

Minutes

Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 7:00 pm on December 20, 2011 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett
Councillor B. King
Councillor A. Hynes
Councillor P. Budgell
Councillor F. Mills
Councillor R. Canning

Randy Drover, Town Clerk/Manager

Item 2: Opening Prayer in the Form of Silent Reflection

A minute of silence was provided for a private prayer by Councillors.

Item 3: Adoption of the Agenda

Motion 280/2011 – Councillor Hynes/Councillor Mills

To adopt the agenda for public meeting 1298 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 4: 2012 Municipal Operating Budget

Councillor Canning, Chairperson of the Governance Standing Committee, with the Mayor's leave, made the following presentation regarding the 2012 Municipal Operating Budget:

"Your Worship, I am pleased today to present the 2012 Municipal Operating Budget that has been prepared for Council's consideration by the Governance Standing Committee as per its mandate. Council will be pleased to know that, once again, we achieved a balanced budget without the need to

increase taxes, fees or other charges; however, we have altered the tax structure in terms of vacant land, and I will expound on that later. Mr. Mayor, the balanced budget without tax increases is a significant accomplishment in light of the external factors bearing influence on our spending decisions, and the members worked diligently to find the right balance between resident expectations and fiscal prudence. We are proud to present a balanced budget in this context. I will now explain some of the highlights in this year's spending plan.

Generally speaking, the budget has grown by approximately 0.15% since the initial estimates for 2011 (adopted in December 2010), and it now rests at \$2,954,666. When compared to the 2011 mid-year budget, however, revenues and expenses have decreased by 4.4%, largely because the 2010 surplus and sale of assets were included at that time. They are non-traditional sources of revenue for budget purposes, thus caution must be exercised when interpreting these numbers. That being said, Mr. Mayor, when those factors are removed for comparative purposes, the budget has decreased by 1.4% since June 2011. That is primarily related to a reduction in the provincial portion of our debt, which is a non-cash item.

On the revenue side, taxes from all sources (property, water, business, etc.) have increased by 2% since 2011 to \$2,341,740, and this can be attributed to new development in Town. The tax structure for residential and commercial properties (excluding vacant land) remains as follows:

Residential Real Property Tax	11 mills with a minimum of \$400
Residential Water Rate	\$395
Commercial Real Property Tax	11 mills with a minimum of \$400
Commercial/Crown Water Rate	6 mills with a minimum of \$430

Other taxes, fees, and charges can be found in the *2012 Municipal Operating Budget Tax Schedule and Policy*. As mentioned earlier, the tax structure surrounding vacant land will be changed in 2012. In accordance with section 114 (c) of the *Municipalities Act, 1999*, amended this year by the provincial legislature, the Town is now empowered to impose a minimum tax for vacant properties in Town. There are cases in the community where persons are paying the residential minimum tax of \$400 because the land without buildings, regardless of its size or proximity to residential neighbourhoods, does not carry a sufficient assessed value. This does not represent a fair method of taxation on a community wide level; therefore, in 2012 the following minimum property tax will apply for vacant land:

Frontage Class	Minimum Property Tax
Up to 50'	\$400
From 50.1' to 75'	\$650
From 75.1 to 100'	\$900
Above 100.1'	\$1,000

