

## Minutes

### Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 7:00 pm on March 20, 2012 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett  
Councillor P. Budgell  
Councillor R. Canning  
Councillor A. Hynes  
Councillor F. Mills

Angela Crant, Town Clerk

### Item 2: Opening Prayer

### Item 3: Adoption of the Agenda

#### Motion 49/2012 – Councillor Canning /Councillor Mills

To adopt the agenda for public meeting 1304 as presented.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

**Motion Carried**

### Item 4: Adoption of Minutes for Public Council Meeting No. 1302.

#### Motion 50/2012 – Councillor Mills/Councillor Hynes

To adopt the minutes for Public Meeting No. 1302 as presented.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

**Motion Carried**

**Item 5: Business Arising from the Minutes of Public Council Meeting No. 1302.**

None.

**Item 6: Adoption of Minutes for Public Council Meeting No. 1303.**

**Motion 51/2012 – Councillor Mills/Councillor Budgell**

To adopt the minutes for Public Meeting No. 1303.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

**Motion Carried**

**Item 7: Business Arising from the Minutes of Public Council Meeting No. 1303.**

Mayor Hobbs advised that the hood and fire suppression order was place on March 16, 2012, but will not be available to be installed for approximately 4 – 5 weeks. It was discussed that other food items can be supplied by various groups for sale to arena users.

**Item 8: Standing Committee Reports and Recommendations**

**8.1 PUBLIC WORKS STANDING COMMITTEE NO. 299 (MARCH 1, 2012)**

**8.1.1 Chairperson's Report**

Deputy Councillor Tremblett, Stand-in Chairperson, presented the following report:

A regular meeting was held on March 1, 2012.

**8.1.2 Recommendation Arising**

**Motion 52 /2012 – Deputy Councillor Tremblett/Councillor Budgell**

That Council not approve an application for Crown Land dated December 30, 2011, for a parcel of located off Newtown Road, zoned Comprehensive Development Area, for residential use.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

## **Motion Carried**

### **DISCUSSION/DEBATE**

Councillor Canning requested that the applicant be advised that a rezoning application can be considered at the cost of the applicant. Also, Councillor Canning asked that Standing Committees be cancelled if there is only one Council member available.

### **Motion 53 /2012 – Deputy Mayor Tremblett/Councillor Budgell**

That Council not approve an application for Crown Land dated February 21, 2012, for a parcel of located off 13 Mile Road, zoned Rural, for residential use.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

### **DISCUSSION/DEBATE**

Councillor Canning requested that the applicant be advised that a rezoning application can be considered at the cost of the applicant.

## **8.2 RECREATION STANDING COMMITTEE NO. 244 (MARCH 6, 2012)**

### **8.2.1 Chairperson's Report**

Councillor Hynes, Chairperson, presented the following report:

A regular meeting was held on March 6, 2012.

### **8.2.2**

### **DISCUSSION/DEBATE**

At the regular public meeting No. 1303, Council passed Motion 46/2012 seeking special funding from Municipal Affairs.

## **8.3 COMMUNITY RELATIONS STANDING COMMITTEE NO. 46 (MARCH 7, 2012)**

### **8.3.1 Chairperson's Report**

Councillor Mills, Chairperson, presented the following report:

A regular meeting was held on March 7, 2012.

### 8.3.2 Recommendation Arising

#### **Motion 54/2012 – Councillor Mills/Councillor Canning**

That Council declare Monday, July 23, 2012, as Bishop's Falls Day.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

#### **Motion Carried**

#### DISCUSSION/DEBATE

Councillor Budgell asked if Grand Falls Windsor would be having their civic holiday on the same weekend as Bishop's Falls Day? Councillor Mills stated no. Therefore, no overlap.

### 8.4 COMMUNITY RELATIONS STANDING COMMITTEE NO. 47 (MARCH 13, 2012)

#### 8.4.1 Chairperson's Report

Councillor Mills, Chairperson, presented the following report:

A regular meeting was held on March 13, 2012.

