

Minutes

Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 8:00 pm on January 17, 2012 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett
Councillor B. King
Councillor A. Hynes
Councillor P. Budgell
Councillor F. Mills
Councillor R. Canning

Angela Crant, Town Clerk

Item 2: Opening Prayer in the Form of Silent Reflection

A minute of silence was proved for a private prayer for Councillors.

Item 3: Adoption of the Agenda

Motion 5/2012 – Councillor Mills/Councillor Budgell

To adopt the agenda for Public Meeting No. 1300 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 4: Adoption of Minutes for Public Council Meeting No. 1298.

Motion 6/2012 – Councillor Budgell/Councillor Mills

To adopt the minutes for Public Meeting No. 1298 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Omission: All Councillors to be noted in the adjournment.

Item 5: Business Arising from the Minutes of Public Meeting No. 1298.

There was no business arising.

Item 6: Adoption of Minutes for Public Council Meeting No. 1299.

Motion 7/2012 – Councillor Budgell/Councillor Mills

To adopt the minutes for Public Meeting No. 1299 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 7: Business Arising from the Minutes of Public Meeting No. 1299.

There was no business arising.

Item 8: Standing Committee Reports and Recommendations

8.1 PUBLIC WORKS STANDING COMMITTEE MEETING NO. 297 (JAN 5, 2012)

8.1.1 Chairperson's Report

Councillor King, Chairperson, presented the following report:

A regular meeting was held on January 5, 2012.

DISCUSSION/DEBATE

The Town will contact the Town of Grand Falls Windsor enquiring if a letter of recommendation is required for the Operator of the Year Award 2012

In regards to the research for the hiring of a Development Officer and or Building Inspection, on an as needed basis, His Worship stated the Supervisor of Public Works will be conducting site inspections as required, and that the 2012 budget did not allocate any monies for an additional position.

Councillor King stated that discussions regarding the timeliness for follow up on developments in Bishop's Falls requires consistent site visits until completion as per the guidelines set out in the development permit. Review ongoing.

8.1.2 Recommendations

Motion 8/2012 – Councillor King/Councillor Budgell

To adopt the *Emergency On-Call Policy* as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

8.2 RECREATION STANDING COMMITTEE MEETING NO. 242 (JAN 3, 2012)

8.2.1 Chairperson's Report

Councillor Hynes, Chairperson, presented the following report:

A regular meeting was held on January 3, 2012.

8.2.2 Recommendation Arising

Motion 9/2012 – Councillor Hynes/Councillor Canning

That Council shall allocate the \$1,500.00 grant from the Department of Tourism, Culture and Recreation to the construction of the fitness centre in the stadium.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 10/2012 – Councillor Hynes/Councillor King

That Council shall adopt the *Fallsview Municipal Park Policy Manual 2012*.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 11/2012 – Councillor Hynes/Councillor Mills

That Council shall give the Bishop's Falls Minor Hockey Association 200 Centennial toques for disbursement at the Easter Tournament in 2012.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

8.3 GOVERNANCE STANDING COMMITTEE MEETING NO. 38 (JAN 10, 2012)

8.2.1 Chairperson's Report

Councillor Canning, Chairperson, presented the following report:

A regular meeting was held on January 10, 2012.

8.2.2 Recommendation Arising

Motion 12/2012 – Councillor Canning/Councillor Budgell

That Council shall approve the A/P Transaction Journal dated January 9, 2012, totalling \$24,197.60, for disbursement as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 13/2012 – Councillor Canning/Councillor Mills

That Council shall ratify the routine payments for December 2011, totalling \$8,905.11, as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

His Worship declared a conflict of interest and left Council Chambers at 7:25 p.m. Deputy Mayor Tremblett took over as Chairperson of Council.

Motion 14/2012 – Councillor Canning/Councillor Mills

That Council shall approve for disbursement \$2,500.00 to Lombard Canada in relation to an insurance

claim that was recently approved for a residential loss that occurred on February 26, 2011. The \$2,500.00 represents the Town's deductible.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Mayor Hobbs returned and resumed Chair at 7:30 p.m.

Motion 15/2012 – Councillor Canning/Councillor King

That Council shall approve, in accordance with the Municipalities Act, 1999, the signing officers for the Town of Bishop's Falls shall be as follows:

For the purposes of entering into agreements, contracts, and executing deeds:

Mayor Robert Hobbs; or
Deputy Mayor Doreen Tremblett; and
Angela Crant, Town Clerk

For the purposes of issuing cheques or orders withdrawing monies from accounts:

Mayor Robert Hobbs; or
Deputy Mayor Doreen Tremblett; and
Randy Drover, Town Treasurer; or
Linda Snow, Executive Assistant

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

8.4 COMMUNITY RELATIONS STANDING COMMITTEE NO. 41 (JAN 9, 2012)

8.4.1 Chairperson's Report

Councillor Mills, Chairperson, presented the following report:

A regular meeting was held on January 9, 2012.

