administrator. The latter replaces the Executive Assistant, and the Town Clerk is being added to improve efficiency.
- The *Financial Authority Matrix*, in many ways, consolidates the fiscal authorities of the various entities/titles from several policies, although it does prescribe new authorities for certain jobs in the organization (i.e. the Office Administrator will become a signing authority). It is the 'go-to' document when someone has a question regarding fiscal authorities. Most importantly, the *Matrix* disbursts control over the fiscal system among eight (8) actors, thereby ensuring the integrity of several important functions (i.e. cash management, expenditure authorization, etc.).
- The Committee is pleased to report that work has commenced regarding the 2015 Budget. A plan has been set to ensure a balanced budget is presented to Council during the public meeting on December 16, 2014.

10.3.2 Recommendations

Resolution 230/2014 – Deputy Mayor Tremblett/Councillor McDonald

Be it resolved that Council shall approved the A/P Transaction Journal dated October 3, 2014, totalling \$106,888.05, for disbursement as circulated.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

Resolution 231/2014 – Deputy Mayor Tremblett/Councillor Budgell

Be it resolved that Council shall ratify the Routine Payments for Sept/Oct 2014, totaling \$98,011.30, as circulated.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

Resolution 232/2014 – Deputy Mayor Tremblett/Councillor Budgell

Whereas the *Purchase Order Protocol* was adopted by Council in 2010 and last amended on July 19, 2011; and whereas the *Protocol* requires changes to reflect the current operational structure of the municipality; and whereas the changes focus, primarily, on the elimination of the two (2) prong system (i.e. general purchases and equipment maintenance); and whereas these changes will make the expenditure management system more efficient and shall remove ambiguity; therefore, be it resolved that Council shall repeal the *Purchase Order Protocol*; be it further resolved that Council shall adopt the *Purchase Order Protocol 2014* as circulated.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

Resolution 233/2014 – Deputy Mayor Tremblett/Councillor King

Be it resolved that Council shall adopt the *Financial Authority Matrix* as circulated.

DISCUSSION/DEBATE

During discussions it was confirmed that this Financial Authority Matrix still requires the signing authority for cheques to be one of (Mayor or Deputy Mayor) and 1 of (Town Manager or Office Administrator)

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

Resolution 234/2014 – Deputy Mayor Tremblett/Councillor McDonald

Whereas a certain recreation user group omitted to resolve the balance on its account before the deadline to avail of the 5% discount in accordance with section 6.7 of the *2014 Municipal Operating Budget Tax Schedule and Policy*; and whereas the omission was the result of changes in the organization's executive; and whereas the account has since been paid in full with the appointment of a new executive; and whereas the group is requesting that Council grant the discount in light of the special circumstances; and whereas Council finds the grounds outlined in the group's letter to be reasonable; therefore, be it resolved that Council shall approve the discount, totaling \$739.52, and shall instruct the Town Manager to apply a credit in the same amount to the group's account for the upcoming season.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

10.4 PUBLIC WORKS STANDING COMMITTEE MEETING NO. 321 (October 15th, 2014)

10.4.1 Chairperson's Report

Councillor Saunders, Chairperson, presented the following report:

