

Minutes

Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 7:02 pm on November 20, 2012 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett
Councillor B. King
Councillor A. Hynes
Councillor P. Budgell
Councillor F. Mills
Councillor R. Canning

Randy Drover, Town Manager
Dan Oldford, Town Clerk/Land Officer

Item 2: Opening Prayer in the Form of Silent Reflection

A minute of silence was provided for a private prayer.

Item 3: Delegation - Citizen Advisory Committee

Mayor Hobbs welcomed Mr. John MacPherson from the Citizen Advisory Committee. Mr MacPherson requested to make a presentation to Council on the roles of the Committee. The Advisory Committee has three main roles: (1) Provide impartial advice to (CSC) Correctional Service of Canada on the operation of correctional facilities and the impact of these facilities on surrounding communities; (2) act as impartial observers of the day to day operations of CSC; (3) Liaison as a link between communities and CSC, educate the public, address concerns, and build support for the correctional process.

Item 4: Adoption of Agenda

Motion 223/2012 – Councillor Mills/Councillor King

To adopt the agenda for public meeting 1316.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 5: Adoption of Minutes for Public Meeting No. 1314

Motion 224/2012 – Councillor Canning/Councillor Hynes

To adopt the minutes for public meeting 1314 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 6: Business Arising from the Minutes of Public Council Meeting No. 1314

Question and discussion in relation to the minutes for public meeting 1314 was as follows:

QA1: Councillor King questioned if there is any further information on the discussions with Nalcor and the Department of Municipal Affairs concerning the water tax/grant. Mayor Hobbs advised that he has been in conversation with our MHA who has met with the Minister. Mayor Hobbs also advised that he has been speaking with a representative of Nalcor item and was advised that Nalcor and the Department have had 3 meetings. Mayor Hobbs requested that the next meeting should include the Town as well as the Ministers.

QA2: Councillor Canning provided an update on the Lighting of the Trestle and advised Council that due to the onset of the cold temperatures, NL Power will not be able to install the lights until spring. The lights are now in stock, however, and the committee's goal is to have all other supplies purchased and stored prior to this fiscal year end thereby allowing installation as soon as the weather breaks in the spring.

QA3: Deputy Mayor Tremblett requested that an update on the Trestle lights be included in the Town's Annual Newsletter to be issued in the New Year. Mayor Hobbs will look after this.

Item 7: Adoption of Minutes for Public Meeting No. 1315

Motion 225/2012 – Councillor Mills/Councillor Hynes

To adopt the minutes for public meeting 1315 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 8: Business Arising from the Minutes of Public Council Meeting No. 1312

None.

Item 9: Standing Committee Reports and Recommendations

9.1 RECREATION STANDING COMMITTEE MEETING NO. 251 (NOV 6, 2012)

9.1.1 Chairperson's Report

Councillor King, Chairperson, presented the following report:

- A regular meeting was held on November 6th, 2012
- The Committee discussed correspondence dated October 24th, 2012 from the Fire Department containing 2 deficiencies which were noted during a review inspection. Both of these deficiencies have been addressed by staff. The fire Department also advised that a full inspection will be conducted of the stadium within the coming weeks.
- After much deliberation and research the committee is recommending that the funds from the Community Recreation Development grant received on June 22, 2012 should be spent on the purchase of a Ice Whitening Machine for the Pat O'Reilly Memorial Stadium. The remaining funds to be used towards replacement of boards in the stands.
- A request from the Lead Hand at the Stadium was discussed with regard to increasing the inspections on the ice making plant at the Stadium from once a month to twice a month. It was agreed however that a once a month inspection from an outside source coupled with the regular inspection and monitoring by the Recreation Department was the best fiscally sound route.
- The committee assessed the counterproposal from Browning Harvey involving the Score Clock Contract. Due to the extent of change in the contract a request to have the contract set for one year only as a trial is being requested.

