

Minutes

Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 7:04 pm on September 18, 2012 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett
Councillor B. King
Councillor A. Hynes
Councillor P. Budgell
Councillor F. Mills
Councillor R. Canning

Randy Drover, Town Manager
Dan Oldford, Town Clerk/Land Officer

Item 2: Opening Prayer in the Form of Silent Reflection

A minute of silence was provided for a private prayer.

Item 3: Adoption of the Agenda

Mayor Hobbs opened the floor for additions to the agenda resulting in the following amendments: (1)
Trestle Lights was added under general business (sponsored by Councillor King).

Motion 168/2012 – Councillor Hynes/Councillor Canning

To adopt the agenda for public meeting 1313 as amended.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 4: 2011 Financial Statements

Mayor Hobbs informed Council the 2011 Financial Statements were received on September 18, 2012 in the afternoon. They were forwarded to Council, electronically, around 5:00 pm. Councillor Canning suggested the statements should be deferred to the next public meeting. This will provide Council with an opportunity to analyze the statements in detail. By consensus, this recommendation was approved by Council; however, some of the highlights as presented by the Manager included the following: (1) Net debt is down approximately 6% since 2010; (2) long-term debt is down as well, while financial assets (i.e. cash and accounts receivable) are up; (3) tangible capital assets (i.e. roads, buildings, etc.) have increased; and (4) the Town is now operating in an accumulated surplus. Council was generally pleased with the statements, but will be undertaking greater analysis over the next month. In the interim, the Town Manager was granted permission to forward the draft statements to the Bank of Montreal and CIBC.

Item 5: Adoption of Minutes for Public Council Meeting No. 1312

Motion 169/2012 – Councillor King/Councillor Budgell

To adopt the minutes for public meeting 1312 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 6: Business Arising from the Minutes of Public Council Meeting No. 1312

Questions and discussions in relation to the minutes for public meeting 1312 were as follows:

- QA1: Councillor King questioned the status of discussions with Nalcor and the Department of Municipal Affairs in terms of the water tax/grant-in-lieu. Mayor Hobbs advised that Nalcor is taking the lead on the file now, and is in the process of organizing an internal meeting between the Department of Municipal Affairs, Department of Natural Resources, and Nalcor. The purpose of the meeting is to discuss what government department/agency is responsible for the water tax/grant-in-lieu, and how that matter ought to be approached. Mayor Hobbs anticipates this will take approximately two (2) weeks.
- QA2: Councillor Canning wondered if the project to replace the Sir Robert Bond Bridge will impact the Town's sewage treatment project in any way. Mayor Hobbs indicated the engineers are aware, and will be looking at the impacts and opportunities over the coming months.

Item 7: Standing Committee Reports and Recommendations

7.1 RECREATION STANDING COMMITTEE MEETING NO. 248 (SEPT 4, 2012)

7.1.1 Chairperson's Report

Councillor Hynes, Chairperson, presented the following report:

A regular meeting was held on September 4, 2012.

The Committee, as instructed by Council during public meeting 1309, considered several spending plans in relation to the 2012 Community Recreation Development Grant. As Council is aware, the Town received \$4,340 this year, and this money must be spent on recreation initiatives. The members discussed investing the money in the Zamboni, Fallsview Park, stadium fitness centre, outdoor lights, and signage. To ensure the grant is utilized most appropriately, however, the Committee instructed the Chairperson to conduct further research around spending options. To this end, Councillor Hynes will speak to the Recreation Attendant-Lead Hand in the near future.

As Council is aware, the stadium roof is in much need of repair. There are at least five (5) leaks in the roof, and unless something is done further damage will be caused to the structure. Preliminary estimates show it will cost approximately \$150,000 to replace the roof (labour and materials) or \$65,000 for repairs (this involves resealing). These are the two (2) options before Council. It is important to emphasize that these numbers are rough estimates. Subsequently, the Committee will engage the Town's engineers to prepare an accurate cost-estimate for this project. Its findings, and any recommendations arising, will be presented at an upcoming Council meeting.

It's that time of the year again when the Town must plan for the stadium's opening. To ensure there is ample time to address minor issues, the plant will be started two (2) weeks before the scheduled opening, which is October 22, 2012 (Monday). If there are no problems after the plant is started, the Town may be able to open the stadium on October 15, 2012.

