

Town of Bishop's Falls  
Public Council Meeting No. 1345  
May 20<sup>th</sup>, 2014 @ 7:00 pm  
Council Chambers

## Minutes

### Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 7:00 pm on May 20<sup>th</sup>, 2014 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett  
Councillor B. King  
Councillor B. Saunders  
Councillor K. McDonald  
Councillor P. Budgell  
Councillor R. Canning

Randy Drover, Town Manager  
Dan Oldford, Town Clerk/Land Officer

### Item 2: Moment of Silent Reflection

### Item 3: Adoption of Agenda

#### Motion 99/2014 – Councillor McDonald/Councillor Saunders

To adopt the agenda for public meeting 1345 as amended.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

### Item 4: Adoption of Minutes for Public Meeting No. 1343

#### Motion 100/2014 – Deputy Mayor Tremblett/Councillor Budgell

To adopt the minutes for public meeting 1343 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

**Item 5: Business Arising from the Minutes of Public Council Meeting 1343.**

QA1: Councillor King inquired as to if the new doctor had arrived in town yet. Doctor Davoudpour is now working at the Bishop's Falls Clinic and a letter of welcome is being sent.

**Item 6: Adoption of Minutes for Public Meeting No. 1344**

**Motion 101/2014 – Councillor King/Councillor Canning**

To adopt the minutes for public meeting 1344 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

**Item 7: Business Arising from the Minutes of Public Council Meeting 1344.**

No business arising.

**Item 8: Standing Committee Reports and Recommendations**

8.1 PUBLIC WORKS STANDING COMMITTEE NO. 317 (May 5th, 2014)

8.1.1 Chairperson's Report

Deputy Bryan King, Chairperson, presented the following report:

- The Committee held a regular meeting on May 5<sup>th</sup>, 2014 with Deputy Mayor Tremblett (member) and Councillor McDonald (member) in attendance
- The committee received a delegation of 2 (Two) residents from Mayor Ave/Mill Road. The residents were concerned about the proposed Lift Station and potential disruption involved with installation of the Waste Water Treatment Project. The primary concern was the potential decrease in value of properties and the possible smell from the lift Stations. The residents were advised that lift stations do not create any odour issues. It was also noted that the lift station in question would be located a considerable distance from any residents. The Committee acknowledged that there would be some traffic disruptions as with any major infrastructure improvements. A "Town Hall" Meeting will be considered to offer all residents of Bishop's Falls a chance to ask questions on the Project.

- The committee next met with a resident of Beaumont Heights who wished to have a number of issues considered by Council: 1. Neighboring residents dumping Garbage on Public Property. 2. Noise from Tractor Trailers running all night in the Irving Parking Lot. 3. Vehicles parking in a dangerous manner on Beaumont Heights. 4. Condition of the pavement on Beaumont Heights and when residents could expect some repairs to be completed. The committee advised the resident that Council would have staff investigate the items brought forward for consideration.
- The committee reviewed correspondence from Provincial Minister of Environment and Conservation advising the Town that the Blivet on King St. could not be removed until the Waste Water Treatment Project has been fully commissioned.
- The Committee reviewed a report listing potential snow clearing routes that would be discontinued under the proposed "*Public Roads Snow Clearing Regulations*". This review was at the request of the committee, and pending the adoption of such Regulations, the Committee wished to be aware the impact of such approval. Upon adoption of the "*Public Roads Snow Clearing Regulations*" Staff shall prepare a revision of the "*Snow Clearing Standard Policy*" to accommodate any changes in routes for the snow season 2014-2015.
- The committee reviewed an update to the Public Works Department Operational Plan with specific notice of the implementation of the "*Annual Spring Cleanup Policy*" set for May 26-31, 2014 and June 2 – 7, 2014.

\*\* It was noted that all Council was in attendance at the Public Meeting on the Waste Water Treatment Project and that it was very informative for Council as well as the Public in attendance.

