

Minutes

Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 7:00 pm on December 17th, 2013 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett
Councillor B. King
Councillor B. Saunders
Councillor K. McDonald
Councillor P. Budgell
Councillor R. Canning

Randy Drover, Town Manager
Dan Oldford, Town Clerk/Land Officer

Item 2: Moment of Silent Reflection

Item 3: Adoption of Agenda

Motion 285/2013 – Councillor Saunders/Councillor King

To adopt the agenda for public meeting 1336 as amended.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Motion Carried

Item 4: Recognition of NL Power's Contribution to Trestle Lighting Project

Mayor Hobbs welcomed Mr. Gene Faulkner, chair of the Trestle lighting project and Mr. Glen Fisher of NL Power to Council and proceeded to make a presentation of a picture of the Trestle with lights on. Mr. Hobbs congratulated and thanked NL power as well as the committee for the tremendous support in getting the Trestle lit up permanently. Councillor Canning, liaison and committee member also passed on with Council the appreciation of Council to NL Power. Mr. Fisher expressed NL Power's thanks for the chance to assist in such a worthwhile project. This is a project that will be enjoyed by residents and visitors alike for a long time.

Item 5: Adoption of Minutes for Public Council Meeting No. 1335

Motion 286/2013 – Deputy Mayor Tremblett/Councillor McDonald

To adopt the minutes of public meeting 1335 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Motion Carried

Item 6: Business Arising from the Minutes of Public Council Meeting 1334.

QA1: Councillor Saunders advised Council that MP Scott Simms has been in touch with Telus regarding the possible grant to the SkateBoard Park Committee and will keep in touch with Council as well.

Item 7: 2014 Operating Budget

Councillor Canning, Chairperson of the Governance Standing Committee with the Mayor's leave, made the following presentation regarding the 2014 Municipal Operating Budget.

Mr. Mayor, in accordance with the *Municipalities Act, 1999* and the Finance Standing Committee's Terms of Reference, I am pleased to present the 2014 Municipal Operating Budget. As required by law, the Budget, which totals \$3,191,382, is balanced. Council will be interested to learn the latter was achieved without having to increase taxes or fees – they remain at their 2013 levels.

In September 2013, as you are aware Your Worship, Council adopted the *Bishop's Falls Annual Planning Cycle*. This is an important framework that will enhance the Town's strategic and operational planning capacity. Since October 2013 staff and the respective Standing Committees have worked to prepare Operational Plans for the Public Works, Recreation, and Administration Departments. These Operational Plans will guide the Town's activities over the coming 12 months, and they helped inform the Finance Standing Committee's work around the 2014 Budget. The plans are comprehensive and will serve as good tools to advance the goals of Council. Later in my presentation I will highlight some of the objectives and activities as contained in the Operational Plans.

Overall, when compared to the 2013 mid-year estimates, the Town's budget has increased by approximately 3%. This can be attributed to, among other things, the Committee's intention to disburse a portion of the accumulated cash surplus on capital works projects in 2014. Further, in 2014 the Town is planning to divest three (3) significant parcels of land, and revenue is being recorded from the sale of these assets. These are plans, of course, that are contingent on approval from the Department of Municipal Affairs in terms of the capital works applications and the Town receiving fair market value for the lands under consideration.

Mr. Mayor, I will now discuss the details of the expenditures and revenues for the 2014 Budget.

Expenditures

Your Worship, the Town's expenditures originate from five (5) service categories and they are General Government, Protective Services, Transportation Services, Environmental Health, Recreation and Cultural Services, and Fiscal Services. I will briefly describe these categories to give Council and residents a greater understanding of what they generally include.

General Government includes...

- Council
- Administration Department
- Property assessment services
- Professional development and training
- Public relations

Protective Services include...

- Fire Department
- Animal control services

Transportation Services include...

- Public Works Department
- Street lights

Environment Health includes...

- Water supply
- Sewage collection and disposal
- Garbage collection and disposal

Recreation and Cultural Services include...

- Recreation Department

Fiscal Services include...