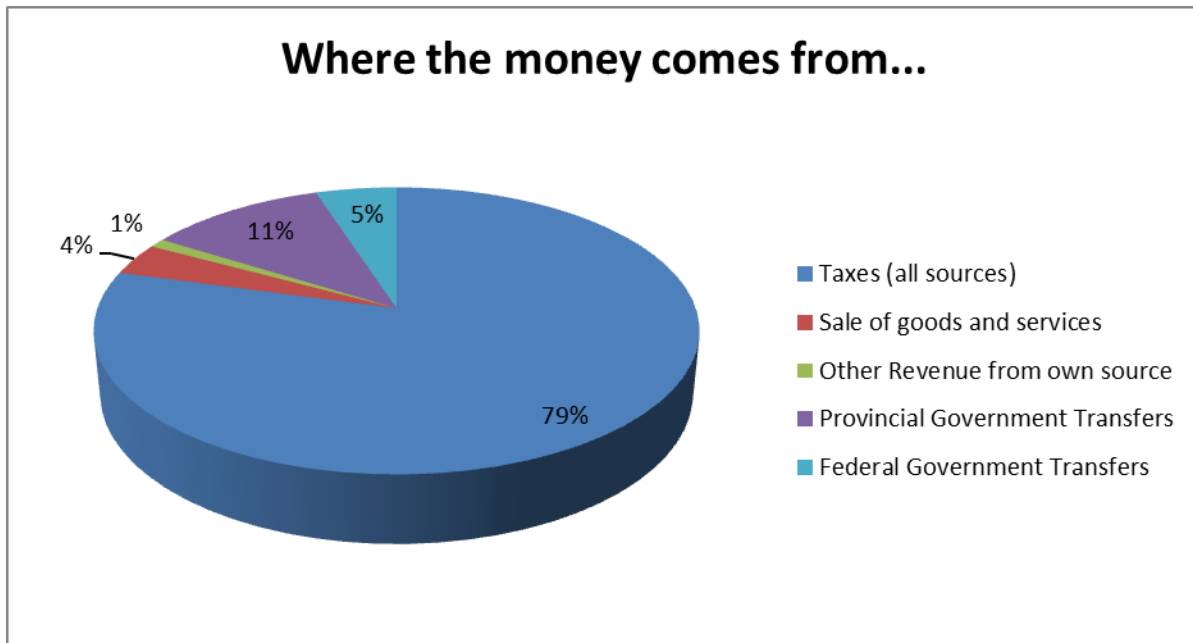
There will be yet another change to the taxation system this year and that pertains to the practice of 'pooling' properties. Effective January 1, 2012, the Town will no longer pool a person's properties and apply the mill rate across the board. The minimum tax, whether residential or vacant, will apply for each piece of property. The practical implications of this policy shift can be best explained by way of example. Consider a person who owns two (2) pieces of property in town, one (1) of which is occupied (property A) and the other vacant (property B). Properties A and B have assessed values of \$100,000 and \$10,000, respectively. Under current policy, that person will pay a total of \$1,210 in property taxes (\$110,000 x 11 mills); however, if those same pieces of property were owned by two (2) different

people, the taxes payable would be \$1,500 (\$100,000 x 11 mills + \$400 minimum tax). Clearly, then, in the absence of legislation requiring this system, it is clearly unfair and does not treat all taxpayers equally. That policy gap is closed in 2012.

Mr. Mayor, 2012 also marks the end of the Provincial Government's Special Assistance Grant, which equates to \$36,300 in lost revenue. The Town continues to work with the Government of Newfoundland and Labrador in terms of receiving taxation for the hydroelectric assets in the community. That will be a focus for 2012.

In summary, the money is coming from the following sources:

Taxes (all sources)	2,341,740
Sale of goods and services	107,000
Other Revenue from own source	29,500
Provincial Government Transfers	327,963
Federal Government Transfers	<u>148,462</u>
	2,954,665