This was the first year of the MOU between the Town and the Nova Central School District in terms of the Helen Tulk Elementary School Playground. The Recreation Attendant-Lead Hand encountered several incidences of vandalism over the summer; however, the required repairs were minor in nature. There are some concerns regarding the maintenance of the facility, and this will be discussed with the proper officials over the coming months. The Committee is pleased to have provided this service to the community, and it looks forward to improving the MOU with the School Board before next summer.

A proposal was recently received from a potential junior hockey team that is interested in making Bishop's Falls its homes. The team requires priority for certain ice-time, and the Town will need to be competitive in order to bring team to the Pat O'Reilly Memorial Stadium. Consequently, a recommendation will be tabled later outlining the Town's proposal. The Committee strongly feels the Town will benefit from this hockey team because it will, hopefully, increase the stadium's utilization. Also, the team will be a major tenant.

7.1.2 Recommendations

Motion 170/2012 – Councillor Hynes/Councillor Canning

That Council shall approve a request from the Brother's Family to utilize the softball field, free of charge, on July 26, 27, and 28, 2013 for the purpose of hosting the Annual Leo Brothers Memorial Softball Tournament.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 171/2012 – Councillor Hynes/Councillor King

That Council shall approve a request from the Bishop's Falls Mixed Broomball Association to utilize the softball field, free of charge, on September 21, 22, and 23, 2012 for the purpose of hosting a fundraiser for the team's attendance at the World Broomball Championships in Ottawa.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Resolution 172/2012 – Councillor Hynes/Councillor Canning

Whereas the Town received a proposal on September 2, 2012 from a potential junior hockey team; and whereas the team is interested in making Bishop's Falls its home; and whereas the team will be a major tenant in the stadium that will, hopefully, increase the facility's utilization; and whereas in order to attract the team the Town must be competitive; therefore, be it resolved that Council shall approve the following counterproposal in relation to the proposal received on September 2, 2012:

- (1) Priority ice-time shall be provided on Friday nights (starting between 9:30 pm and 10:00 pm), Saturday nights (starting at 8:00 pm), and Sunday afternoons (starting at 1:00 pm).
- (2) A \$1,200 grant will be provided to purchase home ice uniforms with the Town of Bishop's Falls listed as a sponsor on the jerseys.
- (3) A \$500 ice-time credit will be provided that must be used between October and December 2012.
- (4) A \$500 ice-time credit will be provided that must be used between January and April 2013.
- (5) The team must include "Bishop's Falls" in its name.
- (6) The team must adhere to a strict payment schedule to be determined at a later date. Failure to comply with the payment schedule will negate the ice-time credits.
- (7) Visiting teams must use Bishop's Falls accommodations if available.

DEBATE

The following points were raised during debate: (1) Some Councillors felt the \$2,200 investment was considerable; however, it was argued that in order to be competitive, the Town will need to be somewhere in this range. It may not be sufficient as it stands because other arenas are looking to recruit the team; (2) a question was put forth concerning gate proceeds. The Committee indicated the Town could not propose a share of the gate proceeds because this would undermine the team's financial stability; and (3) this is, in some respect, a youth event. Having a young team in the stadium will provide entertainment for the youth in the community.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

7.2 COMMUNITY RELATIONS STANDING COMMITTEE MEETING NO. 51 (SEPT 5, 2012)

7.2.1 Chairperson's Report

Councillor Mills, Chairperson, presented the following report:

A regular meeting was held on September 5, 2012.

The Fire Chief and others members of the executive were in attendance to discuss issues relating to the Bishop's Falls Fire Department. Matters discussed included the SOPs, budget, honorariums, and several fire hydrants throughout town. Many of these issues were deferred to management for review and, where necessary, action.

In June 2012 the Town received correspondence from the Town of Norris Arm requesting the establishment of a mutual aid agreement. This was deferred to the Committee for consideration during public meeting 1309. In discussions with the Fire Department, the Committee has identified several areas of concern that must be explored before a final agreement can be executed. To this end, in the near future the Town will meet with the Mayor and Fire Chief of Norris Arm to ascertain their intentions concerning the mutual aid agreement.

