

## Minutes

### Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 7:00 pm on October 15th, 2013 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett  
Councillor B. King  
Councillor B. Saunders  
Councillor K. McDonald  
Councillor P. Budgell  
Councillor R. Canning

Randy Drover, Town Manager  
Dan Oldford, Town Clerk/Land Officer

### Item 2: Adoption of Agenda

Mayor Hobbs opened the floor for additions/amendments to the agenda resulting in the following amendment: (1) Funding Proposal Potential (sponsored by Councillor Saunders).

#### **Motion 222/2013 – Councillor Budgell/Councillor McDonald**

To adopt the agenda for public meeting 1333 as amended.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

### Item 3: Mayor Hobbs Opening Remarks/Welcome

Mayor Hobbs welcomed back the 4 returning Councillors as well as the two new members of Council. Mayor Hobbs, also passed on congratulations, on behalf of Former Councillor Anita Hynes and the Canadian Bible Society as per correspondence received by Council. Council is looking forward to another four years of increased prosperity and great co-operative spirit in Council Chambers. Confirmation was also made by Mayor Hobbs, that it is Council's Role to be the policy makers for the Town, and Staff has a role to implement these policies.

## **Item 4: Bishop's Falls Town Council Standing Orders (proposed)**

### **Resolution 223/2013 – Councillor King/Deputy Mayor Tremblett**

Whereas the Municipalities Act 1999 section 24(3) requires Council to adopt rules of procedure for meetings; and whereas such rules have provided for the efficient operation of the Town in the past; and whereas such a set of rules have been drafted, and discussed by Council, titled Bishop's Falls Town Council Standing Orders, be it therefore, resolved, that the Council shall adopt the Bishop's Falls Town Council Standing Orders as presented, and be it further resolved that Standing Orders adopted at this meeting shall supersede all previous Standing Orders.

#### **DISCUSSION/DEBATE**

The following points were discussed during debate: 1. Some councillors had concerns with the designated nights of committee meetings. 3. Scheduled meeting nights shall be decided prior to next meeting and shall be added to the Standing orders. 4. A set schedule has been shown to be the best practice method of having a structured and smooth running council. 5. Council must also allow time prior to public meetings for staff to process any research and documentation.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

#### **Resolution Carried**

## **Item 5: Standing Committees' Terms of Reference (proposed)**

### **Resolution 224/2013 – Councillor Canning/Councillor Budgell**

Whereas Council recognizes the need for the development of the town; and whereas such development might be furthered by the guidance of a Standing Committee of council; and whereas the work load of both the Recreation Standing Committee and the Community Relations Standing Committee have had overlap in the past; and whereas Standing Committee structure reflecting these changes has been developed, be it therefore resolved that The Standing Committees for the Town of Bishop's Falls shall be: **1. Public Works Standing Committee, 2. Finance Standing Committee, 3. Economic Development Standing Committee, 4. Public Health and Safety Standing Committee**, and be it further resolved that the Terms of Reference for each respective committee shall be adopted as presented.

#### **DISCUSSION/DEBATE**

The following points were raised during discussion: 1. Council feels that the 4 standing committee structure has worked well for the town. 2. The work of the previous Community Relations and Recreation Standing Committees should be able to work under one committee. 3. The inclusion of local business persons in the Economic Development Committee should provide additional expertise and guidance for the future of the Town.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Resolution Carried**

**Item 6: MNL Resolution (Revised) – Municipal Income Tax**

**Motion 225/2013 – Councillor Canning/Councillor Saunders**

That Council shall submit the resolution to MNL for its fall convention as presented.

**DISCUSSION/DEBATE**

During discussions it was noted that there are still issues that need to be addressed with regard to the inequity of the Municipal Tax Structure. The proposed resolution will however give MNL a solid start in any discussions for future improvements. It was also noted that this is basically the same resolution as submitted by Council to MNL in September 2013, except for MNL's minor change and placement of fonts.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

**Item 7: CNWM Board of Director Appointment**

Nominations called from the floor for Councils representative to CNWM.