9.1.2 Recommendations

Resolution 226/2012 – Councillor King/Councillor Mills

Whereas the conducting of a white ice program at the stadium has great value to the Users of the Stadium, and whereas it has been included in this past year with great reviews from Public as well as from User groups, and whereas the Town has received a grant of \$4,340 from the Provincial government under Community Recreation, and whereas at Public Meeting 1314 in Resolution 198/2012 on October 16th, 2012 Council instructed staff to gather costing of such a machine, and whereas the lowest quote received for this machine was \$3,666.59; be it therefore resolved that management purchase the machine as quoted, be it further resolved that the remaining funds from this grant be utilized in best purchase practice towards replacing damaged boards in the bleachers.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

9.2 COMMUNITY RELATIONS STANDING COMMITTEE MEETING NO. 53 (NOV 7, 2012)

9.2.1 Chairperson's Report

Deputy Mayor Tremblett, Chairperson, presented the following report:

- A regular meeting was held on November 7th, 2012.
- The Fire Chief and other members of the executive were in attendance to discuss issues relating to the Bishop's Falls Fire Department. A number of items discussed included Fire Hydrants, 2013 Budget, Life Safety Code and Street Names.
- The Fire Department wanted council to consider an increase in honorariums this year. The duties and responsibilities of a firefighter have increased dramatically and there has been no increase in honorariums in the past number of years. The matter will be deferred to governance as part of preparation for 2013 budget.
- The Fire Chief and Department request Council to consider adopting NFPA 101 Life Safety Code as a Regulation of the Town. This code is the nationally accepted standard for Building inspections that addresses construction, protection, and occupancy features necessary to minimize danger to life from fire, including smoke, fumes, or panic. The clerk was instructed to research this matter and report back to committee.
- The committee discussed with the Fire Department Executive members the draft Aid Agreement with Norris Arm . The agreement has been evaluated by both parties and now needs to be ratified.

9.2.1 Recommendations

Motion 227/2012 – Deputy Mayor Tremblett/Councillor Hynes

That Council shall approve the Aid Agreement between the Town of Bishop's Falls and the Town of Norris Arm.

DISCUSSION/DEBATE

It was noted that this Aid Agreement would only be activated when the Town of Norris Arm had a major emergency situation as determined by both the Officer in Charge with the Norris Arm Fire Department and the Officer in Charge with the Bishop's Falls Fire Department.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion carried

Resolution 228/2012 – Deputy Mayor Tremblett/Councillor Budgell

Whereas the Town of Bishop's Falls believes in honouring the significant contribution that residents make to the community, and whereas the Queen Elizabeth II Diamond Jubilee Medal is a tangible way for the town to recognize contributions and achievements by its residents, and whereas Council has been invited to submit names for this medal; therefore, be it resolved that Council shall submit 3 names of residents that it feels have contributed significantly to their community.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution carried

9.3 PUBLIC WORKS STANDING COMMITTEE MEETING NO. 304 (NOV 1, 2012)

9.3.1 Chairperson's Report

Councillor Budgell, Chairperson, presented the following report:

- A regular meeting was held on November 1, 2012 in Council's Chambers.
- The Committee met with a Consultant representing a number of developers in town who wish to develop separate multi-unit residential housing projects. He made a presentation showing the demand for such housing in Bishop's Falls and central region. Currently there is a .07 % vacancy rate of rental property available in Bishop's Falls and with 46% of residents in Bishop's 50 years of age and older a need for Senior Style accommodation is being reflected in the stats. There was a general discussion regarding the proponent's future plans for developing and placement of multi-unit residential dwellings. There are currently 2 specific areas being proposed and that being a duplex on Station Road as well as a duplex on Greenridge Road.
- A request to supply services to a residence outside the town's Municipal Boundary yet inside its Planning Area was discussed, and it was agreed that until as such time as sufficient development is in this location, the town cannot fiscally afford to supply the requested services.
- As per the direction of the Public Works Committee during the meeting of September 6th, 2012, management presented two amendments to the Waste Collection and Disposal Regulations. This would entail reducing household garbage maximums to 4 bags. Also in order to improve the collection schedule afternoon garbage must be at curbside by 11am.

