

Minutes

Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 7:00 pm on January 25, 2012 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett
Councillor P. Budgell
Councillor B. King
Councillor F. Mills

Randy Drover, Town Treasurer
Angela Crant, Town Clerk

Councillor A. Hynes, Absent
Councillor R. Canning, arrived at 7:05 p.m

Item 2: Adoption of the Agenda

Motion 21/2012 – Councillor Budgell/Councillor Tremblett

To adopt the agenda for public meeting 1301 as presented.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor King, and Councillor Mills.

Nays: 0

Motion Carried

Item 3: Budget 2012

Motion 22/2012 – Councillor King/Councillor Budgell

Whereas the Town learned of two (2) issues involving the *2012 Municipal Operating Budget* and the *2012 Municipal Operating Budget Tax Schedule and Policy* since their submission in December 2011 to the Department of Municipal Affairs; and whereas these issues concern the minimum real property tax for vacant land and the municipal operating grant; and whereas these issues require an amendment to the *2012 Municipal Operating Budget* and the *2012 Municipal Operating Budget Tax Schedule and*

Policy; therefore, be it resolved that Council shall amend the 2012 Municipal Operating Budget as follows:

Concerning Revenue

- (1) Property tax revenue is decreased by \$3,064 to accommodate the change to the minimum real property tax for vacant land;
- (2) Municipal operating grant revenue is decreased by \$29,602 to reflect the provincial allocation as it existed in 2010;

Concerning Expenditures

- (3) Doubtful accounts expenditure is decreased by \$76 as a result of a decrease in property tax revenue;
- (4) Maintenance expenditures are decreased by \$32,590 and readjusted as per the following schedule:

<u>Budget Line Item</u>	<u>Current Allocation</u>	<u>Revised Allocation</u>	<u>Variance</u>
Garbage Truck	15,000	10,000	5,000
2000 Flyer	20,000	10,000	10,000
2006 Cat Loader	45,000	35,000	10,000
1998 Dump Truck	12,000	10,000	2,000
1989 Chevy	3,500	1,500	2,000
1997 Volvo	10,000	-	10,000
F550	1,500	4,000	- 2,500
Emergency Maintenance	12,500	16,410	- 3,910
	119,500	86,910	32,590

Be it further resolved that Council shall amend the *2012 Municipal Operating Budget Tax Schedule and Policy* as follows: The current wording of section 3.A.1, which reads as follows: "In accordance with section 114 (c) of the *Municipalities Act, 1999*, the following minimum vacant property tax shall apply in 2012:

<u>Frontage Class</u>	<u>Minimum Property Tax</u>
Up to 50'	\$400
From 50.1' to 75'	\$650
From 75.1 to 100'	\$900
Above 100.1'	\$1,000"

is deleted and replaced with: "In accordance with section 114 (c) of the *Municipalities Act, 1999*, a minimum vacant property tax of \$650 shall apply in 2012."

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor King, and Councillor Mills.

Nays: 0

Motion Carried

DISCUSSION/DEBATE

Councillor Mills expressed concern regarding the revised budget for the Public Works Department due to the downward adjustment of their budget by \$32,590.00. The Town Treasurer clarified that these funds are maintenance costs for equipment, and, that \$87,000.00 has been budgeted for 2012 for these expenses which are expected to be sufficient.

It was noted that the Public Works Supervisor has been exercising thoroughness in regards to equipment maintenance, and maintenance costs, thereby reducing expenditures to the budget.

Item 4: Standard Operating Procedures

Councillor King noted the following amendments:

1. Page 5, Procedures for Emergency Response: Residential, Industrial and Public Buildings Within the Boundary of Bishop's Falls; Point 5 to read:
"if flame/smoke is apparent, Command will put an ambulance from the Central Newfoundland Regional Health Center in Grand Falls Windsor on standby, in the event there are medical needs of firefighters/victims."
2. Page 7, Procedures for Command at Emergency Response and or Emergency Scene Within the Boundary of the Town of Bishop's Falls; Point 3, Subpoint 3 to read:
"In the event of multiple story building request, that the Grand Falls Windsor Fire Department Ladder Truck to be placed on standby."

The Town Treasurer recommended the following amendment:

3. To include "Map E, Municipal Boundary of Bishop's Falls".

Motion 23/2012 – Councillor Mills/Councillor Budgell

That Council shall adopt the Town of Bishop's Falls Fire Department Standing Operating Procedures as amended.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor King, and Councillor Mills.

Nays: 0

Motion Carried

DISCUSSION/DEBATE

The Town Treasurer asked for clarification regarding Page 12 of the Standing Operating Procedures in relation to available equipment to perform ice water rescue. Councillor King clarified that there are approximate six (6) firefighters that are fully trained in this area and perform regular exercises in preparation of such a rescue.

Item 5: Mutual Capital Works Fire Truck Projects

Motion 24/2012 – Councillor Budgell/Councillor Tremblett

Be it resolved that Council shall accept the tender as submitted by Carl Thibault for the purchase of a fire truck in the amount of \$223,629.26, to be delivered no later than November 30, 2012.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor King, and Councillor Mills.

Nays: 0

Motion Carried

Item 7: Adjournment

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Motion 25/2012 – Councillor Canning/Councillor Mills

To adjourn regular public meeting 1301.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Budgell, Councillor Canning, Councillor King, and Councillor Mills.

Nays: 0

Motion Carried

The meeting adjourned at 8:20 pm.

Angela Crant, Town Clerk

Bishop's Falls Town Council
Public Meeting No. 1301
January 25, 2012

List of Appendices

Appendix	Source
2012 Municipal Operating Budget as Revised	General File
2012 Municipal Operating Budget Tax Schedule as Revised	General File
Standard Operating Procedures	Community Relations No. 43