- The Committee held a regular meeting on October 15, 2014 with Councillor Budgell, Councillor Canning and Mayor Hobbs in attendance.
- During the meeting the members received a delegation regarding vehicle damage that was allegedly caused by a pothole on Main Street. The delegate explained the pothole was known to the Public Works Department but it was not attended to for approximately three (3) weeks. The delegate was aware of the pothole, but on the evening in question he/she could not avoid it because of pedestrian traffic. This matter was originally addressed by Council in July 2014, and the delegate's claim was denied at the time. Reacting to the correspondence received from the Town subsequent to Council's decision, the delegate requested clarification on what is considered a 'reasonable amount of time' in this case. The letter from the Town indicated "...the Town undertakes to repair problematic potholes in a reasonable amount of time". Upon hearing from the delegate, the Committee decided to refer the matter to the municipal insurance provider for adjudication. No liability was assumed, but in the interest of resolving the case, it was decided third party involvement was necessary. The delegate also raised an issue with the Town's decision to cease plowing snow in a certain area of Town. The Committee indicated it would look into the matter.
- Three (3) appeals were considered regarding the termination of snow clearing services as a result of the *Public Roads Snow Clearing Regulations* that were adopted in May 2014. During the debate, the Committee found varying interpretations regarding the term 'fronting' as stated in section 3(c)a of the regulations. In the interest of clarity, the Committee resolved to introduce an amendment to the by-law to negate the ambiguity. If the amendment is adopted by Council, snow clearing services will be reinstated in two (2) of the three (3) areas considered during this meeting. The third will be investigated by the Committee before a recommendation is tendered with Council.
- A complaint was received from a resident regarding the Town's policy surrounding wooden garbage boxes. As Council is aware, garbage bags must be removed from wooden boxes and delivered to the curb for collection; however, garbage cans (plastic or metal) may be used as receptacles. In the latter case, the service provider will remove the garbage bags from the cans. This does not occur for wooden boxes. The reasoning supporting this policy is two (2) fold. Firstly, wooden boxes are often fixed structures that are set back from the curb. Collection times would increase if the service provider was compelled to collect bags from such structures. Secondly, it has been the municipality's experience that wooden boxes are not properly maintained by all residents, and in time they become an eyesore. These reasons remain; therefore, the Committee decided not to introduce an amendment to the *Bishop's Falls Waste Collection and Disposal Regulations*.

** A discussion was had regarding whether Council should even be getting the Insurance Company to assess any request of claim for pothole damages. Council does not entertain damages done by potholes.

Council is however looking for the Insurance Company to advise on “what is a reasonable amount of time”.

10.4.2 Recommendations

Resolution 235/2014 – Councillor Saunders/Councillor Budgell

Whereas the *Public Roads Snow Clearing Regulations* were adopted by Council in May 2014; and whereas the Public Works Standing Committee believes there is considerable ambiguity with the term ‘fronting’ as stated in section 3(c)a; and whereas it will be in the best interest of the municipality to resolve this ambiguity; therefore, be it resolved that Council shall amend section 3(c)a of the *Public Roads Snow Clearing Regulations* by replacing ‘fronting’ with ‘accessing’; be it further resolved that the amendment shall become effective immediately.

DISCUSSION/DEBATE

During Discussion the following points were raised: 1. There is a concern that all the effort and time put in by staff and committees as well as legal opinions on this regulation Council should not be revisiting the issue, but rather should follow through on the direction issued. 2. By changing the regulations are we now including snow clearing of private property with any inherent risks. 3. If any roadway is to be plowed than it should be turned over to the Town or else not plowed. 3. Are we now making the terminology just as ambiguous with the phrase “*accessing*”?

Yeas: 4 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders and Councillor Budgell.

Nays: 2 – Councillor King and Councillor McDonald

Resolution Carried

Resolution 236/2014 – Councillor Saunders/Councillor Budgell

Whereas the *Public Roads Snow Clearing Regulations* were amended on October 21, 2014 by replacing ‘fronting’ with ‘accessing’ in section 3(c)a; and whereas two (2) appeals were received from residents regarding the termination of winter maintenance services in relation to areas R15 and R16; and whereas these areas are deemed to meet the definition of a public driveway in accordance with section 3(c)a of the said regulations; therefore, be it resolved that Council shall amend the *Snow Clearing Service Standard Policy* by reinstating winter maintenance services to areas R15 and R16.

DISCUSSION/DEBATE

During discussion it was questioned as to whether this motion was actually required. However as that the Snow Clearing Standard Policy specifically named all streets to be cleared and additional streets must be added by motion of Council.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

Resolution 237/2014 – Councillor Saunders/Councillor Budgell

Whereas the Town sold land at the rear of 6 Kings Road for \$7,000 plus HST, deed and survey; and whereas the survey revealed the land is encumbered, in one area, with an adverse possession claim and that another section of land was conveyed several years ago; and whereas these findings reduced the size of the land available for sale; and whereas a reduction in the selling price is reasonable in the circumstances; therefore, be it resolved that Council shall issue a refund of \$1,000 plus HST to the buyer in relation to the sale of land behind 6 Kings Road.