#### DISCUSSION/DEBATE

Council agreed in principle that the Bishop's Falls Day be done in conjunction with the Fallsview Festival, but asked that the Fallsview Committee clarify their outline for the weekend by formal requests and recommendation. Deferred back to the upcoming Fallsview Festival meeting set for April 2012.

### 8.5 SEWAGE TREATMENT PROJECT STEERING COMMITTEE NO. (MARCH 7, 2012)

#### 8.5.1 Chairperson's Report

Mayor Hobbs, Chairperson, presented the following report:

A regular meeting was held on March 7, 2012.

#### DISCUSSION/DEBATE

Mayor Hobbs discussed the minutes with Council Members and noted that the suggestion of a Request for Proposals Process as was presented by Municipal Affairs, is no longer. Due to the fact that the review stages are in the final completion, the timeline would not be beneficial and would hinder the funding already allocated as there is a deadline in place. Mayor Hobbs stated that the advantage is to

use the Gas Tax funds now, and the funds allocated for the Project can be used by the deadline as set by the Provincial Government. The next meeting the Design Management Group will take place on Thursday, March 22, 2012, whereby the Engineer will give his recent analysis.

## 8.6 GOVERNANCE STANDING COMMITTEE NO. (MARCH 13, 2012)

### 8.6.1 Chairperson's Report

Councillor Canning, Chairperson, presented the following report:

A regular meeting was held on March 13, 2012.

### 8.6.2 Recommendation Arising

#### **Motion 55/2012 – Councillor Canning/Councillor Mills**

Be it resolved that Council shall approve the A/P Transaction Journal dated March 8, 2012, totalling \$73,818.59, for disbursement as presented.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

#### **Motion Carried**

#### DISCUSSION/DEBATE

None

#### **Motion 56 /2012 – Councillor Canning/Councillor Hynes**

Be it resolved that Council shall ratify the Routine Payments for February 2012, totalling \$30,952.56, as presented.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

#### **Motion Carried**

#### DISCUSSION/DEBATE

None

**Motion 57/2012 – Councillor Canning/Councillor Budgell**

Whereas in correspondence dated February 23, 2012, Helen Tulk Elementary requested a financial contribution to install a fire suppression system for the school's breakfast program; and whereas the breakfast program's activities are limited because this equipment is not in place; and whereas Council feels the breakfast program is an important community initiative; therefore, be it resolved that Council shall approve a \$100 contribution to Helen Tulk Elementary for the installation of a fire suppression system to support the school breakfast program.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

**Motion Carried**

DISCUSSION/DEBATE

None

**Motion 58/2012 – Councillor Canning/Councillor Mills**

Be it resolved that Council shall approve and release for payment invoices 1890 and 1713 from Smithy's Road Services Ltd. Totalling \$789.10.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

**Motion Carried**

DISCUSSION/DEBATE

Councillor Budgell clarified that the work billed was not done through the proper process of purchasing.

**Motion 59 /2012 – Councillor Canning/Councillor Budgell**

Whereas Noble's Construction Ltd. Imposed interest on an outstanding invoice relating to the arena boards project totalling \$1,605.25; and whereas payment was delayed because provincial funding was late coming; and whereas the invoice has since been paid; and whereas the Town applied to the Department of Municipal Affairs for funding to pay the interest but the application was denied; and whereas the Town sought relief from Noble's Construction Ltd. In light of the circumstances but relief was denied; and whereas the Town exhausted all avenues to negate or mitigate the interest charged; and whereas to avoid further interest charges, the Town paid the interest on February 23, 2012; therefore, be it resolved that Council shall ratify the payment to Noble's Construction Ltd. Totalling \$1,605.25 for interest charged on an outstanding invoice in relation to the arena boards project.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