#### 8.1.2 Recommendations

##### **Resolution 102/2014 – Councillor King/Councillor McDonald**

Whereas a resident has raised concerns about tractor trailers parking on a public road overnight and whereas such practice is against the Highway Traffic Act section 140.(1); and whereas such parking has been recurring; and whereas the resident has requested "*No Overnight Parking*" signage be installed; be it therefore resolved that the Public Works Supervisor shall be instructed to install 2 signs stating "*No Overnight Parking*" outside the property on Exploits Ave., and be it further resolved that the manufacturing company on Exploits Ave shall be advised of this problem and asked to assist in preventing any future incidents.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

##### **Resolution Carried**

##### **Motion 103/2014 – Councillor King/Councillor Saunders**

That Council shall offer by Public Tender a parcel of land at the rear of Kings Road/MacDonald Dr./Rose St. with a reserve bid of \$7,000.00. plus HST, Deed & Survey

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

**Motion 104/2014 – Councillor King/Deputy Mayor Tremblett**

That Council shall offer for by Public Tender a parcel of land located at 308 Main St. with a reserve bid of \$5,000.00 plus HST, Deed & Survey.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

**Resolution 105/2014 – Councillor King/Deputy Mayor Tremblett**

Whereas a proposal has been received concerning a future development in the Station Road Helen Tulk Drive Area; and whereas such development meets the current zoning regulations; and whereas such development would further enhance the area, be it resolved that Council shall approve **in principle** the proposal as presented with the stipulation that the developer must submit the proper applications for Council's consideration and review; and be it further resolved that such submission shall meet the Town's "*Municipal Development Standards Regulations 2011*".

**DISCUSSION/DEBATE**

During discussions it was pointed out that with the there were a number of the Town's regulations that should be included as part of this process not just "*Municipal Development Standards Regulations*".

*Friendly Amendment – Councillor King/Deputy Mayor Tremblett*

That "*Municipal Development Standards Regulations 2011*" be deleted and "*regulations*" be inserted in its place.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Resolution Carried**

**Resolution 106/2014 – Councillor King/Councillor Canning**

Whereas a resident on Main St. has requested to realign a portion of fencing adjacent his property and installed by the Town; and whereas such a realignment will not interfere with Town operations, be it therefore resolved that Council shall approve the resident realignment of the fence pending such realignment is done at the residents own expense.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

### **Resolution Carried**

#### **Resolution 107/2014 – Councillor King/Councillor Saunders**

Whereas Council recognizes that freeze-ups to lateral service water lines and lateral service sewer lines are significant inconveniences to property owners; and whereas these problems are difficult and costly to remedy because of the antecedent and contemporary conditions (i.e. frost, cold temperatures, etc); and whereas in some instances the problems cannot be remedied in a timely fashion; and whereas in these circumstances it is not reasonable for Council to undertake repairs to lateral service water lines and lateral service sewer lines; and whereas to place such a burden on the municipality would expose it to significant budgetary risks that are not reasonable in relation to the municipality's fiscal capacity; therefore, be it resolve that Council shall amend the *Water and Sewer Service Connection Regulations* as follows:

- (1) An additional definition, as follows, is added under section three (3):  
“Freeze-up(s)” means a condition where a lateral service water line and/or a lateral service sewer line is/are frozen.
- (2) An additional section, as follows, is added under the heading general regulations:  
Notwithstanding any other section in these regulations, under no circumstances shall the Town be responsible to repair freeze-ups.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

### **Resolution Carried**

#### **8.2 PUBLIC HEALTH & SAFETY STANDING COMMITTEE NO. 8 (MAY 7<sup>th</sup>, 2014)**

##### **8.2.1 Chairperson's Report**

Deputy Mayor Tremblett, Chairperson, presented the following report:

- The regular meeting of the committee took place on Wednesday, May 8, 2014 with Councillor McDonald, Counsellor Saunders and Mayor Hobbs in attendance.
- Representatives from the Bishop's Falls Fire Department Executive, namely Fire Chief Harnum, Deputy Chief Osbourne, Assistant Chief O'Reilly, Captains Harnum and Secretary Fancey, were present to discuss a number of issues concerning the Department:
  - a. The Fire Department wished to have a conversation with the committee of Council to discuss implications for firefighting during the construction of the Waste Water Treatment Project i.e. traffic stoppages and potential Water supply issues. The fire Department will be invited to the “Town Hall Meeting” once it has been arranged.

- b. The Fire Department would also like to be advised of the Water Line flushing schedule for the Town. The fire Department will also advise Public Works of any Hydrant testing/practice they do so as to reduce the number of Hydrants that may need to be flushed by Public Works.
- The committee next met with Miss April Young as a representative a group wishing to continue the Suicide Walk started last year by Community Minders in Bishop's Falls. As Community minders is not conducting the Walk this year and it is the committee's desire for this worthwhile effort to continue the committee is interested in supporting this effort with Miss Young and her class from Keyin College, CHANL, and Central Health representatives.
  - The Committee reviewed correspondence from BellAliant responding to the request for the removal of the extended Service fee for residents of Bishop's Falls. BellAliant has advised the Town that it is not prepared to remove this charge for any communities in the province.
  - The Committee completed a review of the Recreational Operational Plan. The Ice removal is just about complete and the surface will be ready for Ball Hockey to start on Monday, May 12, 2014.
  - The committee discussed the Annual War Veterans/Seniors Dinner for Canada Day and plans started for this year's event to be held at the Lions Club.
  - Council should also be aware that this year's Memorial Sunday Parade/Service set for Sunday June 29, 2014 will be a special remembrance of 100 years of WWI. Council will be advised as plans are finalized.
  - The committee was also advised that the Town Manager has completed a grant application with the Fallsview Festival Committee for a Heritage Grant in the amount of \$5,500.00.

#### 8.2.2 Recommendations

##### **Resolution 108/2014 - PHSSC 08-01**

Whereas the Town in affiliation with the Community Minders conducted a Life Walk as part of Suicide Prevention Week 2013; and whereas Council recognizes the value of such an event; and whereas Community Minders have advised Council that they will be unable to participate in this year's co-ordination; and whereas Miss Apryl Young with assistance from her class from Keyin College and Central Health employees are interested in assisting with the Suicide Walk 2014, be it therefore resolved that Council and staff shall co-ordinate a Suicide Prevention Walk 2014 with Miss Apryl Young et al, for the second week of September as a part of Suicide Prevention activities in Central Newfoundland.

#### DISCUSSION/DEBATE

During discussion it was unanimously agreed that this is a project Council should endeavour to continue on an annual basis.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Resolution Carried**

**Motion 109/2014 – Deputy Mayor Tremblett/Councillor Saunders**

That Council in support of the Bishop's Falls Broomball Association would give a credit of 3 (Three) hours towards the Broomball Tournament being set for May 30-31, 2014.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

**Resolution 110/2014 – Deputy Mayor Tremblett/Councillor Budgell**

Whereas concern has been expressed by communities in the Exploits region of the potential disruption by the variance of dates for the Exploits Salmon Festival; and whereas the Town of Buchans is seeking support from The Town of Bishop's Falls requesting the Town of Grand Falls-Windsor maintain a consistent date process for its annual Salmon Festival; and whereas the Town of Bishop's Falls recognizes the potential disruption of such variance in dates, be it therefore resolved that the Town of Bishop's Falls shall place its support with the Town of Buchans in requesting that the Town of Grand Falls-Windsor pay serious consideration to any changing of their festival and the effects such a change would have on neighboring communities, and be it further resolved that the mayor shall write the Town of Grand Falls-Windsor to advise them of the Town's position.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Resolution Carried**