Recently the Town received an assessment report from Fire and Emergency Services regarding the operations of the Fire Department. Council will be pleased to know that, for the most part, the Department received an exceptional review. There are some areas for improvement, however, and they are as follows: (1) extrication/rescue tools are needed when assisting other communities, but this primarily involves assisting Grand Falls-Windsor with highway accidents, (2) water service rescue training is needed, (3) marine firefighting for land based firefighting training is needed; (4) Standard Operating Procedures are needed to define the scope and details of the Town's firefighting services; (5) written mutual aid agreements must be in place; (6) vehicles must be weighted; and (7) hydrants must be numbered and flow tested. With this said, Council will be even more pleased to know that, save items one (1), three (3) and seven (7), the rest of the areas have been successfully addressed. To our knowledge, there are only five (5) Towns in the province who have completed this process.

On September 5, 2012 the Town received a report from the 2012 Fallsview Festival Committee. This was a most successful year and we are very pleased with the Committee's accomplishment. On behalf of Council, I want to express our collective appreciation to the many volunteers who were part of the Committee and the festivities. It is important to note the Committee managed, even with such elaborate events, to operate with a moderate surplus.

7.2.2 Recommendations

Motion 173/2012 – Councillor Mills/Councillor King

That Council shall amend the Standard Operating Procedures (SOPs) for the Bishop's Falls Fire Department by replacing,

"Unit 3: Will respond with a minimum of three (3) firefighters: driver and two (2) other firefighters in rear prepared to don self-contained breathing apparatus. The number of firefighters aboard Unit 3 shall not exceed six (6)"

on page four (4) with the following:

"Unit 3: Will respond with a minimum of two (2) firefighters: driver and another firefighter in the passenger front seat. The number of firefighters aboard Unit 3 shall not exceed the number of seat belts".

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Resolution 174/2012 – Councillor Mills/Deputy Mayor Tremblett

Whereas the 2012 Fallsview Festival Committee (hereinafter referred to as the 'Committee') completed its work on September 5, 2012 by filing a final report with the Community Relations Standing Committee; and whereas the Committee recommended that in order to allow sufficient time to plan for next year's festivities, the 2013 Fallsview Festival Committee should be constituted on September 24, 2012; and whereas the Committee further recommended that Council ought to "...allow some consistency regarding the organizing body from one year to the next"; therefore, be it resolved that Council shall appoint the current members of the Committee to the 2013 Fallsview Festival Committee; be it further resolved that the Mayor shall chair a meeting on September 24, 2012 for the purpose of facilitating an election of officers by the existing membership.

DEBATE

The following points were raised during debate: (1) A public meeting should be called to provide an opportunity for new volunteers to join the Committee; (2) consistency is important because the Town is taking a new approach to the Fallsview Festival. Appointing the current members will provide that continuity; (3) it would not be wise to discourage volunteers by designing a process that excludes those who are interested; and (4) the Town should not have any real control over the Committee. It will work

best as a semi-autonomous group; therefore, decisions around membership and election of officers are best left for the Committee to resolve.

Amendment – Councillor Budgell/Councillor Hynes

That Council shall amend resolution 174/2012 by striking out the following sentence: “be it further resolved that the Mayor shall chair a meeting on September 24, 2012 for the purpose of facilitating an election of officers by the existing membership”.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Amendment Carried

Mayor Hobbs then put resolution 174/2012 to vote in the following amended form:

Whereas the 2012 Fallsview Festival Committee (hereinafter referred to as the ‘Committee’) completed its work on September 5, 2012 by filing a final report with the Community Relations Standing Committee; and whereas the Committee recommended that in order to allow sufficient time to plan for next year’s festivities, the 2013 Fallsview Festival Committee should be constituted on September 24, 2012; and whereas the Committee further recommended that Council ought to “...allow some consistency regarding the organizing body from one year to the next”; therefore, be it resolved that Council shall appoint the current members of the Committee to the 2013 Fallsview Festival Committee.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried as Amended

7.3 PUBLIC WORKS STANDING COMMITTEE MEETING NO. 302 (SEPT 6, 2012)

7.3.1 Chairperson’s Report

Councillor King, Chairperson, presented the following report:

The Committee held a regular meeting on September 6, 2012.