- An amendment was also presented at the request of the Public Works Standing Committee reflecting Councils decision on maintenance and upkeep of lateral service water or sewer lines. A recommendation presented as part of this report does address boundaries of responsibility for water and sewer laterals; however, a referral back for study was initiated involving the number and type of laterals required for multi-unit developments.
- A development proposal for Station Road of a duplex was considered and shall be recommended for approval as long as it meets our municipal regulations. It was noted that this is classified as infill housing and reflects the Property owners, as well as the Town's desire to improve properties within its boundaries as long as they meet the regulations as set forth by the Town.
- There were concerns brought forward by the committee from residents regarding the Main Street Paving Project and the ending of the new pavement to the current road. There appears to be a straight stop from a walkway/driving section to a narrow current road and shoulder. This should be alleviated with the line painting and the sidewalk colouration.
- There was considerable discussion with regard to the Municipal Capital Works for 2013 with a final decision to defer to a special meeting of the Public Works Standing Committee to be held on November 13th, 2012 at 6pm. There was an agreement that Beaumont Heights would be included as well as a number of other potential areas should be considered including more work on Main St.
- The Public Works Supervisor submitted a report on the Main Street Paving Project and Council should note work is progressing with a number of issues that are being dealt with as they arise. The committee acknowledged the advantages of the Towns Public Works Supervisor checking on the project as it is ongoing.

9.3.2 Recommendations

Resolution 229/2012 – Councillor Budgell/Councillor Canning

Whereas The Town of Bishop's Falls has now engaged Central Newfoundland Waste Management in Curbside collection, and whereas a review of these procedures have shown that the current regulation bag limit should be reduced, and whereas this review has also shown that if the bag limit is reduced a method for special circumstances should be allotted for these circumstances in the regulations; be it therefore resolved that Section 11 of the *Waste Collection and Disposal Regulations* that states:

"No Household shall put out for collection more than (7) garbage bags on collection day."

Shall be deleted and replaced with:

11. No Household shall set out for collection more than four (4) garbage bags on collection day. Notwithstanding the latter, where a household has more than four (4) garbage bags, that household must purchase a tag from the Town, at a cost of \$2 each, for every garbage bag that exceeds the limit prescribed herein in order for the Town or its contractor to collect the garbage bag on collection day. Tags must be placed on the garbage bag in a conspicuous place before they are set out for collection.

and be it also resolved that this change shall take effect on Jan 15th, 2013.

DISCUSSION/DEBATE

The following points were raised during discussion/debate: (1) The concept and intention are to encourage all residents to reduce waste going to our landfill, reduce cost to the town for garbage collection, and more equitably share the cost of garbage collection among residents. (2) It was discussed that by placing 7 bags out under the revised policy it will cost a residence an additional \$6.00 per week. (3) An education component will be encouraged as this change is put in place.

Question called

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell and Councillor Canning.

Nays: 1 – Councillor Mills

Resolution Carried

Resolution 230/2012 – Councillor Budgell/Councillor Canning

Whereas the Town of Bishop's Falls as part of its review of Curbside Collection has had a request to change the afternoon collection start time to allow for a better efficiency, be it resolved that Section 4 of the *Waste Collection and Disposal Regulations* be changed and that the start times of :

Tuesday	1:00pm
Wednesday	1:00pm
Thursday	1:00pm

Shall be replaced with:

Tuesday	11:00am
Wednesday	11:00am
Thursday	11:00am

And be it further resolved that this change to the *Waste Collection and Disposal Regulations* shall be made effective immediately, and also be it further resolved that a Press release and media advisor shall be issued to notify residents of Bishop's Falls of these changes.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution carried