**8.3 FINANCE STANDING COMMITTEE NO. 7 (May 13<sup>th</sup>, 2014)**

**8.3.1 Chairperson's Report**

Councillor Canning, Chairperson presented the following report:

- The Committee held a regular sitting on May 13<sup>th</sup>, 2014 with Councillor Budgell (member), Councillor King (member) and Mayor Hobbs (ex-officio) in attendance.
- The Committee considered the A/P Transaction Journal, Budget Reports, Expenditure Pressures Analysis (2014/2013), Salary Analysis, Income Income/Expense Statement, Capital/Grants Income Statement, Cash Report and Routine Payments. The following items were noted:
  - The committee discussed a number of specific items in the A/P transaction Journal including:
    1. The invoice from DMG which will be recovered once the Kings Road Subdivision proceeds.
    - 2.

The invoices for the Strategic Planning Session are included, however large portion of this is being recovered through a grant.

- The Income/Expense statement currently reflects a significant increase in Snow Clearing expenses over the past winter due to the weather. The midyear review will pose some challenges and Council may have to consider some shifting of priorities and delays in future projects.
- The Budget Variance report was reviewed and it was noted that combined with the cost of the new tires for the CAT 930 of \$10,000 as well as the unexpected winter expenses the Town's requirement of maintain a balanced budget is becoming a concern.
- Council is advised that a new Weekly Vehicle Mileage Report is being initiated with all Town Vehicles.
- The Capital Grants Income Statement is expected to have a major change within the next couple of months as the WWTP evolves.
- The committee has been advised that the Audit for 2013 is now complete and we are awaiting the report.
- Council will be pleased to know that ACOA have agreed to their share of the funding for the River Enhancement Study and we are currently awaiting IBRD's commitment.

The table below reflects the current posted entries.

<b>Revenue Category</b>	<b>Actual as a % of budget</b>
Taxes	98.87
Sale of Goods and Services	32.17
Other Revenue from Own Source	95.52
Government Grants/Transfers	0
<b>Expense Category</b>	<b>Actual as a % of budget</b>
Council	25.63
General Administration	33.38
Property Assessment	50.00
Professional Development and Training	40.62
Public Relations	25.36
<b>General Government</b>	<b>33.69</b>
Fire Protection	29.29
Animal & Pest Control	39.20
<b>Protective Services</b>	<b>29.87</b>
Public Works Administration	38.89
Public Works Compensation	36.91
Vehicle and Fleet Operations and Maintenance	63.65
Roads	31.79
Snow Removal (materials only)	32.28
Street Lights	36.48
<b>Transportation Services</b>	<b>40.07</b>
Water Supply	39.04
Sewer Collection and Disposal	10.17
Garbage & Waste Collection	24.46



<b>Environmental Health</b>	<b>30.05</b>
Recreation Administration	29.89
Parks/Playgrounds/Fields	5.70
Stadium	44.57
<b>Recreation and Cultural Services</b>	<b>34.22</b>

The Town's Cash Flow is in a very good position currently with Bank Statements current.

\*\* It was noted by the Finance Chair that even with a current good cash flow our budget has taken a heavy hit this past winter due to snowclearing costs.

### 8.3.2 Recommendations

#### **Resolution 111/2014 – Councillor Canning/Councillor Budgell**

Be it resolved that Council shall approve the A/P Transaction Journal dated May 8, 2014, totalling \$68,315.97, for disbursement as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

#### **Resolution Carried**

#### **Resolution 112/2014 – Councillor Canning/Councillor Saunders**

Be it resolved that Council shall ratify the Routine Payment Report for March/April 2014, totalling \$72,986.38, as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

#### **Resolution Carried**

#### **Resolution 113/2014 – Councillor Canning/Councillor King**

Whereas Council has received a request for consideration of additional charges for the completion of the mapping component of the new Municipal Plan; and whereas Council feels such mapping was part of the original contract, be it therefore resolved that Council shall stand in opposition to any additional charges for the completion of the Municipal Plan 2014-2024.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