As Council is aware, the Town recently became involved in a project to repair a sewer lateral line in the west end. Under the *Water and Sewer Service Connection Regulations*, which were adopted in June 2010, property owners are responsible for the full length of their lateral service lines (water and sewer) from the building to the main. In the Committee’s opinion, the current case revealed a significant flaw in this regulatory framework – expecting residents to undertake repairs to sewer/water laterals where the problem is found to be outside of their property boundary is unreasonable. We can do better for our residents. Most surrounding jurisdictions hold property owners responsible up to their property boundary. These municipalities, once the problem is found to be outside of the private property boundary, will undertake to correct the problem. In many respects this was the model under the Town’s

previous *Snaking Policy*. Having said all this, the Committee instructed management to prepare an amendment to the *Water and Sewer Service Connection Regulations* to reflect this more reasonable paradigm. This will be presented to Council in the near future. Furthermore, the Committee will recommend that Council approve the appeal from the residents and reverse the fees imposed. Council has an opportunity here to correct a wrong.

The Committee discussed the Town's objective to repair the road shoulders this year. Upon further reflection, the Committee felt the program should be deferred until the next fiscal year. In the interim, the Public Works Department can repair the problem areas, but the full scale project is best initiated and completed next spring. Given the Town will have to deal with several unanticipated problems this fiscal (i.e. culvert project on Beaumont Heights and pump problems throughout Town), deferring the shoulder work will allow some flexibility in the budget.

Over the past several weeks, the Town has been dealing with pressure issues on Hampton's Hill and Newtown/Turner's Road. An assessment by the Public Works Department shows the problem may be related to pump failure. Several weeks ago the Town encountered a power outage, and this caused the pumps to shut down. They have been unable to regain the required pressure since that time. There are also problems with the pump in the blivet on Kings Road and the PRV chamber on Newbay Road. After much research, the Town identified a specialist in St. John's who can diagnose and repair these problems. A recommendation to engage his services will be tabled later; however, Council must know that, in the interest of addressing these problems before something serious develops, the Town Manager was authorized to issue a PO on September 7, 2012.

As directed by Council during the last two (2) public meetings, a meeting was held with the Manager of CNWM/CRSB on September 4, 2012 to discuss the impending curbside collection service, and more specifically the MOU. Many questions were explored but the Town was mostly concerned with the fee structure (the Board is seeking to impose an automatic 3% increase each year for inflation). The Committee reviewed a revised MOU during this meeting, which included an amended fee structure, and this will be sent to CNWM/CRSB for review. In essence, the Town is lobbying the Board to charge a on a cost-recovery basis (revenues to match expenses). Council should be aware that effective September 11, 2012 CNWM/CRSB will be collecting garbage in the community. Although the MOU has not been finalized, this is still to the Town's benefit. Our garbage truck has been decommissioned because of the costs to make it roadworthy. Our collection method over the past two (2) weeks has been labour intensive and, thus, costly.

To coincide with the new curbside collection system, Council will need to make revisions to the *Waste Collection and Disposal Regulations*. Amendments will be prepared by the Committee, in the not too distant future, for Council's consideration. Areas under review include the number of allowable garbage bags and the collection route.

7.3.2 Recommendations

Resolution 175/2012 – Councillor King/Councillor Mills

Whereas the Department of Environment and Conservation is hosting an Operator Education Seminar on Drinking Water and Wastewater Systems in Gander on November 20-22, 2012; and whereas the seminar focuses on water distribution system basics, water distribution system hydraulics, and water quality issues; and whereas the Public Works Supervisor can benefit from this education; therefore, be it

resolved that Council shall send the Public Works Supervisor to the Operator Education Seminar on Drinking Water and Wastewater Systems in Gander on November 20-22, 2012.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Motion 176/2012 – Councillor King/Deputy Mayor Tremblett

That Council shall support private members motion M-400 that is before the House of Commons. The motion reads as follows: “That, in the opinion of the House, the government should study the possibility of establishing, in cooperation with the provinces and territories, one or more financial support programs, inspired by the one proposed by the Federation of Canadian Municipalities, that would bring up to standard the septic systems of homes not connected to a sanitation system, in an effort to ensure urban/rural balance, lake protection, water quality and public health”.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Resolution 177/2012 – Councillor King/Councillor Canning