Motion 231/2012 – Councillor Budgell/Deputy Mayor Tremblett

That Council shall approve the development of a duplex at #38 Station Road as received on October 24th, 2012 with the condition that all regulations of the Town are followed.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion carried

Motion 232/2012 – Councillor Budgell/Deputy Mayor Tremblett

That Council shall approve an application received October 30th, 2012, to be submitted to Crown Lands for Easement Access to 301 Main St.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion carried

Resolution 233/2012 – Councillor Budgell/Councillor Canning

Whereas at Public Meeting held on September 18th Council passed resolution 178/2012 to have the Public Works Department solicit 3 quotes from qualified Contractors to replace a culvert on Beaumont Heights, and whereas the original estimate was \$16,000, and whereas upon receipt of quotes the lowest and only bidder was for \$86,000, and whereas this far exceeds the allotted funds for this project, and whereas the reason for this increase has to do with water flows on the adjacent brook, be it resolved that Council shall defer this project until the spring, be it further resolved that the Public Works Department shall ensure measures are put in place to mitigate any hazards for the winter season.

DISCUSSION/DEBATE

The following points were raised during the debate: (1) Public Works have taken action to mitigate any hazard potential of delaying this project. (2) the increase in quote pricing was due to water levels in the brook at a specific time of the year. (3) Repairs of this nature need a more expedient process followed to prevent such delays and high cost increase potential.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution carried

9.4 PUBLIC WORKS STANDING COMMITTEE MEETING NO. 305 (NOV 13, 2012)

9.4.1 Chairperson's Report

Councillor Canning, Chairperson(Acting), presented the following report:

- A Special meeting was held on November 13, 2012 in Council's Chambers.

- The Committee met with the expressed intention of evaluating proposed 2013 Capital Works Projects and creating a priority list to recommend to Council. Management presented a list that was created for Council for the 2011/2012 construction season. Each of those items were evaluated and discussed at length.

9.4.2 Recommendations

Resolution 234/2012 – Councillor Canning/Councillor Hynes

Whereas Council strives in its efforts to maintain and repair the infrastructure within its boundaries on a continual basis; and whereas council recognizes that there are a number of areas that must be attended to; and whereas Council has determined the best use of its Gas Tax Fund is to fund certain specific projects that meet the criteria of this program; be it therefore resolved that Council shall apply under the Municipal Capital Works Program to Complete the Reconstruction of Beaumont Heights as well as the resurfacing of Main St. from Hobbs Park to Leo Burke Academy at an estimated cost of \$733,434.80; be it further resolved that Council shall also proceed with the Reconstruction of 0.1 km of McMahon's Lane as well as the resurfacing of 0.3km of Main St. from Dominic St. to the Main St Resurfacing completed in the fall of 2012; and be it further resolved that the latter two projects shall be completed using the Town's Gas Tax Funding at an estimated cost of \$215,009.60.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution carried

9.5 GOVERNANCE STANDING COMMITTEE MEETING NO. 45 (NOV 13, 2012)

9.5.1 Chairperson's Report

Councillor Canning, Chairperson, presented the following report:

- Held a regular meeting on November 13, 2012 in Council's Chambers.
- Committee reviewed the Accounts Payable Journal as of November 9th, 2012, with no concerns raised. Spending is being kept at a minimum to ensure Council stays within budget.
- The Committee reviewed the Income/Expense Statement and discussed a number of items. Overall Council is expected to come in on Budget with its expenses this year.
- A review of the Capital Works Expense Statement shows \$3,429.66 interest earned on GIC. This reflects the positive investment that Council has been able to make with its gas tax cash over the past couple of years.