#### **Resolution Carried**

#### **Resolution 114/2014 – Councillor Canning/Deputy Mayor Tremblett**

Whereas the Town Manager has submitted a request for a review of the contract for his position; and whereas such a review has been completed and a new Contract has been proposed for the Town Manager's Position; and whereas Council feels the contract proposed accurately reflect roles and responsibilities as well as an adequate salary to maintain the calibre of person required to fulfill these roles and responsibilities, be it therefore resolved that Council shall approve the Employment Agreement between the Town of Bishop's Falls and Mr. Randy Drover as Town Manager as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

#### **Resolution Carried**

#### **Motion 115/2014 – Councillor Canning/Councillor King**

That Council shall amend section 5.2 of the *Accounts Payable Policy and Procedure* by adding Rowe Enterprises to the Routine Payments listing.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

#### **Motion Carried**

#### **Resolution 116/2014 – Councillor Canning/Councillor McDonald**

Whereas Council has been advised of the retirement of Mr. Enest (Onnie) Balsom from the Bishop's Falls Volunteer Fire Department; and whereas Mr. Balsom has completed 40 (forty) years of service within the department, from firefighter through to Chief; and whereas the fire department is planning a suitable retirement event for Mr. Balsom; and whereas the department has requested the Town's financial assistance with such an event, be it therefore resolved that The Town Council of Bishop's Falls shall approve a \$500.00 payment to aid in the cost of a retirement Banquet for Mr. Balsom.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

#### **Resolution Carried**

#### **8.4 ECONOMIC DEVELOPMENT STANDING COMMITTEE NO. 4 (May 14<sup>th</sup>, 2014)**

##### **8.4.1 Chairperson's Report**

- The Committee held a regular meeting on May 14, 2014 with Councillor Budgell (member), Councillor Canning (member) and Mayor Hobbs (ex-officio) in attendance.

- The committee discussed a submission of two Quotes to do repair work at 5 Station Road. The committee felt that as a Town owned property we need to maintain the integrity of the building. Therefore a motion to complete the repair work is being presented.

#### 8.4.2 Recommendations

#### **Resolution 117/2014 – Councillor Budgell/Councillor Canning**

Whereas the Town of Bishop's Falls owns the building located at 5 Station Road; and whereas the condition of the building is showing signs of deterioration and in need of repair; and whereas the Town's Heritage Museum is housed in this building and open to the public; and whereas a RFQ (request for quotes) for the repairs to 5 Station Road was issued; and whereas such RFQ returned the lowest quote from T & T Construction, be it therefore resolved that the Town shall enter into an agreement with T & T Construction to do the quoted repairs to 5 Station Road at a cost of \$17,070 plus HST, and be it further resolved that such work should be completed prior to the opening of the Museum for the 2014 season..

#### DISCUSSION/DEBATE

During the discussion the following points were raised: 1. This is a good price for the planned work. 2. The work planned is a necessity if the building is to be maintained. 3. This is Town Property and has such Council has a responsibility to maintain it.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

#### **Resolution Carried**

### **Item 9: Adoption of Regulation**

#### 9.1 ADOPTION OF RESOLUTION RESPECTING “PUBLIC ROADS SNOW CLEARING REGULATION”

#### **Resolution 118/2014 – Councillor McDonald/Councillor Saunders**

Whereas the Public Works Standing Committee has reviewed the Town's snow clearing operations; and whereas in February 2014 a policy was adopted that established snow clearing routes; and whereas during this process the Committee identified areas in Town that currently receive winter maintenance services but are not highways as defined by the Municipalities Act, 1999; and whereas Council desires to establish regulations that clearly define what public roads and similar infrastructure will receive winter maintenance services; and whereas the Public Roads Snow Clearing Regulations were developed by the Public Works Standing Committee in this context; and whereas the said regulations will improve the overall effectiveness and efficiency of winter maintenance services by removing driveways as defined in the regulations; and whereas this measure will enhance the Town's services to highways and public driveways, as both defined in the regulations, and reduce the overall cost of winter maintenance services; therefore, be it resolved that Council shall adopt the Public Roads Snow Clearing Regulations as presented.