- Debt servicing costs
- 2014 Capital works projects
- Gas tax expenditures
- Bank charges and other fees

The expenditure estimates for 2014, Mr. Mayor, are as follows:

Expenditure Category	2014 Estimate	2013 Estimate	% Change
General government	622,191	560,235	11%
Protective services	85,624	87,604	-2%
Transportation services	745,669	782,207	-5%
Environmental health	388,741	368,961	5%
Recreation and cultural services	258,552	244,519	6%
Fiscal services	1,090,605	1,051,681	4%
	3,191,382	3,095,207	3%

Some highlights from the spending plans in 2014 are as follows:

- \$25,000 is being allocated for the Town's ACOA/IBRD application to prepare a comprehensive plan to develop the recreational salmon fishing potential of the Exploits River. Proposals have been submitted to the Agency and Department, and we hope to hear something in early 2014.
- Councillor remuneration is being increased by \$9,800 (\$1,400 per person) in 2014. It has been at least five (5) years since an increase was provided, and in light of the additional demands of office, the Committee felt an increase was reasonable.
- Two (2) km of road shoulder will be repaired in 2014.

- The Town's capital works plans for 2014 include the Stadium Roof (\$90,000), Dominic Street Drainage Project (\$19,000), Town Hall Renovations (\$57,000) and Lift Stations Upgrades (\$41,000). Municipal Capital Works applications for the Town Hall and Lift Stations were recently submitted. The other projects are approved and will be completed in 2014. It is anticipated that these projects will be funded through budget. No additional debt will be incurred.
- The sewage treatment project is ongoing as well with financing secured through the BMO.

Revenues

Mr. Mayor, the Town's revenues are drawn from taxation, sale of goods and services, other revenue from own sources, government transfers, and transfers from authorized reserves. Similar to what I did for expenditures, I will provide additional information around these categories.

Taxes include...

- Property tax
- Business tax
- Water and sewer tax
- Poll tax
- Utility tax

Sale of goods and services include...

- Ice rentals
- Fallsview Municipal Park
- Sports registration
- Family and general skating
- Recreation miscellaneous revenue
- Land rent
- Land sales

Other revenue from own source includes...

- Building permits
- Tax certificates
- Building rentals
- Interest on arrears

Provincial Government grants/subsidies include...

- Municipal operating grant

- Provincial portion of debt charges

Federal Government grants/subsidies include...

- Gas tax

Transfers from authorized reserves include...

- Surplus of prior years

The revenue estimates for 2014, Mr. Mayor, are as follows:

Revenue Category	2014 Estimate	2013 Estimate	% Change
Taxes	2,484,221	2,446,575	2%
Sale of goods and services	192,582	109,203	76%
Other revenue	29,500	73,275	-60%
Provincial grants/subsidies	236,617	291,192	-19%
Federal grants/subsidies	148,462	148,462	0%
Transfers from reserves	100,000	26,500	277%
	3,191,382	3,095,207	3%

Budget Policy and Tax Schedule

The Committee spent time this year updating its policies around the *Caregiver Water and Sewer Tax Exemption* program and collections/water disconnections. Little changes have been made to the *Caregiver Water and Sewer Tax Exemption* program. In fact, the primary amendment relates to the deadline – March 31 is no longer applicable. Qualifying property owners will have from January 1 to December 31 in the fiscal year to apply for the exemption. In terms of our collections/water disconnection policies, however, significant changes have been made. I refer Council to section 15 of the *2014 Municipal Operating Budget Tax Schedule and Policy*. In essence, outstanding accounts will be provided three (3) opportunities to resolve the arrears. If the balance is still outstanding in September, and the account holder has taken no action to address the matter, water disconnections will apply. Further, the opportunity to enter into payment arrangements will be forfeited. This is a strong position, Mr. Mayor, but the policies provide ample notice and opportunity for the account holder to address the arrears before water disconnections are implemented.

As previously stated, taxes and fees remain unchanged from their 2013 levels and they are detailed in the *2014 Municipal Operating Budget Tax Schedule and Policy*.

