

## Minutes

### Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 7:03 pm on August 19, 2014 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett  
Councillor B. King  
Councillor B. Saunders  
Councillor K. McDonald  
Councillor P. Budgell  
Councillor R. Canning

Randy Drover, Town Manager  
Dan Oldford, Town Clerk/Land Officer

### Item 2: Moment of Silent Reflection

A minute of silence was provided for a private reflection/prayer.

### Item 3: Adoption of the Agenda

#### **Motion 168/2014 – Councillor Saunders/Councillor McDonald**

To adopt the agenda for public meeting 1348 as amended.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell, and Councillor Canning.

Nays: 0

**Motion Carried**

### Item 4: Adoption of Minutes for Public Council Meeting No. 1348

#### **Motion 169/2014 – Deputy Mayor Tremblett/Councillor Budgell**

To adopt the minutes for public meeting 1348 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell, and Councillor Canning.

Nays: 0

### **Motion Carried**

## **Item 5: Business Arising from the Minutes of Public Council Meeting No. 1348**

Councillor Saunders advised Council that there had been no further update on the Status of the Exploits Tourist Chalet from the last meeting.

Councillor King advised of a typographical error on page 10 of the minutes.

## **Item 6: Standing Committee Reports and Recommendations**

### **6.1 PUBLIC HEALTH & SAFETY STANDING COMMITTEE MEETING NO. 9 (AUGUST 18, 2014)**

#### **6.1.1 Chairperson's Report**

Deputy Mayor Tremblett, Chairperson, presented the following report:

- A Special meeting of the committee took place on Monday, Aug 18, 2014 with Councillor McDonald, Counsellor Saunders and Mayor Hobbs in attendance.
- The purpose of the meeting was to consider plans for the 2<sup>nd</sup> Annual **Suicide Prevention Awareness Trestle Walk**. A meeting had been conducted earlier in the month by the Deputy Mayor with Miss Apryl Young and Miss Amy Callahan to make arrangements for this walk. As that Miss Callahan is no longer involved and with the date fast approaching a full committee meeting was requested. This walk began last year as an event to assist the public with Suicide Prevention Week in conjunction with Community Minders group from Grand Falls-Windsor. Community Minders has advised that they will no longer be involved, however the Bishop's Falls Council felt it should continue the walk in Bishop's Falls as an annual event for this worthwhile cause. A full program of details for the walk were discussed by the committee with the following highlights:
  - a. The 2<sup>nd</sup> Annual **Suicide Prevention Awareness Trestle Walk** will take place on Sunday Sept. 7<sup>th</sup>, 2014 at 2:30.
  - b. Walk will begin at the Fire Hall proceed to and across the Trestle for a small ceremony and then return to the Fire Hall for refreshments.
  - c. In keeping with Environmental Issues instead of ribbons or Chinese Lanterns, this year's ceremony will include a fresh yellow carnation will be tossed off the trestle as a symbol of suicide awareness.
  - d. Council is taking the lead role in this event with some assistance from Miss Apryle Young and Keyin College, Central Health and Canadian Mental Health groups.

- e. Funding application to be submitted to various groups to aid in the event, with an overall event anticipated budget of \$500.00.
- The committee also met with Miss Apryle Young (arrived at 7:35pm) as a representative a group wishing to assist the Suicide Walk. Miss Young and her class at Keyin College are interested in assisting with the walk and will be in attendance for the event.

#### 6.1.2 Recommendations

#### **Resolution 170/2014 – Deputy Mayor Tremblett/Councillor King**

Whereas the Town has been availing of the Bishop's Falls Fire Department to supply refreshments after Community events in the past; and whereas Council is fully aware of costs continuously rising; and whereas there has not been an increase in the allowance for refreshments for such events in the past 6 years; and whereas Council understands the value of this service supplied by a group of Volunteers, be it therefore resolved that Council shall increase the per event allowance of refreshments for these public events to \$150.00 per event.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell, and Councillor Canning.

Nays: 0

#### **Resolution Carried**

### **Item 7: Financial Reports**

Councillor Canning, Chairperson of the Finance Standing Committee, asked the Town Manager to provide a summary of the following financial reports:

- AP Transaction Journal
- Budget Report (Income/Expense Statement)
- Capital/Grant Income Statement
- Capital Works Projects Reconciliations
- Cash Report
- Routine Payments

The Town Manager indicated the municipality is remaining firm with its desire to maintain a balanced budget for year end. There are still a number of areas of concern but a constant watch is being maintained in an effort to keep these under control. The park revenue numbers are down again this year. This drop is being attributed to a combination of outdated facilities at the park as well as a drop in the Salmon Run. Council was advised the Town's cash flow remains healthy and that if Council maintains restraint in spending the budget is workable.

#### **Motion 171/2014 – Councillor Canning/Councillor McDonald**

That Council shall approve the accounts payable transaction journal, dated August 14, 2014 and totaling \$101,271.54, for disbursement as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell, and Councillor Canning.

Nays: 0

**Motion Carried**

**Motion 172/2014 – Councillor Canning/Councillor Saunders**

That Council shall approve the routine payments for July/August 2014, totaling \$65,831.74, as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell, and Councillor Canning.

Nays: 0

**Motion Carried**

**Item 8: General Business**

8.1 HOME BASED BUSINESS LICENCE APPLICATION (JULY 15, 2014).

**Motion 173/2014 – Councillor Canning/Councillor Saunders**

That Council shall approve a Home Based Business licence for the operation of a computer design and craft creation business to be located at 592 Main St. subject to no objections through the discretionary use ads.

**DISCUSSION/DEBATE**

It was noted by Councillor Canning during discussion that the work by this resident is impressive and will be a worthwhile addition to the community.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell, and Councillor Canning.