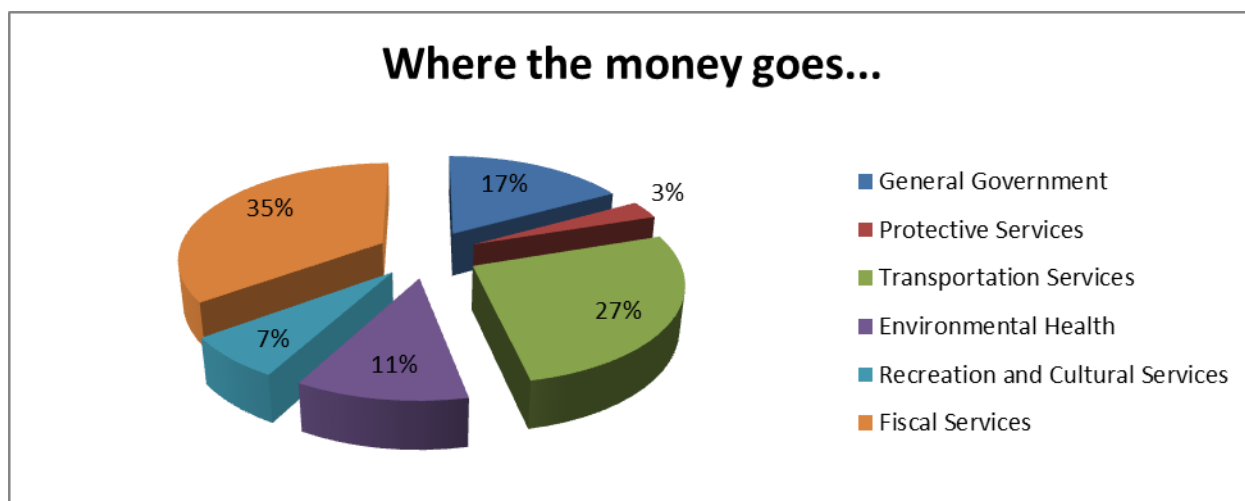
Moving on to the expenditures, Mr. Mayor, the Committee was challenged this year with increased cost for waste management, and this was long anticipated by Council. Compared to the 2011 budget, this service will cost taxpayers an additional \$88,904. Another obstacle encountered by the Committee, and this is no stranger during budget preparation, is the maintenance cost associated with our aging equipment in the Public Works Department. For the past few years the Town has been working to move investments in this area from maintenance expenses to capital acquisition. We recognize that our equipment is aging and some pieces are beyond their useful life. The three (3) vehicles costing the most in terms of maintenance are the garbage truck, 1989 loader, and the 2000 flyer. We are working to transfer the curb side collection of garbage to the Central Waste Management Board (CWMB) in 2012, and should this happen there will no longer be a need for the garbage truck. As for the other two (2) vehicles, the loader will be replaced in 2012 and the flyer in 2013, provided the plan remains feasible.

We continue to conduct cost analyses on these questions. Our goal is to reduce the overall burden of vehicle and fleet maintenance by investing in capital.

In 2011 the Town refinanced two (2) long-term loans, one (1) with the CIBC (5.24% interest) and the other with NLCU (9% interest), through the BMO. These two (2) loans represented approximately 2 million of the Town's cash debt, and the annual debt serving cost (DSC) was \$280,137. This included principle and interest payments. Under the new financing terms, the Town will receive an interest rate of 3.27% (5 year fixed term), and the DSC in 2012 will be \$256,776. This will decrease each year as principle payments are made and interest charges reduce accordingly. Overall, assuming interest rates remain the same, the Town will save approximately \$330,000 in interest. The savings reached in DSC through refinancing were negated, however, by the loans for the centre access road and sewer line repairs projects. Total DSC will increase by approximately \$8,000 in 2012; however, when compared to 2009, this expenditure is reduced by 7.5% because the Town is receiving more competitive interest rates. The Town's debt servicing ratio (DSR) is around 21.5%, compared to 25-26% a few years ago.

In summary, Mr. Mayor, the money is being allocated as follows:

General Government	501,811
Protective Services	88,328
Transportation Services	791,440
Environmental Health	333,015
Recreation and Cultural Services	204,956
Fiscal Services	<u>1,035,116</u>
	2,954,666



Mr. Mayor, in conclusion, the Committee wishes to reiterate that while the Town's fiscal position is improving, we must remain focused on our goals to maximize revenues and control expenses. The Town, perhaps for the first time in its history, will be able to pay for a capital project in 2012 without resorting to debt. This will be paid from cash surpluses generated in previous years, and we are in this position because resources are being managed. Our plan is to incorporate capital spending such as this into the budget, and 2012 marks the first step in that direction. We have set aside \$8,000, as a start, for a capital reserve. To remain sustainable this is how the Town must function. We must be prudent, strategic, and fiscally responsible.