DISCUSSION/DEBATE

During discussion it was clarified that this reduction was in part caused by a preliminary drawing being used for the Sale offer and not commissioning a survey prior to sale.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

Motion 238/2014 – Councillor Saunders/Councillor McDonald

That Council shall decline opportunities to sell land between the Fallsvue Municipal Park and Kennedy Place that is being used as a buffer zone/green space.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Motion Carried

Motion 239/2014 – Councillor Saunders/Councillor Budgell

That Council shall approve a permit application dated October 3, 2014 regarding the construction of a heightening of a shed roof to 24' 1" height at 505 Main Street.

DISCUSSION/DEBATE

During Discussion the following items were noted: 1. Council was advised that the height request does exceed the Town's Land Use Regulations. 2. Council felt that this extension does not cause any issues, therefore Council should approve the extension.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Motion Carried

Resolution 240/2014 – Councillor Saunders/Councillor Budgell

Whereas the Town issued a mobile vending licence (05-15-2014) in May 2014; and whereas the licence stipulated certain conditions; and whereas the Town Clerk/Land Officer recently discovered the terms of the licence were not being followed in their entirety; and whereas the licence submitted correspondence requesting variances to the terms of the licence; and whereas, *prima facie*, the variances are not problematic; therefore, be it resolved that Council shall provide the business 30 days commencing October 21, 2014 to submit an application to the Town Clerk/Land Officer for an appropriate business licence; be it further resolved that the Town Clerk/Land Officer, if satisfied the application complies with municipal and provincial regulations, shall grant the appropriate licence; be it further resolved that the business shall be permitted to operate in its existing form during this period.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

Item 11: General Business

11.1 STANDING ORDERS AMENDMENT

Motion 241/2014 – Councillor King/Councillor Budgell

That Council shall amend section 15.1 of the *Standing Orders* as follows:

- (1) Public Health & Safety Standing Committee shall meet on the first Monday of each month at 7:00pm rather than the first Wednesday of each month at 7:00pm.
- (2) Public Works Standing Committee shall meet on the second Wednesday of each month at 6:00pm rather than the second Monday of each month at 7:00pm.
- (3) Finance Standing Committee shall meet on the second Tuesday of each month at 7:00pm rather than the first Monday of each month at 7:00pm.
- (4) Economic Development Standing Committee shall meet on the first Tuesday of each month at 7:00pm rather than the second Wednesday of each month at 6:00pm

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Motion Carried

Motion 242/2014 – Councillor King/Councillor Budgell

That Council shall delete section 18.1 of the *Standing Orders* as follows:

18.1 The agendas for Standing Committees shall be prepared by the Executive Assistant or, in his/her absence, the Town Clerk.

And replace with:

18.1 The agendas for the Standing Committees shall be prepared by the Town Clerk or, in his/her absence the Office Administrator.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Motion Carried

11.2 SKATEBOARD PARK TENNIS COURT LOCATION (RECONSIDERATION REQUEST)

By consensus Council agreed to allow the SkateBoard Park to be placed in the most easterly Tennis Court of the compound as opposed to the most westerly court. The following stipulations must be adhered to: 1. This change shall be cost neutral for the Town. 2. Gate replacement on the west entrance must be done to match current access on the east side prior to SkateBoard Park Installation. 3. The new access to the Tennis Courts shall be done prior to the installation of the SkateBoard Park. 4. Sloping and the area prior to the gate must permit access on the West side similar to the access currently on the East side. 5. Fence separation between SkateBoard Park and remaining Tennis Courts must be installed prior to SkateBoard Park installation.

11.3 EXPLOITS RIVER DEVELOPMENT STRATEGY CONSULTANT RECOMMENDATION

Resolution 243/2014 – Councillor Budgell/Councillor Saunders

Whereas the Town issued a request for proposals (RFP) to solicit proposals from consultants to complete the Exploits River Development Strategy; and whereas TRACT Consulting submitted a proposal in response to the RFP; and whereas the Town considers the proposal acceptable in the context of the RFP terms and conditions; therefore, be it resolved that Council shall engage TRACT Consulting to complete the Exploits River Development Strategy at a total costs (all fees and taxes included) of \$74,759.