Be it resolved that Council shall approve the appeal dated August 20, 2012 from two (2) property owners concerning repairs to a sewer lateral line in the west end. Be it further resolved that the fees imposed by the Town shall be waived.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 178/2012 – Councillor King/Councillor Budgell

Whereas a culvert on Beaumont Heights has rusted and can no longer be driven on; and whereas the culvert is located on the brook adjacent to Beaumont Heights; and whereas the Public Works Department has implemented a temporary solution, but the culvert must be replaced for safety reasons; and whereas preliminary estimates indicate the project will cost approximately \$16,000; therefore, be it resolved that Council shall instruct the Public Works Department to solicit three (3) quotes from qualified contractors for the purpose of replacing the culvert on Beaumont Heights; be it further resolved that Council shall authorize the Town Manager to award the contract to the lowest bidder.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Motion 179/2012 – Councillor King/Deputy Mayor Tremblett

That Council shall defer the road shoulder repair project until 2012.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 180/2012 – Councillor King/Councillor Budgell

That Council shall approve an expenditure of \$3,090 plus taxes to engage a contractor/specialist from St. John's to diagnose and repair the following problems: (1) The pump(s) on Newtown/Turner's Road; (2) the pump in the blivet on King's Road; and (3) the PRV chamber on Newbay Road.

DEBATE:

The following points were raised during debate: (1) The Town Manager advised the specialist was in town on September 17, 2012. The pumps on Hampton's Hill have been recalibrated to maintain a pressure of at least 55 pounds (when the pressure drops to this level, the other pumps will come from hibernation and restore the appropriate pressure). Up until this point, the threshold was 30 pounds and the pumps have not been properly maintained (i.e. cleaned). As it concerns the PRV, the necessary parts have been ordered and this will be repaired in the near future. Work is still underway to source a pump for the blivet. The specialist took photographs and will consult his counterparts on the problem.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

7.4 GOVERNANCE STANDING COMMITTEE MEETING NO. 43 (SEPT 11, 2012)

7.4.1 Chairperson's Report

Councillor Canning, Chairperson, presented the following report:

A regular meeting was held on September 11, 2012 with Councillor Budgell (member), Councillor Mills (member), and Mayor Hobbs in attendance.

The Committee considered the Income/Expense Statement (Budget), AP Transaction Journal, Labour Report, Capital Works/Grants Income Statement, Cash Report, AR Report, and Routine Payments for the period. Council will notice that some budget lines, particularly in Public Works and Recreation, have

been exceeded by relatively small amounts. Management will, in a proactive context, implement measures in the near future to ensure expenses are controlled, in general, and more specifically in those areas where overruns have been encountered. Essentially, discretionary spending will be eliminated and only that authorized by Council or necessary for emergencies will be approved. Other measures may include suspending the PO authority issued to the Public Works Supervisor, Executive Assistant, and A/R Clerk (Front Desk).

In terms of where we are presently, the table below provides that information for each budget category on the expense side of the statement.

Category	% of Budget Used TD
Council (remuneration, travel, supplies, etc.)	41
Administration (wages, insurances, supplies, etc.)	62
Property Assessment	75
Professional Development & Training	37
Public Relations	90
Protective Services (Fire Dept. and animal control)	60
Vehicle & Fleet Operations and Maintenance	57
Roads (wages, supplies, equipment rental, etc.)	75
Snow Removal	38
Street Lights	56
Water Supply	66
Sewer Collection and Disposal	73
Garbage & Waste Collection and Disposal	52
Recreation Administration (wages)	67
Parks/Playgrounds/Fields	98
Stadium (wages, supplies, maintenance, etc.)	75

Tax revenue is sitting close to that projected in the June 2012 estimates. Council will be pleased to know that cash remains in a healthy position.

In accordance with its Terms of Reference, the Committee is in the process of evaluating the performance of the Public Works Supervisor. The approach being taken is comprehensive with the Committee interviewing stakeholders that include co-workers, subordinates, senior management, contractors, and Council. This process will contribute greatly to the development of our senior employees and, in general, the Town's workforce.