## DISCUSSION/DEBATE

During the discussion the following points were raised: It is important that residents affected be notified once in changes in snowclearing routes are made. 2. This regulation is intended to put all residents on an equal level. Council understand the potential hardship this may cause but also is aware that it must treat all residents consistently. 3. Staff had a legal opinion given in support by the Town's Lawyers. 4. One letter of objection was considered and the resident will be advised of Council's desire to maintain consistency and fairness in its regulations.

\*\* A question of possible Conflict of Interest was raised, but by consensus it was agreed that a conflict of interest was not substantiated.

Yeas: 5 – Mayor Hobbs, Councillor King, Councillor Saunders, Councillor McDonald and Councillor Budgell.

Nays: 2 – Deputy Mayor Tremblett and Councillor Canning

### **Resolution Carried**

## **Item 10: General Business**

### 10.1 Community Cleanup

Councillor Bryan King requested that Council consider some type of Cleanup Day as was conducted a couple of years ago. It was agreed by consensus that the town Manager would prepare a pilot project to offer to a community organization \$100 per km for the 8 km of Main St. (\$800.00 maximum). The Town Manager would submit details to Council via email for consideration prior to issuing call to community groups.

### 10.2 Fallsview Festival Committee Request for Financial Assistance

#### **Motion 119/2014 – Councillor Canning/Councillor McDonald**

That Council would contribute a \$500.00 donation, plus replacement cost of Loonies for the Bicycle Parade (approx 50 loonies).

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

### **Motion Carried**

### 10.3 Fallsview Festival Committee Request for Councillors Assistance

Council agreed by consensus to cover the 4 hour time frame for 1 booth for the Fallsview Festival Committee. (recommended 2 in a booth at all times)

### 10.4 Tract Mapping Proposal

**Resolution 120/2014 – Councillor Canning/Councillor Budgell**

Whereas Council in November held a Strategic Planning Session facilitated by Tract Consulting on March 22-23, 2014; and whereas such a session resulted in the submission of a Final Report by Tract Consulting; and whereas Tract Consulting has further submitted a proposal to prepare a community mapping of Bishop's Falls at a proposed cost of \$5,000 - \$7,000, be it resolved that Council shall accept the Final Report of Tract Consulting submission of a Strategic Plan as a planning tool to be used on a go forward basis by the town in its development, and be it further resolved that Council shall stand in opposition to having Tract Consulting complete the mapping as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Resolution Carried**

10.5 Authorization of Stadium Roof Contract

**Resolution 121/2014 – Councillor Canning/Councillor McDonald**

Whereas Council has awarded the Stadium Roof Replacement Agreement (DMA Project MA8327) to Burnt Bay Construction; and whereas Council must approve the signing of such contracts, be it therefore resolved that Council shall authorize the Mayor and Town Clerk to sign the Stadium Roof Replacement (DMA Project MA8327) agreement with Burnt Bay Construction.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Resolution Carried**

10.6 Ratification of ACOA Funding Agreement – Exploits River Enhancement RFP

**Resolution 122/2014 – Councillor Canning/Councillor Saunders**

Whereas Council has been working diligently to have an Exploits River Enhancement Study Completed; and whereas Council had applied for funding from ACOA on a cost share basis for such funding; and whereas ACOA has subsequently issued a funding agreement for 1/3 share of the cost of such a RFP up to the limit of \$25,000, be it therefore resolved that the Mayor and Town Clerk Shall be authorized to sign such an agreement on behalf of the Town of Bishop's Falls.