- A discussion was held regarding the A/R report. It was noted that collections are up for the month of October to an adjusted rate of 95.42%. The committee recognized that staff have been making a great effort in this area and encourages the continuation of these improvements.
- A review by the committee of the 2011 Financial Statements reflected a number of areas that Council should be aware:
 - In 2010 average days to collect accounts was 51 while in 2011 it was reduced to 38.
 - 2010 showed a 73.99% expenditures as a percent of revenue while 2011 this figure was reduced to 67.85%
 - Long Term Debt was reduced by \$155,060 from 2010 to 2011
- The Committee received three applications for Individual Sponsorships funding. However with the current budget used for this type of funding these applications had to be rejected.
- A proposal for a Home Based Business License was received from a resident on Newtown Road. This proposal would establish an administration office on Newtown Road, and this activity is a discretionary in the zoned area, as such must be advertised. The Home based Business License is the first step in future plans for possible development of Tourism Potential in the area.
- Considerable discussion was held regarding the use of CTO time versus Flex time for the Public Works Supervisor when completing repairs on the Town's Equipment. The practice of the Public Works Supervisor completing these repairs has proven valuable to the Town, however the current policy requirements have proven extremely cumbersome on both levels of Management. A proposal was received that would allow this practice of repairs being completed after regular hours but on a hour for hour basis. All hours worked under this policy change would still need to be reported to the Town Manager. Proposed changes to this policy should be developed prior to next Public Meeting.
- A report from the Selection Committee for the Land Assistant JCP Project was reviewed and the committee presented a recommendation for the approval. It was noted that 15 applications were received and 5 interviews were conducted with some excellent candidates.
- A Municipal Government Training Program has been developed and planned between the Town Manager and the College of the North Atlantic and is now complete. This program will support participants to learn about municipal governance, HR management and project management. The program can now be facilitated by the College and the intention of the Town Manager is to make it available to a number of neighbouring communities to reduce the cost to the Town of Bishop's Falls.
- The Town Clerk/Land Officer presented the results of the Land for Sale Tender for 2 parcels of land on Kings Road and McDonald Crescent. One had no bid, while the other bid is below the reserve bid. It was agreed to contact both interested parties that initiated these bids to have them make a Private Sale proposal for each of these properties for Council's consideration.

9.5.2 Recommendations

Resolution 235/2012 – Councillor Canning/Councillor Budgell

Be it resolved that Council shall approve the A/P Transaction Journal dated November 9th, 2012, totalling \$62,334.20, for disbursement as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution carried

Resolution 236/2012 – Councillor Canning/Councillor Mills

Be it resolved that Council shall ratify the Routine Payments for October 2012, totalling 49,422.22 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution carried

Resolution 237/2012 – Councillor Canning/Councillor King

Whereas Council has engaged Lori Mercer as its Auditor of record, and whereas an annual audit of has been completed and presented with the financial Statements for the year end December 31st, 2011; therefore, be it resolved that Council shall adopt the Financial Statements for Fiscal Year End December 31st, 2011 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution carried

Resolution 238/2012 – Councillor Canning/Deputy Mayor Tremblett

Whereas on October 12, 2012 an individual applied for a water tax exemption for a property located on Hampton's Hill; and whereas Council has over the past two years granted this exemption because the land cannot be developed "...because of the very steep grade"; and whereas there has been no change in the property over the past year to render it suitable for construction; therefore, be it resolved that, in accordance with s. 111 of the *Municipalities Act, 1999*, which provides Council with the authority to "...grant an exemption, remission or deferment of taxes and interest on the taxes, either in whole or in part, for those periods of time that the council decides...", Council shall grant a water/sewer tax

exemption for the property located at 11 Hampton's Hill for fiscal year 2013 unless and until as such time during this period the land is determined to be suitable for development.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution carried

Motion 239/2012 – Councillor Canning/Councillor King

That Council shall approve the reimbursement of bank charges as described in correspondence dated October 21st from the Bishop's Falls Heritage in the amount of \$178.86.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion carried

Motion 240/2012 – Councillor Canning/Councillor Mills

That Council shall approve the application for a home based business at 20 Newtown Road for the Administration Office of Ma'z boy'z Boat Rental and Tours as well as Antle's Farms subject to a public notice being issued in accordance with the *Home Based Business Regulations* and there being no written objections from the public.