DISCUSSION/DEBATE

Councillor King enquired why the Town's Animal Control Regulations, could not be enforced for the removal of a horse located within a residential area. The Mayor also stated that a review was

conducted by our legal counsel and his findings recommended that an amendment to the Animal Control Regulations 2010, to include the authority of the Town of Bishop's Falls, to issue orders.

It was noted by the Mayor that this Regulation does not meet enforcement standards, but, a fine structure is an option.

Summary of options:

- (1) Amend then *Animal Control Regulations* to include the order process. This will empower Council to issue an order and, if the owner does not comply, undertake to have the animal removed. The matter can also be taken to Court.
- (2) Under Section 11 of the *Animal Control Regulations*, petition the Court to impose a fine because the owner has breached Section 5 of the same regulations.

Councillor Mills and Councillor Budgell enquired on the request to obtain items from the Centennial Celebration Committee on behalf of the Heritage Society/Museum for their annual operation. The Town Clerk will review the request and contact the Heritage Society/Museum. Report will go to back to the February 1, 2012, Community Relations Committee.

Councillor Canning that there will be a Broomball Meet in Bishop's Falls in the coming months, and asked if there were any items left from the Centennial Celebrations for donation. It was noted that there are pins and other various items. The Town Clerk will take stock of inventory. Request to brought to the Community Relations Committee on February 1, 2012.

8.4.2 Recommendation Arising

Motion 16/2012 – Councillor Mills/Councillor King

That Council shall approve the Mutual Aid Agreement between the Town of Bishop's Falls and the Town of Grand Falls Windsor, and, approve the Mutual Aid Agreement between the Town of Bishop's Falls and the Town of Botwood.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 9: GENERAL BUSINESS

9.1 REQUEST FOR PROPOSALS TENDER AWARD

Motion 17/2012 – Councillor Tremblett/Councillor Hynes

That Council shall award the Request for Proposals Tender Award to TRACT, in the amount of

\$32,962.10, for the review and update of the Town of Bishop's Falls Municipal Plan (1990-2000) and Development Regulations.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

DISCUSSION/DEBATE

The Mayor along with Deputy Councillor Tremblett, Councillor King, and the Town Clerk, met on January 12, 2012, and reviewed all seven proposals. The rating process was based on Section 8, Evaluation Criteria, of the Request for Proposal Background Information and Terms of Reference, Town of Bishop's Falls Municipal Plan and Regulations Review.

The consultant was selected on the basis of qualifications and experience, and demonstrated a clear understanding of the project; along with the proposed methodology and ability to complete the work in a timely manner.

9.2 SEWAGE TREATMENT PROJECT STEERING COMMITTEE, TERMS OF REFERENCE

Motion 18/2012 – Councillor Canning/Councillor Budgell

That Council shall adopt the Sewage Treatment Project Steering Committee Terms of Reference.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

DISCUSSION/DEBATE

Councillor King noted that Section 2.0 Composition and Appointment to clarify the number of members for consistency.

9.3 DISCRETIONARY POWER OF FIRE CHIEF

DISCUSSION/DEBATE

The Mayor updated Councillors on the status of the Standing Operating Procedures, by stating that the SOP is being reviewed and updated and should be going forward to the next Public Meeting for Council's approval. In the interim, His Worship did state that during consultation with the Fire Protections Officer, Fire and Emergency Services, Department of Municipal Affairs, that Council can recommend the Fire Chief be given Discretionary Power to make decisions regarding emergency services outside of the boundaries of the Bishop's Falls, until the SOP has been approved.

Motion 19/2012 – Councillor Canning/Councillor Tremblett

That Council shall give Discretionary Power to the Fire Chief pending the approval and adoption of the Standing Operating Procedures; at which time the Discretionary Power will cease.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

9.4 CENTRAL WASTE MANAGEMENT

DISCUSSION/DEBATE

Councillor King requested that public notifications be to all residents of Bishop's Falls, outlining the date of implementation, February 8, 2012, any changes to services, and subsequent closure of the incinerator.

It was noted by the Mayor that the public has been previously advised, and that any further notifications should be forthcoming by Central Waste Management. The Mayor will direct Administration to contact Central Waste Management in regards to public notices.

The Mayor and the Town Clerk will be attending Regional Meeting for the Central Newfoundland Waste Management on January 26, 2012, which will include the following municipalities: Bishop's Falls, Botwood, and the Lewisporte area. And will report back to the Standing Committee.

Item 10: Adjournment

Motion 20/2012 – Councillor Canning/Councillor King

To adjourn regular public meeting 1300.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

The meeting adjourned at 8:16 pm.

Angela Crant, Town Clerk

Bishop's Falls Town Council
Public Meeting No. 1300
January 17, 2012

List of Appendices

Appendix	Source
<i>Emergency On-Call Policy</i>	Policies, Public Works
<i>Fallsview Municipal park Policy</i>	Policies, Recreation
AP Transaction Journal January 9, 2012	Governance No. 38
Routine Payments December 2011	Governance No. 39