Annual Operating Plans Summary

In closing, Mr. Mayor, I will take some time to highlight the major objectives/activities as contained in the Public Works, Recreation, and Administration Departments' annual operating plans. The Committee

is excited about this new stage of planning. The summary is as follows (NOTE: These objectives/activities are in addition to the regular functions of the Departments):

Administration Department Operational Plan

- Advance the Exploits River/Recreation Salmon Fishery Project.
- Advance the Fallsview Municipal Park Enhancement Project.
- Administer tax sales under the *Municipalities Act, 1999* where warranted.
- Finalize the *Municipal Plan and Development Regulations*.
- Submit an application to extend the Town's planning boundary.

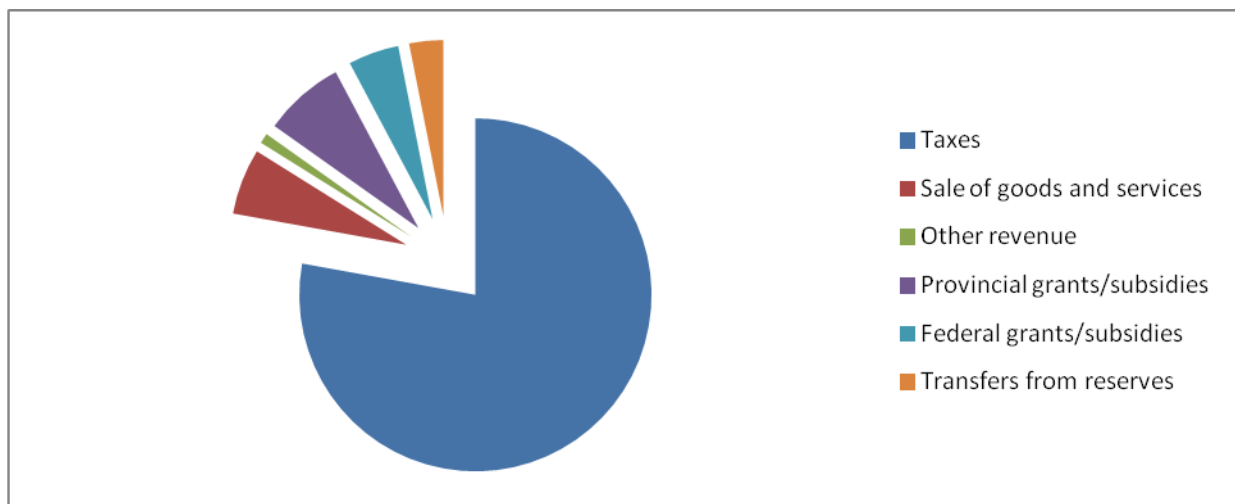
Public Works Department Operational Plan

- Acquire legal access to McMahon's Lane behind Tim Horton's.
- Acquire Resolute (Abitibi) land within and around the municipality.
- Improve the Town's physical image.