**Motion Carried**

DISCUSSION/DEBATE

None

**Motion 60/2012 – Councillor Canning/Councillor Budgell**

Whereas a resident requested Council divide outstanding taxes on a property between the current and former owner, and whereas the resident further requested Council to waive the interest charged on account; and whereas the Town cannot approve the residents request because, under law, municipal taxes are attached to the property and not the owner; and whereas the resident ought to have resolved the outstanding taxes before acquiring the property; and whereas the interest was imposed legitimately because taxes were not paid before the established deadlines; and whereas motion 246/2008 is on point and supports these conclusions; therefore, be it resolved that Council shall oppose the resident's request to divide outstanding taxes on a property between the current and former owner; be it further resolved that Council shall oppose the resident's request to waive interest charged on account.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

**Motion Carried**

DISCUSSION/DEBATE

None

**Motion 61/2012 – Councillor Canning/Councillor Budgell**

Be it resolved that Council shall approve the Town Clerk's attendance at the Municipal Administrator: Roles, Responsibilities, and Rights Educational Seminar in Corner Brook on April 18, 2012, at a total cost of \$101.70, during the Professional Municipal Administrators Annual Convention.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

**Motion Carried**

DISCUSSION/DEBATE

None

**Motion 62/2012 – Councillor Canning/Councillor Mills**

Be it resolved that Council shall provide the Town Treasurer with a \$1,000.00 budget to submit a bid to purchase arena glass boards from the Town of Grand Falls-Windsor if the glass is deemed feasible for the municipality's needs.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

**Motion Carried**

DISCUSSION/DEBATE

None

**Motion 63/2012 – Councillor Canning/Councillor Budgell**

Be it resolved that Council shall amend section 6.2 of the *Accounts Payable Policy* by adding 'Central Newfoundland Waste Management Authority (CNWMA)' to the routine payments listing.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

**Motion Carried**

DISCUSSION/DEBATE

None

**Motion 64/2012 – Councillor Canning/Councillor Budgell**

Be it resolved that Council shall approve and release for payment invoice 173404 from PETROSERVICES Ltd. Totalling \$136.58.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0



**Motion Carried**

DISCUSSION/DEBATE

None

**Item 9. General Business**

9.1 TRACT PAYMENT SCHEDULE

**Motion 65/2012 – Councillor Canning/Councillor Budgell**

Be it resolved that Council shall approve Invoice No. 12-B6M7-01, dated March 2, 2012 totalling \$6,592.42, for disbursement as presented.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

**Motion Carried**

DISCUSSION/DEBATE

Councillor Budgell asked if project updates are available upon payment. Mayor Hobbs stated that the payment schedule is to be approved by Council as per the agreement, and, updates will be submitted for review.

9.2 BISHOP'S FALLS DAY COMMITTEE

Councillor Mills stated that the Fallsview Festival Committee will be holding it's festivities on the same weekend as Bishop's Falls Day, and, requests use of the stadium to accommodate booths for the sale of food items. Issuance of the booths would be on a first come first serve basis, and, there would be no duplication of food outlets.

Councillor Budgell asked for clarification on the use of the Canteen, and whether or not it was open for use by any user group, or, exclusively by the Minor Hockey League? Councillor Budgell asked that this matter be deferred back to the Committee level to clarify their requests to Council.

9.3 MNL, MARCH 16/17, GRAND FALLS WINDSOR, INFORMATION ONLY

Mayor Hobbs noted that he, Councillor Mills and Deputy Councillor Tremblett, attended the MNL meeting on March 16, and 17. From that meeting, discussions ensued around the ICSP, and indicated that Council should be revisiting this document in 2012.

Councillor Mills discussed with Councillors the cost of municipal assessments and the possibility of doing a regional assessment as opposed to doing them by municipality as a way of saving costs that are incurred individual Towns. This will be reviewed.

## **Item 10: Adjournment**

### **Motion 66/2012 – Councillor Budgell/Councillor Canning**

To adjourn regular public meeting 1304.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor Hynes, and Councillor Mills.

Nays: 0

### **Motion Carried**

The meeting adjourned at 8:30 p.m.

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Angela Crant, Town Clerk

Bishop's Falls Town Council  
Public Meeting No. 1304  
March 20, 2012

**List of Appendices**

<b>Appendix</b>	<b>Source</b>
A/P transaction Journal, March 8, 2012	Governance No. 40
Routine Payments for February 2012	Governance No. 40