That concludes my presentation, Your Worship.”

Motion 281/2011 – Councillor Canning/Councillor Budgell

That Council shall adopt the *2012 Municipal Operating Budget* as presented.

DISCUSSION/DEBATE

The following points were raised during debate: (1) The Committee did a good job balancing the budget and the members were commended; (2) it is very positive the Town’s DSR decreased to 21.5% when only a couple of years ago it was projected to hit 31%; (3) if the Town can pay for 2012 capital projects with cash surpluses, this will be a great accomplishment when one considers where the municipality was; and (4) the employees were thanked for their work on the budget.

Question was called.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 282/2011 – Councillor Canning/Councillor Budgell

That Council shall adopt the *2012 Municipal Operating Budget Tax Schedule and Policy* as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 5: Adoption of Minutes for Public Council Meeting No. 1296

Motion 283/2011 – Councillor King/Councillor Canning

To adopt the minutes for public meeting 1296 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 6: Business Arising from the Minutes of Public Council Meeting No. 1296

Questions and discussions in relation to the minutes for public meeting 1296 were as follows:

Q1: What is the status of the permit application for 52 Country Road?

A1: The paper work is completed; however, the applicant has yet to acquire the permit. No development can proceed until that happens.

Q2: What is the status of the JCP extension request for the fitness centre?

A2: It appears the extension will not be approved; however, the Town will submit an application under the JCP program before the deadline in January 2012.

Item 7: Adoption of Minutes for Public Council Meeting No. 1297

Motion 284/2011 – Councillor Hynes/Councillor Mills

To adopt the minutes for public meeting 1297 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 8: Business Arising from the Minutes of Public Council Meeting No. 1297

There was no business arising.

Item 9: Standing Committee Reports and Recommendations

9.1 GOVERNANCE STANDING COMMITTEE MEETING NO. 37 (DEC 13, 2011)

9.1.1 Chairperson's Report

Councillor Canning, Chairperson, presented the following report:

A regular meeting was held on December 13, 2011.

Five (5) financial reports were reviewed by the Committee – Accounts Payable, Routine Payments, Income/Expense Statement (Budget), Capital Works/Grants Income Statement, and Cash. We are getting close to the end of the fiscal year, and for the most part we remain in a health position when it comes to the budget. Revenue is up in most categories, and the expenses remain on track as can be seen in the following table:

Category	% of Budget Used to Date
Council (remuneration, travel, supplies, etc.)	95
Administration (wages, insurances, supplies, etc.)	89

Property Assessment	100
Professional Development & Training	111
Public Relations	88
Protective Services (Fire Dept. and animal control)	74
Vehicle & Fleet Operations and Maintenance	86
Roads (wages, supplies, equipment rental, etc.)	109
Snow Removal	60
Street Lights	88
Water Supply	88
Sewer Collection and Disposal	59
Garbage & Waste Collection and Disposal	57
Recreation Administration (wages)	94
Parks/Playgrounds/Fields	98
Stadium (wages, supplies, maintenance, etc.)	94
Fiscal Services (debt repayment, bank fees, etc.)	83

Accounts Payable are higher this period because of the maintenance cost for MVI inspections. This is the time of the year where most of the equipment needs to be inspected for road worthiness. As for cash, the Town continues to operate in the black.

Over the past several months the Committee has been working to establish an organizational flow chart for the Town along with the associated job descriptions. This work is now complete, and is thus ready for Council's review. If adopted, the job descriptions will be forwarded to the union in accordance with the *Collective Agreement*.