As directed by Council, the Committee studied the possibility of establishing a selling formula for land. Several tools were developed that will be used (i.e. basing the price on area, rather than frontage, and using the assessed value with a market adjustment), but the Committee decided to refrain from recommending or establishing a standard formula to apply in all cases. If this approach were taken the Town will become static and not respond to market forces. Essentially, for each sale the above tools will be used, but the Committee will consider other factors as well (i.e. location).

7.4.2 Recommendations

Resolution 181/2012 – Councillor Canning/Councillor Mills

Be it resolved that Council shall approve the A/P Transaction Journal dated September 7, 2012, totalling \$30,229.54, for disbursement as presented.

DEBATE:

The following points were raised during debate: (1) Councillor King sought further information concerning the invoice from CIMCO (plant repairs), the rim for the F550, and whether or not quotes were received from other contractors for pest control services outside of the stadium. The Town Manager will research these questions and provide Council with answers.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 182/2012 – Councillor Canning/Councillor Hynes

Be it resolved that Council shall ratify the Routine Payments for August 2012, totalling \$19,530.46, as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 183/2012 – Councillor Canning/Councillor Budgell

Be it resolved that Council shall approve a donation to Municipalities Newfoundland and Labrador (MNL) to the sum of \$250 for the Central Night event on October 5, 2012, which is part of the 2012 MNL Convention in Gander.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 184/2012 – Councillor Canning/Councillor Budgell

Be it resolved that Council shall put to public tender a parcel of land measured 3 meters (frontage) by 35 meters (depth) to the immediate east of 24 McDonald Crescent at a reserve price of \$28.00 per square

meter; be it further resolved that Council shall authorize the Town Clerk/Land Officer to issue the tender to the highest bidder.

DEBATE

The following points were raised during debate: (1) It was questioned why this particular parcel of land is being charged a higher rate than that behind 4A Kings Road. Councillor Canning explained this piece is fronting a road, whereas the other land is located behind an existing parcel of land; and (2) Councillor King felt the price was too high.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 1 – Councillor King.

Resolution Carried

Resolution 185/2012- Councillor Canning/Councillor Mills

Be it resolved that Council shall put to public tender a parcel of land measured 29.769 meters (frontage) by 10 meters (depth-west) by 20.53 meters (depth-east) at the rear of 4A Kings Road at a reserve price of \$17.00 per square meter; be it further resolved that Council shall authorize the Town Clerk/Land Officer to issue the tender to the highest bidder.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Motion 186/2012 – Councillor Canning/Councillor Hynes

That Council shall approve the Expense Claim from the Bishop's Falls Fire Department dated August 31, 2012 totalling \$842.21 relating to renovations at the Fire Hall.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 187/2012 – Councillor Canning/Deputy Mayor Tremblett

That Council shall amend section 6.2 of the *Accounts Payable Policy* by adding the Town of Grand Falls-Windsor to the Routine Payments listing.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Resolution 187-1/2012 – Councillor Canning/Deputy Mayor Tremblett

Whereas tax collections have been and continues to be a priority for Council; and whereas the high collection rate over the past several years contributed significantly to the Town's positive cash position; and whereas to maintain this momentum the Town Manager developed a collections incentive program that will, subject to specific targets being achieved by certain dates, award Accounts Receivable employees with a maximum cash bonus of \$500 each; and whereas the total cost of this incentive program is \$1,000; and whereas the Town Manager, acting on his spending authority, implemented the program on July 24, 2012; and whereas the Governance Standing Committee supports this measure; therefore, be it resolved that Council shall ratify the Town Manager's decision to implement the following Collections Incentive Program on July 24, 2012:

Benchmark (2011)	2012 Monthly Goal	Step Reward	Accumulated Reward
<u>September 30</u> 88.85% collected on current accounts.	<u>September 30</u> 92.00% collected on current accounts.	\$100	\$50
<u>October 31</u> 92.25% collected on current accounts.	<u>October 31</u> 94.00% collected on current accounts.	\$75	\$100
<u>November 30</u> 93.09% collected on current accounts.	<u>November 30</u> 95.00% collected on current accounts.	\$75	\$150
<u>December 31</u> 92.79% collected on current accounts.	<u>December 31</u> 96.00% collected on current accounts.	\$50	\$200

DEBATE

The following points were raised during debate: (1) Councillor King did not agree with the incentive program. He felt employees were being paid for this work, which is included in their job description; therefore, an incentive is not necessary; and (2) others felt the program will help motivate employees maintain and improve the current collection level. Councillor Budgell viewed the matter in a business sense where compensation comprises more than salary. In essence, it's a commission system.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 1 – Councillor King.