DISCUSSION/DEBATE

During discussion a question was raised concerning payment terms: It was noted however that payments will be made on a basis of 20% up front and monthly progress billing thereafter.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Resolution Carried

11.4 PAT O'REILLY MEORIAL STADIUM PEPSI CONTRACT

***Councillor McDonald declared a conflict of interest and vacated Chambers at 8:32 pm. ***

Resolution 244/2014 – Councillor Budgell/Councillor Saunders

Whereas Council has the Score Clock at the Pat O'Reilly Memorial Stadium is owned by Browning Harvey; and whereas part of the contract for the use of this score clock is the sale of specific products only in the canteen; and whereas the terms of this contract have not been adhered to by Minor Hockey over the past years; and whereas the score clock now requires repairs; and whereas Browning Harvey are requesting relief of annual payments due to lack of support from the Minor Hockey with following the conditions of the contract; and whereas such relief would allow Browning Harvey to have the score clock repaired; and whereas the score clock is a necessary part of the operation of the Pat O'Reilly Memorial Stadium, be it therefore resolved that Council shall issue relief to Browning Harvey in the amount of \$2,278.25 (payments and Interest), and be it further resolved that the Town shall then issue a bill for 2014 to Browning Harvey for \$750.00 as part of the contract addendum, and be it also further resolved that a meeting shall be requested with Minor Hockey Association to ensure that the terms of the addendum are followed for the duration of the contract.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders and Councillor Budgell.

Nays: 0

Conflict of Interest: 1 – Councillor McDonald

Resolution Carried

***Having addressed the agenda item, Councillor McDonald was invited back into Chambers at 9:42 pm.*

11.5 MNL CONVENTION REPORT

Mayor Hobbs presented an oral report on his and Councillor McDonald's attendance at the MNL Convention in Corner Brook October 9-11th, 2014. Both members of Council felt that they had gained some valuable information from this convention and intend to work with Council and staff over the coming months to make full use of the information and ideas. Some of the items included in the Convention that may be of particular interest to Council are: 1. Engaging former members of the community that live away to consider the idea of having the companies they work with open a business in their "HOME TOWN". 2. Economic impact of Community Beautification. Consider joining with other communities in training efforts for staff. 3. Inclusion of Disabled requirements in Emergency planning. 4. Town Forums could be of value in Community enhancement. 5. The value of engaging youth in Municipal Government. 6. Councillor McDonald also requested the Fire Department confirm that any costs associated with large fires may be billable directly to the insurance companies.

11.6 CANADA POST LETTER

Mayor Hobbs presented a copy of the letter to Canada Post objecting to the cuts in service by Canada Post.

11.7 STADIUM HUMIDITY

Council was advised that due to the high humidity and potential leaks in the stadium a one day delay had been initiated at the Pat O'Reilly Memorial Stadium. At the request of the Mayor the Town's engineers have supplied an estimate of the cost of installing a dehumidifier to the stadium. DMG

estimate the full cost to be in the in the order of \$120,000.00. Town staff have also been instructed to verify the full operation of the stadiums exhaust fans.

11.8 QUARRY PERMIT PETERS POND

Motion 245/2014 – Councillor Budgell/Councillor King

That Council shall approve a letter of referral for Quarry Permit No. 124409 to be located 3km south of Peters Pond.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Motion Carried

11.9 QUARRY PERMIT PETERS ARM

Motion 246/2014 – Councillor Saunders/Deputy Mayor Tremblett

That Council shall issue an approval letter concerning the Environmental Assessment of the establishment of a Aggregate Quarry at Peter's Arm.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Motion Carried

Item 12: Adjournment

Motion 247/2014 – Councillor Saunders/Councillor McDonald

That Council shall adjourn public meeting 1354,

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Saunders, Councillor King, Councillor McDonald and Councillor Budgell.

Nays: 0

Motion Carried

The meeting adjourned at 9:05 pm.

Dan Oldford
Town Clerk/Land Officer