At a previous public meeting Council agreed to construct a fitness centre in the Pat O'Reilly Memorial Stadium, and the Town has been working to secure funding for this initiative since that time. This has been from the infrastructure angle. Recognizing, however, the importance of programming, the Town recently submitted a funding proposal under the Cancer Prevention and Awareness Program to hire an individual for 12 weeks. This person will establish programs surrounding the fitness centre and promote it within the community. The total budget requested is \$9,429.40. There is no municipal contribution.

9.1.2 Recommendations Arising

Motion 285/2011 – Councillor Canning/Councillor King

That Council shall approve the A/P Transaction Journal dated December 8, 2011, totalling \$91,089.34, for disbursement as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Resolution 286/2011 – Councillor Canning/Councillor Mills

Whereas a person requested to purchase a rocking horse from the municipality that was removed from the old west end playground; and whereas the asset is disposed of and has no material value; therefore, be it resolved that Council shall sell the rocking horse to the person for \$50.

DISCUSSION/DEBATE

The following points were raised during debate: (1) In light of the issues that developed when the playground equipment was removed in 2009, the Town ought to consult the Lions Club before the asset is sold; (2) the Lions Club's approval should be sought first, given they worked to establish the former playground in the first place. This will ensure there are no issues with the transaction. Mayor Hobbs suggested a friendly amendment may be in order.

Friendly Amendment – Councillor Canning/Councillor Mills

To add "be it further resolved this sale is contingent on approval of the Bishop's Falls Lions Club" immediately following the last sentence of resolution 286/2011.

DISCUSSION/DEBATE CONTINUED

(3) The Lions Club does not technically own the equipment. This is a Town asset; therefore, it should make the decision. If anything, the organization could be consulted; (4) perhaps the best idea is to return the rocking horse to the Lions Club; (5) the person interested in acquiring the rocking horse may intend to preserve the Town's history, and in this context the asset should be sold. Given the nature of the debate, His Worship asked the resolution's proponents how they wanted to proceed. Specifically, should the *Friendly Amendment* stand or be withdrawn.

The Friendly Amendment was withdrawn by the proponents with Council's consent.

Mayor Hobbs closed debate and called the vote on resolution 286/2011 without amendment.

Yeas: 1 –Councillor Mills.

Nays: 6 - Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, and Councillor Canning.

Resolution Defeated

Motion 287/2011 – Councillor King/Deputy Mayor Tremblett

That Council shall give the rocking horse to the Bishop's Falls Lions Club so it may dispose of the equipment as it sees fit.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 288/2011 – Councillor Canning/Councillor Budgell

That Council shall adopt the Town of Bishop's Falls Organizational Flow Chart and associated Job Descriptions as presented. The Clerk is hereby directed to forward the relevant job descriptions to CUPE Local 1349 in accordance with article 25.01 of the Collective Agreement.

DISCUSSION/DEBATE

The following points were raised during debate: (1) The job description for the Recreation Attendant includes lead hand responsibilities; however, if approved by Council, the offer will contain a caveat. In the future, if Council determines the structure does not work, it can remove the lead hand responsibilities from the Recreation Attendant. In other words, it will not be entrenched in the union. As an aside, the Recreation Attendant has also requested a change in the hours of work, particularly if the lead hand responsibilities are assigned. He would like to work 10:00 am to 6:00 pm rather than 12:00 pm to 8:00 pm. Council concluded there may be problems with this; however, as the hours of work may be prescribed by the *Collective Agreement*. If so, no changes can be made. This is not to say the Town will be inflexible on an as-needed basis.