Nays: 0

**Motion Carried**

8.2 RATIFICATION OF A DECISION REACHED DURING A PRIVELEGED SESSION ON AUGUST 6, 2014.

**Motion 174/2014 – Councillor King/Councillor Canning**

That Council shall engage NL Workplace Solutions, at a total cost of \$10,098.70 including HST, to address a human resource matter in the Public Works Department.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell, and Councillor Canning.

Nays: 0

## **Motion Carried**

### **8.3 COUNCIL SUBMISSION/MEMO – WWTP LOAN**

#### **Resolution 175/2014 – Councillor Canning/Deputy Mayor Tremblett**

Whereas resolution 40/2013 provided the Town Manager with authority to drawdown up to \$700,000 against the WWTP loan from the Bank of Montreal totaling \$2,348,428.79; and whereas pending a drawdown in August 2014, the total loan advanced to date is \$714,966.55; and whereas to ensure the timely payment of invoices the Town Manager must be given further authorization from Council; therefore be it resolved that Council shall authorize the Town Manager to drawdown an additional \$700,000 against the WWTP loan from the Bank of Montreal.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell, and Councillor Canning.

Nays: 0

## **Resolution Carried**

### **8.4 MNL RESOLUTION SUGGESTION**

Council in discussion of the upcoming MNL Convention this fall discussed a number of ideas and requested that the Town Manager would research and prepare a resolution 1. Supporting the idea of ticketing property related offences such as abandoned vehicles/litter similar to that which Labrador City is proposing. 2. That the Province should pay property taxes to a Municipality on the same rate as any business within the community.

### **8.5 KINGS ROAD SUBDIVISION MOU WITH W. REID CONSTRUCTION**

#### **Resolution 176/2014 – Councillor Budgell/Councillor Saunders**

Whereas the Town desires to sell approximately 7.5 hectares of land near Butler Street/Kings Road in Bishop's Falls for the purpose of developing a subdivision; and whereas a developer has agreed to purchase the land for the purpose of developing a subdivision in accordance with the specifications and plans as approved by Council; and whereas such an agreement has been drafted in a Memorandum of Understanding, be it therefore resolved, that Council shall sign the Memorandum of Understanding with W. Reid Construction for the purchase and development of a subdivision near Butler St/Kings Road as presented, and be it therefore further resolved, that the Mayor and Town Clerk/Land Officer shall sign the MOU as presented on behalf of the Town.

## **DISCUSSION/DEBATE**

During discussion the following points were raised: 1. As part of the final contract Council wishes to ensure that sufficient green space is maintained in the development for residents to enjoy. 2. Council is pleased with the co-operation of the developer and looks forward to the start of the project.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell, and Councillor Canning.

Nays: 0

### **Resolution Carried**

#### **8.6 COUNCIL SUBMISSION/MEMO – MAIN STREET IMPROVEMENT**

Council had requested a consideration of backfilling the ditches along Main St. from Helen Tulk Dr. to the east entrance to Station Road. A submission by the Town Manager with assistance from the Public Works Supervisor reflected a potential expense of \$149,928 - \$213,865 cost. During discussion the following points were raised: 1. This was an expensive proposal and would definitely require further consideration and research. 2. Consideration should be given to removing this section of the track/trailway, as that, the Town has a parallel track running adjacent Station Road. 3. Can we get the Town's engineers to do a further report without any additional cost? 3. Council should consider extending the improvements to the west intersection of Station Road as well. 4. Consideration of project should be included in Gas Tax funds allocation discussions. The matter was referred back to Town Manager for further research.

#### **8.7 EQUIPMENT MAINTENANCE (930 CAT LOADER)**

#### **Resolution 177/2014 – Councillor King/Councillor Saunders**

Whereas a report has been submitted reflecting the need of a major brake job on the 930 CAT Loader; and whereas the Public Works Supervisor has the necessary training to complete such work; and whereas savings could be realized by having the Casual Works Supervisor cover the PWS responsibilities during this repair project, be it therefore resolved that the Town Manager shall be authorized to have the necessary work carried out on the 930 Cat loader as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell, and Councillor Canning.

Nays: 0

### **Resolution Carried**

#### **8.8 TRAFFIC ON REWA AVE. COMPLAINT**

Council has received a complaint from a resident on Rewa Ave. Concerning Quads, Dirt Bikes etc. and requesting the installation of a speed bump on the road. Council has decided by consensus to request a specific meeting with the RCMP to attend the next Public Meeting of Council to specifically discuss the Quad, ATV issue. Council is also requesting attendance by the RCMP at the next PHSSC meeting to discuss overall crime in the community as well as a possible ATV route implementation within the community. The town clerk is directed to advise the resident issuing the complaint of Council's plans regarding the issue.

#### **8.9 REQUEST FOR ICE TIME CENTRAL AAA TEAM**

#### **Resolution 178/2014 – Councillor Canning/Councillor Budgell**

Whereas Council has received a request from Central AAA Bantam Team; and whereas Council has also received a request from Impact Hockey for Ice Time; and whereas Council in considering such request should also have the stadiums major tenants requirements taken into consideration; and whereas Council is in favour of maximizing the time allotments for stadium usage, Council resolves that the Town Manager would meet with Stadium's major tenants to consider the supplied proposals, and be it further resolved that the Public Health & Safety Committee shall be given final authorization to allocate the times requested if it deems suitable for the Town.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell, and Councillor Canning.

Nays: 0

**Resolution Carried**

**Item 10: Adjournment**

**Motion 179/2014 – Councillor Canning/Councillor Saunders**

That Council shall adjourn public meeting 1349.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell, and Councillor Canning.

Nays: 0

**Motion Carried**

The meeting adjourned at 8:50 pm.

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Dan Oldford, Town Clerk/Land Officer