DISCUSSION/DEBATE

The following points were raised during the debate: (1) this is an Administration Office Only. (2) the planned farm is on the opposite side of the river.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion carried

Resolution 241/2012 – Councillor Canning/Councillor King

Whereas the Public Works Supervisor, on occasion, repairs the Town's equipment outside the standard work week; and whereas these repairs are reducing expenses for the Town; and whereas the current *Compensatory Time-off and Flexible Hours Policy* is causing administrative complications for this process; and whereas Council wishes to have The Public Works Supervisor continue with these repairs;

be it therefore resolved that the Town Manager shall prepare an amendment of the CTO policy with the intent of enabling the Public Works Supervisor to continue to complete these repairs.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 242/2012 – Councillor Canning/Deputy Mayor Tremblett

Whereas a condition of the employment contract with the Public Works Supervisor included a 6(six) month review; and whereas this review has been completed; and whereas a condition of the successful completion of this review was an increase in the salary of the Public Works Supervisor, therefore be it resolved that Council shall approve the increase as per the employment contract.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Motion 243/2012 – Councillor Canning/Councillor Hynes

That Council shall ratify the Land Officer Assistant Selection Committee Report to offer the position of Land Assistant to Sandra Vaslett.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Resolution 244/2012 – Councillor Canning/Councillor Budgell

Whereas Council strongly believes in the professional development of its employees; and whereas the College of the North Atlantic has been working with the Town Manager to develop a training program for municipal employees(in particular managers and supervisors); and whereas this program development is now complete; and whereas the total cost of this program is \$8415.00(HST included);and whereas the expenses of this program can be offset by inviting neighbouring communities to participate in this training and thus sharing the cost; be it therefore resolved that the Town Manager shall present the proposed Municipal Governance Program as developed to neighbouring communities, and be it also resolved that Bishop's Falls shall enrol its senior management in the Municipal Governance Program; and be it further resolved that Council shall authorize the Town Manager engage The College of The North Atlantic to Present this Program at the maximum cost to \$8,415.00(HST included).

DISCUSSION/DEBATE

The following points were raised during the debate: (1) Council acknowledges the excellent work that has been done by the Town Manager with this project. (2) Council feels the sharing of this program will benefit other towns as well as a cost saving measure for the Town of Bishop's Falls.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 245/2012 – Councillor Canning/Councillor Budgell

Whereas the town has followed section 201.1 *of the Municipalities Act, 1999*, in tendering for sale parcels of land on Kings Road and McDonald Cres.; and whereas neither of these tender offerings produced successful results; be it therefore resolved that staff shall now solicit offers for consideration from any interested parties; and be it further resolved that these offers may then be considered by Council as a private sale.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Motion 246/2012 – Councillor Canning/Councillor King

That Council shall authorize the Town Manager to engage Adventure Central Nfld as a marketer to assist in increasing the profile of The Town of Bishop's Falls with inclusion in its 2012/2013 promotional material at a cost of \$100.00 plus HST per year.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 10: General Business

10.1 Crown Land Application for Development – Newtown Road

The clerk presented an application for a single residential development on Newtown Road. Council discussed the application, however there were some questions raised about access to Services from the location. This application, therefore, was referred back to Public Works for assessment and evaluation.

10.2 Permit Application Doves Lane

The proponent for this applicant advised the Town Clerk/Land Officer on Nov. 20, 2012 that this application has been withdrawn. With this in mind the letter of concern received about this development has no effect and the Town Clerk/Land Officer was instructed to advise the resident of the cancellation.

10.3 Decommissioned Equipment Disposal

Resolution 247/2012 – Councillor Budgell/Councillor King

Whereas the Town Management has identified 5 pieces of excess equipment; and whereas the total market value of this equipment is \$100.00, be it therefore resolved that the Town Manager shall dispose of this equipment in the manner as per current regulations.