Question was called.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 289/2011 – Councillor Canning/Councillor Budgell

That Council shall submit an application under JEPP to acquire five (5) radios and one (1) radio antenna (including battery, power supply and installation) on a 50/50 basis at a cost of \$4,117.66 including the taxes. The equipment acquired shall be used for the Town's Emergency Management Plan. Motion 218/2011 is hereby rescinded.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

9.2 PUBLIC WORKS STANDING COMMITTEE MEETING NO. 296 (DEC 14, 2011)

9.2.1 Chairperson's Report

Councillor King, Chairperson, presented the following report:

The Committee held a regular meeting on December 14, 2011.

In addition to routine matters, the Committee considered two (2) applications for Crown Land; one (1) parcel fixed on Newtown Road and the other on the Grenfell Heights Extension. As it concerns the former, the Public Works Department conducted an inspection and while the land is serviceable, it will cost the applicant considerable resources to connect to the water and sewer infrastructure; however, this is not material in terms of the Crown Land application, but the municipality will advise the applicant so he/she can make an informed decision before moving forward with the process. The Committee found, in both applications, no issues to warrant refusal of the Town. They comply with the Municipal Plan and Development Regulations as they currently exist.

Two (2) policies were reviewed during this meeting, that being the *Private Roads Snow Clearing Policy 2011* and the *Emergency On-Call Policy*. Both of these documents are still a work-in-progress, but the Committee anticipates it will soon be prepared to table the policies with Council.

9.2.2 Recommendations Arising

Resolution 290/2011 – Councillor King/Deputy Mayor Tremblett

Whereas the Town received an application from a person to acquire Crown Land (220 m frontage and 465 m deep) fixed on the Grenfell Heights Extension; and whereas the person states the land will be used for agricultural purposes; and whereas this land is zoned as rural; and whereas agricultural use is permitted; and whereas the Town has no material concerns with the application in the context of the Municipal Plan and Development Regulations; therefore, be it resolved that Council shall consent to the application and release it from municipal review.

DISCUSSION/DEBATE

The following points were raised during debate: (1) This land does not run along the Grenfell Heights Extension; rather, it's located behind the existing residents.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 291/2011 – Councillor King/Deputy Mayor Tremblett

Whereas the Town received an application from a person to acquire Crown Land (20 m frontage and 32.5 m deep) fixed on Newtown Road; and whereas the person states the land will be used for residential purposes; and whereas this land is zoned as residential medium density; and whereas residential use is permitted; and whereas the Town has no material concerns with the application in the context of the Municipal Plan and Development Regulations; therefore, be it resolved that Council shall consent to the application and release it from municipal review.

DISCUSSION/DEBATE

The following points were raised during debate: (1) There may be problems with this land when it comes to development, particularly with water, sewer and road. The Town may not be able to approve

a development permit, and the resident should be advised up front; (2) the resident was verbally informed of the problems with the water and sewer, but he/she is prepared to accept the financial burden of making this development feasible. That question, however, is more relevant when/if a development permit is applied for; (3) perhaps the Clerk should outlined the problems with development in the letter to the applicant; and (4) the Town must exercise caution in this area because if it formally advises this applicant of potential problems, it must do so for all others. At this point Council is considering a crown land application, and development will be addressed at a later point, provided the Crown approves the conveyance.

Question was called.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Item 10: General Business

10.1 ERSB 2012 BUDGET

Councillor King provided a report of the meeting of the Exploits Regional Services Board (ERSB) that occurred on November 30, 2011. During this meeting the Board was presented with the 2012 operating budgets for the water treatment plant and the landfill. The latter is scheduled to close in early 2012. Councillor King indicated the meeting was very informative and he appreciated the knowledge of the other Town representatives and the staff. In regards to the water treatment plant, the Board encountered challenges in 2011 because the equipment and technology is 16 years old. Upgrades and changes in the treatment process were required. This came with a price tag. The employees also received training to help them understand the chemistry behind the treatment, and this capacity building will help the Board improve the quality of the service in the long run. Whereas before employees simply followed a certain procedure, now they can appreciate the science. Councillor King stated that he shared Council's concern about the lack of meetings of the ERSB. There was only one (1) session called since November of 2010, and this is unacceptable. The Chairperson committed to holding at least four (4) meetings per year on a go forward basis. As the landfill operations rap up in 2012, there are several questions surrounding the equipment owned by the Board; notably the loader and bulldozer. The future of these assets will be determined by the Board and its municipal members in the near future. In 2012, the total budget for the Board is \$742,254.