**DISCUSSION/DEBTE**

During discussion it was noted that Council is still awaiting IBRD for the Province's share of this proposal. Such approval is expected shortly.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Resolution Carried**

10.7 Application for Variance – 24 MacDonald Dr. accessory building.

**Motion 123/2014 – Councillor Canning/Councillor McDonald**

That Council shall approve the construction of an accessory building (36' x 20) at the rear of 24 MacDonald Dr. as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

10.8 Crown Land Recommendation – Valleyview Road

**Motion 124/2014 – Councillor Canning/Councillor Saunders**

That Council shall approve the Municipal Recommendation Form for Crown Lands which would allow the proponent to acquire land off Valleyview Road as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

10.9 Crown Land Recommendation – 13 Mile Crossing

**Motion 125/2014 – Councillor King/Councillor Canning**

That Council shall approve the Municipal Recommendation Form for Crown Lands which would allow the proponent to acquire land on 13 Mile Crossing as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

10.10 Materials & Equipment Tender Results

The Town Manager tabled a report outlining the results of the 2013 Materials and Equipment Tender. The following is a summary of the bids from the two (2) contractors.

	Temple's Backhoe Service				W. Reid Construction			
	% Chg	2014	2013	2012	% Chg	2014	2013	2012
<i>Class A</i>	4.35%	24.00	23.00	28.00		30.00	30.00	26.00
<i>Screened Pit Run (general purpose)</i>		8.00	8.00	8.25	5.00%	8.40	8.00	8.00
<i>Topsoil</i>	6.67%	16.00	15.00	16.00	12.50%	18.00	16.00	15.00
<i>Sods</i>	3.57%	7.25	7.00	7.80		7.50	7.50	7.50
<i>Winter Sand</i>	-36.36%	28.00	44.00	44.00	13.04%	26.00	23.00	23.50

  

	Temple's Backhoe Service				W. Reid Construction			
	% Chg	2014	2013	2012	% Chg	2014	2013	2012
<i>Grader Hire (without operator)</i>		-	-	-		-	-	80.00
<i>Grader Hire (with operator)</i>		-	-	-	11.11%	100.00	90.00	95.00
<i>Excavator</i>	0.00%	80.00	80.00	82.00	25.00%	100.00	80.00	80.00
<i>Float</i>	0.00%	74.00	74.00	75.00	66.67%	120.00	72.00	74.00
<i>Ditching</i>	1.41%	7.20	7.10	7.45	8.33%	7.80	7.20	7.20
<i>Asphalt Roller (day)</i>	11.11%	100.00	90.00	100.00	0.00%	100.00	100.00	100.00
<i>Asphalt Roller (week)</i>	0.25%	400.00	399.00	400.00	2.27%	450.00	440.00	440.00

### **Motion 126/2014 – Councillor Saunders/Councillor McDonald**

That Council award the contracts for the provision of materials and equipment for 2014-2015 as follows:

- 1. Temple's Backhoe Services:** Class A, screened pit run, topsoil, sods, excavator, float, ditching and asphalt Roller day and week. (Pending verification of roller condition).
- 2. W. Reid Constuction:** Winter Sand and grader hire (with operator).

### **DISCUSSION/DEBATE**

During discussion it was noted that there had been a safety concern with the roller in 2011 but that a new roller was now in use. This will be verified prior to notification of contract awarding.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

### **Motion Carried**

#### **10.11 Kings Road Subdivision Update**

Due to the lack of response from the potential developer for the development of the Kings Road Subdivision extension it was agreed by consensus to have the Town Manager consult with DMG and have a revised RFP issued.

### **Item 11: Adjournment**

**Motion 127/2014 – Councillor Canning/Councillor Budgell**

To adjourn regular public meeting 1345

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

The meeting adjourned at 8:45 pm.

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Dan Oldford, Town Clerk/Land Officer