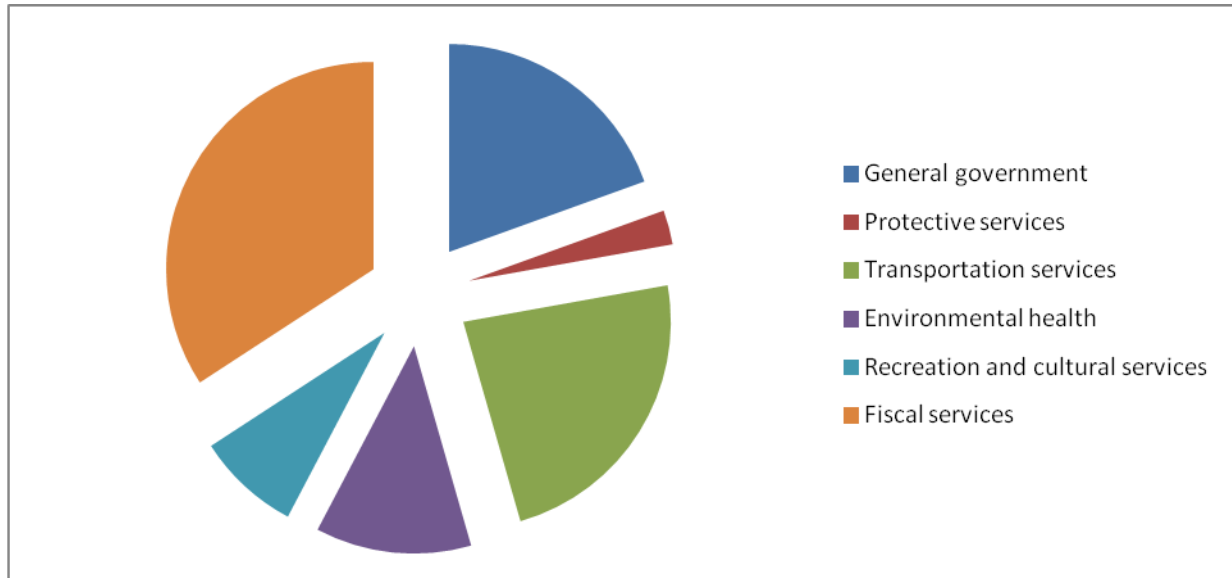
Recreation Department Operational Plan

- Replace the Pat O'Reilly Memorial Stadium's roof.

Where the money comes from



Where the money goes



Your Worship, that concludes my presentation of the 2014 Municipal Operating Budget.

Resolution 287/2013 – Councillor Canning/Councillor Budgell

Be it resolved that Council shall adopt the 2014 Municipal Operating Budget as presented.

DISCUSSION/DEBATE

The following points were raised during discussion; 1. The town has made excellent strides in improving its financial status. 2 . On a go forward basis Council shall continue as the 2014 budget shows a strong commitment to financial stability while working on growth in the community.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 288/2013 – Councillor Canning/Councillor King

Be it resolved that Council shall adopt the 2014 Municipal Operating Budget Tax Schedule and Policy as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 289/2013 – Councillor Canning/Councillor Saunders

Be it resolved that Council shall adopt the annual operating plans for the Public Works, Recreation, and Administration Departments as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Resolution Carried

Item 8: Standing Committee Reports and Recommendations

8.1 FINANCE STANDING COMMITTEE NO. 2 (December 4th, 2013)

8.1.1 Chairperson's Report

Councillor Canning, Chairperson, presented the following report:

- The Committee held a regular sitting on December 4, 2013. It should be noted that this sitting did not occur as per the *Standing Orders*, which call for regular meetings to occur on the first Monday of each month. The meeting was deferred to Wednesday to accommodate the Town Manager.
- During this sitting the Committee finalized the 2014 Municipal Operating Budget.
- As it concerns financial reports, the Committee considered the AP Transaction Journal, Routine Payments (November 2013) and Miscellaneous Payments (November 2013). No materials concerns were raised. The other standard reports were not presented at this meeting because nothing substantial has changed since the last Committee meeting on November 19, 2013.

8.1.2 Recommendations

Resolution 290/2013 – Councillor Canning/Councillor McDonald

Be it resolved that Council shall approve the A/P Transaction Journal dated November 27, 2013, totalling \$9,551.84, for disbursement as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 291/2013 – Councillor Canning/Councillor Saunders

Be it resolved that Council shall ratify the Routine Payments Report for November 2013, totalling \$43,184.47, as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Resolution Carried

Motion 292/2013 – Councillor Canning/Deputy Mayor Tremblett

That Council shall renew its membership with FCM in 2014 at a cost of \$587.50.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Motion Carried

8.2 PUBLIC HEALTH AND SAFETY STANDING COMMITTEE NO. 3 (December 4th, 2013)

8.2.1 Chairperson's Report

Deputy Mayor Tremblett, Chairperson, presented the following report:

- The regular sitting took place on Wednesday, December 4, 2013 with Councillor McDonald, Councillor Saunders, and Mayor Hobbs in attendance.
- Representatives from the Bishop's Falls Fire Department, namely the Fire Chief, Deputy Fire Chief, and Secretary, were present to discuss issues/concerns emerging from the Department. The Fire Chief advised the Committee that the Fire Hall's bay doors require repairs. The Department was instructed to obtain three (3) cost estimates for the Town to consider.
- The Committee discussed, extensively, the possibility of establishing an ATV/Snowmobile corridor throughout the community. The intent of such a corridor would be to create a safer environment for ATV/Snowmobile users and, broadly speaking, residents. In principle, the Committee supports the corridor concept and it will work towards this goal over the coming months. Its next step is to discuss the matter with the RCMP during a meeting planned for January 2014.
- It has become apparent in recent weeks that a formal lease agreement is needed between the Town and the Bishop's Falls Minor Hockey Association concerning the Pat O'Reilly Memorial Stadium's canteen. A draft lease has been prepared, and it is currently being considered by the Committee and the Association. Once finalized, it will be presented to Council.
- The Committee had a very exciting conversation around projects/programs that aim to enhance community pride in the town. Some of the projects/programs that are being considered include a Beautification Committee, Best Garden Reward Program (Residential), Best Green Commercial Property, etc. A recommendation will be tabled later to seek a project through the *Job Creation Partnership Program* to hire an individual to coordinate these projects/programs.

- As Council is aware, on December 16, 2013 at 7:00 pm the Town will host a Community Christmas Tree Lighting and Carol Singing event. It will take place at the Town Hall.

DISCUSSION

A number of items were raised concerning the PHSSC report: 1. Councillor McDonald acknowledged a number of residents pleasure with the efforts being made in raising community spirit. 2. Mayor Hobbs passed on compliments concerning the tree lighting and felt the residents thoroughly enjoyed the evening. 3. A consideration should be passed on for next year to possibly have the tree lighting a week earlier. 4. The new Lease arrangement for the canteen should alleviate any confusion as to responsibilities for repairs and maintenance. 5. Also the new lease would provide a method if Minor Hockey was unable to supply the service then an alternate group could provide canteen service if needed.

8.2.2 Recommendations

Resolution 293/2013 – Deputy Mayor Tremblett/Councillor McDonald

Whereas the Bishop's Falls Town Council desires to enhance community spirit through the implementation of community centric projects/programs; and whereas several projects/programs have been identified and they include, among others, a Beautification Committee, Best Garden Reward Program (Residential), and Best Green Commercial Property; and whereas a framework for these projects/programs has been developed and is called the *Building Community Spirit Program 2014-2016*; and whereas the Town requires capacity to implement the *Building Community Spirit Program 2014-2016*; therefore, be it resolved that Council shall mandate the Town Manager to apply for a Job Creation Partnership Project through the Department of Advanced Education and Skills to acquire the necessary capacity to implement the *Building Community Spirit Program 2014-2016* as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Resolution Carried

8.3 PUBLIC WORKS STANDING COMMITTEE NO. 312 (December 9th, 2013)

8.3.1 Chairperson's Report

Councillor King, Chairperson, presented the following report:

- Held a regular meeting on December 9, 2013 in Council's Chambers.
- The committee reviewed 8 referral letters from the Provincial Department of Natural Resources concerning Quarry Permits. As each of these Quarries have been in operation for a number of years and the committee feels there are no issues with the continuation of these quarries a recommendation of support is being submitted.

- The committee also considered a number of areas on the limits of the Town's Municipal Planning Area that may need to be considered for inclusion in the Town's Municipal Planning area. These areas are currently being serviced by the Town's Fire Department under its Standard Operating Procedures. As such, The Town Clerk/Land Officer has been instructed to gather more detailed mapping information for Council's future consideration
- The committee discussed a memorandum from the Town Manager regarding a potential road easement to the properties located south west of the Irving property on the TCH. The committee is recommending the town's Engineers be consulted with the intention of having a proper access to this road via either McMahon's Lane or Beaumont Heights.