Nomination of Councillor King by Councillor Budgell, seconded by Councillor McDonald

Nomination of Mayor Hobbs by Deputy Mayor Tremblett, seconded by Councillor Canning

Deputy Mayor Tremblett proceeded to take the chair of the meeting to conduct an election, while both Mayor Hobbs and Councillor King vacated the chambers at 8:25pm

Mayor Hobbs and Councillor King returned to chambers at 8:33pm

**Motion 226/2013 – Councillor Budgell/Councillor Saunders**

That council shall invalidate the previous nomination process on two points: 1. Councillors shall not abstain from voting unless a conflict of interest exists. In this case no conflict of interest was evident. 2. That such an election should be held by secret ballot.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

**Motion 227/2013 – Councillor Saunders/Councillor Budgell**

That Council shall call for nominations, with a secret ballot voting, if election required for the position of representative on the CNWM Board.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

Deputy Mayor Tremblett next conducted a call for nominations with:

- Nomination of Councillor King by Councillor Budgell, seconded by Councillor McDonald.
- Nomination of Mayor Hobbs by Deputy Mayor Tremblett, seconded by Councillor Canning.
- Nomination of Councillor Budgell by Councillor Canning and seconded by Mayor Hobbs.

With Councillor Budgell declining nominations, Deputy Mayor Tremblett, carried forth with an election by secret ballot. Councillor Bryan King was the successful nominee.

**Motion 228/2013 – Mayor Hobbs/Councillor Budgell**

That Council shall accept the results of the election, and further, that Councillor King's name shall be submitted as Bishop's Falls representative to the CNWM Board of Directors.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

**Motion 229/2013 – Mayor Hobbs/Councillor Saunders**

That, the clerk shall destroy the ballots from Councils election of a representative to the CNWM Board

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

### **Item 8: MAA Board of Directors Nomination**

Deputy Mayor Tremblett next conducted a call for nominations with:

- Nomination of Mayor Hobbs by Councillor Saunders, seconded by Deputy Mayor Tremblett.

With no other nominations Mayor Hobbs was declared as the Town's Nominee for the Municipal Assessments – Central Regional Director.

Mayor Hobbs resumed the chair of the meeting at 8:45pm

### **Item 9: Chamber of Commerce Board of Directors**

Mayor Hobbs would like the Deputy Mayor and each of the councillors to advise him within the next 24 hours of their respective levels of interest in serving on the: 1. Chamber of Commerce, 2. Exploits Regional Services Board, 3. Heritage Committee, 4. Fallsview Festival Committee, 5. Public Works Standing Committee, 6. Finance Standing Committee, 7. Economic Development Committee, and 8. The Public Health and Safety Standing Committee.

Mayor Hobbs will then draft an appointment list for each Councillor to share out the responsibilities for the coming year.

### **Item 10: Exploits Regional Services Board of Directors Appointment**

This appointment shall be covered off with the appointments by the Mayor with input from each Councillor of their levels of interest.

### **Item 11: MNL Convention November 7-9, 2013**

After some discussion it was agreed by consensus that Council would send 4 Councillors as set out in the 2013 Budget. Councillor Canning, Councillor Budgell and Deputy Mayor Tremblett advised that they were not able to attend this year, so therefore, Mayor Hobbs, Councillor King, Councillor Saunders, and Councillor McDonald would attend. It was further agreed that the Town Manager should attend the MNL this year as well. Councillor Canning advised that if a Councillor is unable to attend, he may be available as an alternate.

### **Item 12: Funding Potential Proposal**

Councillor Saunders advised Council that our MP Mr. Scott Simms and Councillor McDonald have become aware of a potential funding program that the Town may be interested in. The Deadline is December 1<sup>st</sup>, 2013. The application will be passed on to the Public Health & Safety Standing Committee for consideration.

### **Item 13: Adjournment**

**Motion 230/2013 – Councillor Canning/Councillor McDonald**

To adjourn regular public meeting 1333

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Saunders, Councillor McDonald, Councillor Budgell and Councillor Canning.

Nays: 0

**Motion Carried**

The meeting adjourned at 8:59 pm.

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Dan Oldford, Town Clerk/Land Officer