1. Acer 19" monitor - \$30.00
2. Brother MFC-290C Ink jet Printer - \$20.00
3. Brother HL-2170W Lazer Printer - \$20.00
4. Telus Blackberry Touch Screen - \$20.00
5. Telus Blackberry Curve - \$20.00

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

10.4 Duplex Application for Greenridge Road

Motion 248/2012 – Councillor Canning/Councillor Budgell

That Council shall approve the application for a duplex presented November 8th, 2012 for Greenridge Road.

DISCUSSION/DEBATE

The following points were raised during discussion: (1) The current proposed development does not fit within regulations. Council was advised that the developer has agreed to reduce the overall floor space to meet the regulations. (2) There was considerable discussion regarding the proponents charge of possible legal action due to the potential use of proprietary information which the proponent submitted. Council was very clear on the fact that this information had not been requested and that the proponent should be advised of such facts by the Town Manager.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

10.5 Backhoe Attachment – Offer to Purchase

Resolution 249/2012 – Councillor Budgell/Councillor King

Whereas the backhoe attachment has been determined to be of no value to the Public Works Department; and whereas the estimated market value of this attachment is less than \$500.00; and whereas the submitted offer has been determined to be a fair and reasonable offer; be it resolved that Council shall sell the identified backhoe attachment for the offered sum of \$450.00 (plus HST).

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

10.6 376 Main St. Development Proposal

Correspondence was received on November 6th, 2012 from a proponent as an offer to purchase the property identified as 376 Main St. It was, however, noted that a number of criteria were included in the correspondence involving potential future development of the site. With no clear definition as to the intended development, Council was unable to entertain the application. Town staff are directed to contact the proponent and request that a development proposal should be submitted, which would then be considered by Council.

10.7 4A Kings Road Additional Property

Resolution 250/2012 – Councillor Budgell/Councillor King

Whereas a **Tender for Sale** of a parcel of land at the rear of 4A kings Road has been completed in compliance with *Municipalities Act, 1999, section 201.1(a)*; and whereas this Tender received no bids; and whereas an offer has since been received to purchase this parcel of land from the adjacent land owner; and whereas this offer was deemed to be reasonable; therefore be it resolved that council shall sell the identified parcel of land to Mr. Darren Reid for the proposed sum of \$3,000.00 plus HST, Deed(\$450), and Survey(\$850).

Discussion/Debate

A discussion was had

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

10.8 24 McDonald Cres. Property Sale

Resolution 251/2012 – Councillor King/Councillor Hynes

Whereas a **Tender for Sale** of a parcel of land at the right of 24 McDonald Cres. has been completed in compliance with *Municipalities Act, 1999, section 201.1(a)*; and whereas this Tender received no successful bids; and whereas the successful purchaser of 24 McDonald Cres. as offered to purchase the parcel of land tendered for sale adj. to 24 McDonald Cres.; and whereas the combination of both these parcels would allow for a more suitable development; and whereas this offer has deemed to be reasonable; therefore be it resolved that council shall accept the offer as received in the sum of \$22,000.00 plus HST, Deed(\$450), plus Survey.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell and Councillor Mills.

Nays: 1 – Councillor Canning

Resolution Carried

Motion 252/2012 – Councillor King/Councillor Budgell

That Council shall stand in opposition to a request that 24 McDonald Cres. be exempt from Property Tax as part of the purchase.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell and Councillor Mills.

Nays: 0

Motion Carried

10.9 Coca-Cola Presentation

Council agreed by consensus to defer the Coca-Cola proposal to the Recreation Standing Committee for study.

Item 11: Adjournment

Motion 253/2012 – Councillor Canning/Councillor Hynes

To adjourn regular public meeting 1316.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

The meeting adjourned at 9:22 pm.

Dan Oldford, Town Clerk/Land Officer