8.3.2 Recommendations

Motion 294/2013 – Councillor King/Councillor Saunders

That the Council shall issue letters of referral with no concerns for eight quarry permits as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Motion Carried

Motion 295/2013 – Councillor king/Deputy Mayor Tremblett

That Council shall recommend the Crown Land Application as presented for on 13 Mile Crossing, as submitted.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Motion Carried

Resolution 296/2013 – Councillor King/Councillor McDonald

Whereas Council recognizes that it's Fire Department is currently supplying services to a number of areas that are currently on the edge of the Town's Municipal Planning area; and whereas the inclusion of these areas within our municipal Planning Area would provide Council with input into the level of development in these areas where its Services are being utilized; and whereas Council does not currently have input into the development of these areas, be it therefore resolved that Council shall instruct staff to investigate the expansion of its Municipal Planning Area to include these areas.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 297/2013 – Councillor King/Deputy Mayor Tremblett

Whereas Council had instructed its manager to investigate the legal access to the land to the west of the Irving on the TCH; and whereas a request for Easement Access has been rejected by the property owner and whereas a two potential access points have been identified by staff, Council shall request staff consult with the Town's Engineers as to the cost and viability of: 1. Access being created via McMahon's Road, or 2. Access being created by an extension from Beaumont Heights.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 298/2013 – Councillor King/Councillor Canning

Whereas Council has been advised by its Public Works Foreman that the 1988 Pickup has been removed from service; and whereas this piece of equipment is now classified as surplus; and whereas *Municipalities Act, 1999* section 201.1 requires that the sale of such excess property shall be done by public tender, be it therefore resolved that Council shall issue For Sale by tender the 1988 Pickup, and be it further resolved that the sale shall be issued to the successful bidder.

DISCUSSION/DEBATE

A question of whether or not the value was over \$500.00 was raised, however after discussion it was clear that it was best to error on the side of caution and therefore go ahead with public tender process.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Resolution Carried

8.a TOWN MANAGER SELECTION COMMITTEE

Due to the resignation of the Town Manager Council needs to put a selection committee in place for the process of interviewing candidates. Councillors King, Budgell and Mayor Hobbs will make up the selection committee with Deputy Mayor Tremblett as an alternate.

Item 9: General Business

9.1 HYDRO RESPONSE TO MUNICIPAL SERVICE PROPOSAL

Motion 299/2013 – Councillor King/Councillor Budgell

That Council shall authorize the Town Manager to engage legal counsel for the purpose of exploring the legal options as it concerns the water and sewer tax imposed on the Nalcor/Hydro/DNR property on Powerhouse Road.

DISCUSSION/DEBATE

The following points were raised during discussion: 1. Council may need to consider stopping of services to Nalcor. 2. Is agreement with the Nalcor proposal going to cause undue hardship on Council for the foreseeable future? 3. Should Council respond with a counter offer or proposal? 4. Council has had to deal with 3 major hits financially in the past from the province i) Constriction of Development relevant to Sewer treatment. ii) Additional expenses caused by Waste Garbage Collection. iii) Loss of \$110,000 "grant in lieu" as part of the expropriation of the power plant. 5. Possible repercussions of a legal battle. 6. Minister has authority to set tax however he must do so "fairly".

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Motion Carried

9.2 CURBSIDE MOU (Approval to Execute Agreement)

Resolution 300/2013 – Councillor Saunders/Councillor Budgell

Whereas council had drafted a revised MOU regarding Curbside Collection between the "Town" and "Central Regional Service Board"; and whereas Central Regional Service Board have agreed to the MOU as presented, be it therefore resolved that the Mayor and Clerk shall sign the MOU as presented on behalf of the Town of Bishop's Falls.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Resolution Carried

9.3 SALE OF LAND KING'S ROAD/MCDONALD CRESCENT/ROSE STREET AREA.

Motion 301/2013 – Councillor Canning/Councillor Saunders

That Council shall post for Public Tender a parcel of land located at the rear of property on Kings Road, McDonald Cres., and Rose St. as presented at a reserve bid price of \$9,650.00 plus HST, Deed(\$450) & Survey (\$800).