Motion 292/2011 – Councillor King/Councillor Canning

That Council shall approve the 2012 Exploits Regional Services Board (ERSB) Budget as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

10.2 ERSB REPRESENTATIVE APPOINTMENT CHANGES

Mayor Hobbs announced that Councillor King will replace Councillor Mills as the Town's second representative on the Exploits Regional Services Board. It has been customary for the Chairperson of the Public Works Standing Committee to hold one (1) of the two (2) positions. Councillor King will serve on the Board along with Councillor Budgell.

10.3 TOWN CLERK SELECTION COMMITTEE REPORT

Motion 293/2011 – Councillor Budgell/Councillor Hynes

That Council shall adopt the Town Clerk Selection Committee report as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 294/2011 – Councillor Canning/Deputy Mayor Tremblett

That Council shall appoint Ms. Angela Crant as Town Clerk effective January 3, 2012.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

10.4 PUBLIC WORKS SUPERVISOR SELECTION COMMITTEE REPORT

Motion 295/2011 – Councillor Budgell/Councillor Mills

That Council shall adopt the Public Works Supervisor Selection Committee report as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Mr. Tony Adams was selected by the Committee. He accepted the job offer and commenced work on December 19, 2011.

10.5 TOWN TREASURER APPOINTMENT

Motion 296/2011 – Councillor Budgell/Deputy Mayor Tremblett

That Council shall appoint Randy Drover as Town Treasurer effective January 3, 2012.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

10.6 ADOPTION OF THE TOWN OF BISHOP'S FALLS EMERGENCY MANAGEMENT PLAN

Motion 297/2011 – Councillor Hynes/Councillor Canning

That Council shall adopt the *Town of Bishop's Falls Emergency Management Plan 2011* as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

10.7 CHRISTMAS LIGHT-UP CONTEST JUDGE APPOINTMENT

Councillor Mills and Councillor King were appointed to judge the 2011 Christmas Light-up Contest.

10.8 STAFF CHRISTMAS BONUSES

Motion 298/2011 – Councillor Canning/Councillor Hynes

To dissolve into a privileged session.

DISCUSSION/DEBATE

The following point were raised during discussion: (1) There is no reason to dissolve into a privileged session to discuss this matter This can be discussed in front of employees; (2) having the discussion in private is a means to exclude employees from having to hear the debate. It may also encourage more open and frank discussion.

Question was called.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 1 – Councillor King

Motion Carried

The privileged session commenced at approximately 8:30 pm. The Town Clerk/Manager vacated Chambers at that time.

The Town Clerk/Manager returned to Chambers at 8:49 pm.

Motion 299/2011 – Councillor Canning/Councillor Mills

To cease the privileged session and resume the public meeting.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

The public meeting resumed at 8:49 pm.

Motion 300/2011 – Councillor Budgell/Deputy Mayor Tremblett

That Council shall approve a Christmas bonus of \$200 for permanent full-time employees and \$25 for part-time employees.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 11: Adjournment

Motion 301/2011 – Councillor King/Councillor Hynes

To adjourn special public meeting 1298.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

The meeting adjourned at 8:55 pm.

Randy Drover, Town Clerk/Manager

Bishop's Falls Town Council
Public Meeting 1298
December 20, 2011

List of Appendices

Appendix	Source
2012 Municipal Operating Budget	General Files
2012 Municipal Operating Budget Tax Schedule and Policy	General Files
AP Transaction Journal as of December 8, 2011	GOV 37
<i>Town of Bishop's Falls Emergency Management Plan 2011</i>	General Files