Resolution Carried

Item 8: Privileged Session – Town Clerk Disclosure Statement

Motion 188/2012 – Councillor Canning/Councillor Hynes

To dissolve into a privileged session.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

****THE PRIVILEGED SESSION COMMENCED AT 8:33 PM****

Motion 189/2012 – Councillor Canning/Councillor King

To cease the privileged session and resume the public meeting.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

****THE PRIVILEGED SESSION CONCLUDED AND THE PUBLIC MEETING RESUMED AT 8:35 PM****

Item 9: General Business

9.1 SEWAGE TREATMENT PROJECT AGREEMENT (TOWN AND DMA)

Resolution 190/2012 – Councillor Budgell/Councillor Canning

Be it resolved that Council shall approve the agreement between the Town and the Department of Municipal Affairs concerning project 26659; be it further resolved that Council shall authorize the Mayor and Town Clerk/Land Officer to execute the agreement on Council's behalf.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

9.2 CLIENT-ENGINEER AGREEMENT FOR MAIN STREET PROJECT

Resolution 191/2012 – Councillor King/Councillor Canning

Be it resolved that Council shall approve the client-engineer agreement between the Town and Design Management Group (DMG) concerning the main street gas tax project; be it further resolved that

Council shall authorize the Mayor and Town Clerk/Land Officer to execute the agreement on Council's behalf.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

9.3 PERMIT APPLICATION- REQUEST FOR EASEMENT RELAXATION (STANLEY AVENUE)

Mayor Hobbs tabled an application from a resident on Stanley Avenue requesting permission to relax the municipal easement. In essence, the resident wishes to construct an accessory building, but in order to accommodate the dimensions the 5' easement must be waived. After discussing the matter, Council concluded the relaxation could not be granted because this would amount to problematic precedent.

Motion 192/2012 – Councillor Budgell/Councillor King

That Council shall not grant permission to relax the municipal easement of 5' as requested by a resident in correspondence dated September 13, 2012.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

9.4 STANDING COMMITTEE MEMBERSHIP CHANGES AS OF OCTOBER 1, 2012

Mayor Hobbs, as is customary each year, announced changes to the Standing Committees' membership. His Worship indicated that he considered the strengths of Councillors and their interests when deciding the Committees' compositions. As of October 1, 2012, the Chairs and members for each Standing Committee are as follows:

Standing Committee	Chairperson	Members
Governance	Councillor Canning	Councillor Budgell Councillor King
Public Works	Councillor Budgell	Councillor Canning Deputy Mayor Tremblett
Recreation	Councillor King	Councillor Mills Councillor Hynes

Community Relations	Deputy Mayor Tremblett	Councillor Hynes Councillor Mills
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9.5 LAND SALE TENDER RESULTS – STANLEY AVENUE

Motion 193/2012 – Councillor King/Councillor Canning

That Council shall accept the bid from Mr. Alfred Mills, totalling \$1,815, in relation to the land tendered for sale on Stanley Avenue.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

9.6 TRESTLE LIGHTS

Councillor Canning, at the request of Councillor King, explained that work is underway to light the Trestle. Recently, the Town received a response from the Department of Transportation and Works indicating the structural integrity of the Trestle, from the steel standpoint, should be able to accommodate the weight of the NL Power trucks; however, some boards on the walkway need to be replaced. The Committee is prepared to undertake these repairs provided the costs are covered by the Town. It was generally agreed that before any work is initiated, the Town must obtain permission from the Newfoundland Trailway Council (NTC) to resolve any potential liability concerns. Ideally, the latter will cover the costs, but in the interest of advancing the project the Town can provide the funds upfront. The Manager was directed to consult the NTC on this question in the near future. Councillor Canning indicated the Committee is resolved to have the lights installed by the end of October. Quotes are currently being obtained for the lights.

Item 10: Adjournment

Motion 194/2012 – Councillor King/Councillor Canning

To adjourn regular public meeting 1313.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

The meeting adjourned at 9:07 pm.

Dan Oldford, Town Clerk/Land Officer