DISCUSSION/DEBATE

The following points were raised during discussion: 1. This is a parcel of land that is primarily land locked. 2. The land is fairly flat and usable. 3. There has been an expression of interest from neighbors in the property. 4. Municipalities Act, 1999, 201.1 requires that any property sold by the town with a value of \$500.00 or more must be through public tender.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Motion Carried

9.4 SALE OF LAND 42 NEWTOWN ROAD AREA

Motion 302/2013 – Councillor Saunders/Councillor Budgell

That Council would offer by private sale a parcel of land located at the rear of 42 Newtown Road as presented.

DISCUSSION/DEBATE

The following points were raised during discussion: 1. There is encroachment by the neighboring resident on the parcel of land specified. 2. Council does not wish to set a precedent in selling land directly to the resident as opposed through the public tender process. 3. Did the encroachment occur with Councils approval.

Yeas: 2 – Councillor Saunders and Deputy Mayor Tremblett

Nays: 5 – Mayor Hobbs, Councillor King, Councillor Saunders, Councillor Saunders and Councillor Budgell

Motion defeated

9.5 SALE OF LAND – 40 NEWTOWN AREA.

Motion 303/2013 – Councillor Canning/Councillor King

That Council shall offer through Public tender a parcel of land located at the rear of 40 A,B,C and D Newtown Road as presented with a reserve bid of \$9,570.00 plus HST, Deed(\$450) & Survey(\$800).

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 1 - Councillor Saunders

Motion Carried

9.6 PUBLIC WORKS SUPERVISOR REQUEST (CTO CARRYOVER) (ORAL BRIEFING)

Resolution 304/2013 – Councillor Budgell/Deputy Mayor Tremblett

Whereas the Public Works Supervisor has built up more CTO than sufficient time will allow him to use in the remainder of the year; and whereas Council understands the circumstances of this situation; and whereas Council feels under these special circumstances a onetime rollover of CTO is warranted, be it therefore resolved that the Public Works Supervisor shall be permitted to rollover the remainder of his CTO time into the year 2014, and be it further resolved that the Town Manager shall monitor such CTO time to prevent further repeats of such requests.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Resolution Carried

9.7 Vacation Leave Carryover Request (Oral Briefing)

Motion 305/2013 – Councillor King/Councillor McDonald

That Council shall permit a carryover of up to 3 weeks maximum vacation time from 2013-2014, or a carryover of 2 weeks and a payout of 1 week vacation time from 2013 to its senior staff, and it was further moved that all vacation time must be taken and current prior to December 31, 2014.

DISCUSSION/DEBATE

It was noted during discussion that this was requested for a couple of senior employees to allow the Town to bring its Vacation time practices current.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Motion Carried

9.8 Motion Expunged

A motion was put forward and upon discussion a consensus was reached that **Motion 306/2013** would be expunged.

Motion 307/2013 – Councillor Budgell/Deputy Mayor Tremblett

To dissolve into a privileged session

DISCUSSION/DEBATE

During Discussion the following points were raised: 1. Why do we need to go into privilege. 2. If the discussion is going to involve Human Resources it should be done in privilege. 3. Any final decision involving finance needs to be passed at a public meeting.

Yeas: 4 – Deputy Mayor Tremblett, Councillor Budgell, Councillor Saunders and Councillor McDonald.

Nays: 3 – Mayor Hobbs, Councillor King and Councillor Canning

Motion Carried

****THE PRIVILEGED SESSION COMMENCED AT 9:35PM****

Motion 308/2013 – Councillor Budgell/Councillor Saunders

To cease the privileged session and resume the public meeting.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Item 10: Adjournment

Motion 309/2013 – Councillor Canning/Councillor Saunders

To adjourn regular public meeting 1336

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

Motion Carried

The meeting adjourned at 9:51 pm.

Dan Oldford, Town Clerk/Land Officer