

Town of Bishop's Falls
Regular Public Council Meeting No. 1283
February 16, 2011 at 7:00 pm
Council Chambers

Minutes

Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 7:00 pm on February 16, 2011 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett
Councillor B. King
Councillor A. Hynes
Councillor P. Budgell
Councillor F. Mills
Councillor R. Canning

Randy Drover, Town Clerk/Manager

Item 2: Opening Prayer in the Form of Silent Reflection

A minute of silence was provided for an opening prayer by Councillors, privately.

Item 3: Adoption of the Agenda

Motion 15/2011 – Councillor Hynes/Councillor Mills

To adopt the agenda as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.
Nays: 0

Motion Carried

Item 4: Adoption of Minutes for Public Council Meeting No. 1282

Motion 16/2011 – Councillor Budgell/Councillor King

To adopt the minutes for public meeting 1282 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 5: Business Arising from the Minutes of Public Council Meeting No. 1282

Councillor Hynes noted, for clarity, that the Focus Group (reference minute 8.4) is opened to both males and females. Mayor Hobbs advised that the Hockeyville Mural is currently being worked on. The school is interested in the project, and are presently obtaining a cost estimate for the paint. Council, after receiving an update on the status of the Hockeyville plaques, instructed the Clerk to place the matter on the next agenda of the Recreation Standing Committee for action.

Item 6: Standing Committee Reports and Recommendations

6.1 RECREATION STANDING COMMITTEE MEETING 237 (FEB 1, 2011)

6.1.1 Chairperson's Report

Councillor Canning, Chairperson, presented the following report:

A regular meeting was held on February 1, 2011.

The Committee received a delegation from the World Cup of Field Ball Organizing Committee. The delegates reported that 2010 was a good year, although the level of support was down from the previous year because of conflicts with other events. In terms of promotion, the Organizing Committee is planning to make a presentation to Recreation Newfoundland and Labrador, and through this they are hoping to bring more Towns into the competition. They have and continue to promote the sport in the school system as well. During the delegation, the Organizing Committee requested Council's support once again for 2011 in the form of free rental of the Pat O'Reilly Memorial Stadium. This request was considered at length by the members, and it was generally felt that the Town must, at some point, begin to withdraw its financial contribution. It will cost the Town approximately \$800 - \$900 in labour to provide the Stadium free of charge. Other expenses are not included. In this context, the Committee decided to put forth a recommendation to provide the Stadium for a cost of 25% of the labour expenses. This will be a nominal amount of money, but it will demonstrate that Council's financial support of the event is being phased out. The competition must become self-sustaining. This recommendation will be tabled later.

A report was received on the renovations to the Pat O'Reilly Memorial Stadium that were completed on January 28, 2011. The total investment is approximately \$300,000, and the following work was accomplished: Arena boards system was replaced (except glass); lower

level dressing rooms were renovated. This included upgrading the plumbing network, installing new fixtures, constructing new benches, changing the layout, and other miscellaneous work (i.e. laying rubber flooring, replacing ceiling, painting, installing new lights, etc.); the aspenite in the stadium was replaced with plywood. The latter was then painted; the upper level dressing rooms were completely renovated. Four (4) rooms were condensed into two (2). The rear walls were insulated and sheeted over with plywood. The rooms were painted and benches were constructed in each; rubber flooring was laid in the upper and lower levels; the construction of the new Zamboni room was completed. Plywood was installed and painted. A new lift door, heater, and hot and cold water lines were also installed. An outside access road was paved; and general repairs were completed (i.e. replaced a worn door, renovated the referee room to a moderate degree, repaired the roof over the ice plant, etc.).

For information purposes, the Committee reviewed electrical invoices for January 2010 and January 2011. Council will be pleased to know that we have realized approximately \$1,300 in savings. This is a result of several factors, but the measures taken to conserve energy in the stadium (i.e. relocating the Zamboni room) is producing results.

6.1.2 Recommendations

Resolution 17/2011 – Councillor Canning/Councillor King

Whereas the World Cup of Field Ball Competition will be held on June 23, 24, 25 and 26, 2011; and whereas the Organizing Committee requested Council's support in the form of free access and use of the Pat O'Reilly Memorial Stadium during this period; and whereas Council approved a similar request in the past; and whereas it will cost Council approximately \$800 in labour to approve the request as presented; and whereas Council must, at some point, begin to withdraw its financial support of the event; therefore, be it resolved that Council shall rent the Pat O'Reilly Memorial Stadium to the World Cup of Field Ball Organizing Committee on June 23, 24, 25 and 26, 2011 at a cost of 25% of the labour expenses incurred during that period.

DISCUSSION

The following points were raised during discussion: (1) It was generally felt that the situation remains the same as 2010. The Organizing Committee has not secured interest from other communities; (2) the Town must, at some point, withdraw its financial support completely. This is the first step in that direction; and (3) the event must become self-sustaining, and this can be accomplished by generating revenue through other sources (i.e. fundraising). After allowing time for discussion, Mayor Hobbs called for the vote.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Motion 18/2011 – Councillor Canning/Councillor King

That Council shall decline the opportunity to register for the 2011 Tidy Town Program.

DISCUSSION

The following points were raised during discussion: (1) The Tidy Town Program is a means to promote Bishop's Falls to the province; (2) at present, the Town is not prepared to participate in the program. Preparatory work must first be completed; (3) the program criteria was not considered at length, although past experience with the program formed the basis of the Committee's recommendation; and (4) Council may register in 2012. This is not a precedent setting decision. Question was called.

Yeas: 6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, and Councillor Canning.

Nays: 1 – Councillor Mills.

Motion Carried

Resolution 19/2011 – Councillor Canning/Councillor Hynes

Whereas the Town invested approximately \$300,000 in renovations to the Pat O'Reilly Memorial Stadium in 2010-2011; and whereas the sources of funding ranged from Government grants to private sector donations; and whereas there are approximately \$8,000 in remaining expenditures; and whereas there is approximately \$3,900 in remaining funding; and whereas, in motion 343/2010, Council approved an allocation of \$6,800 for the renovations; therefore, be it resolved that Council shall cover the remaining expenditures, save \$2,000 for potential engineering fees, from the \$6,800 previously approved and leave the \$3,900 in remaining funding for future recreation projects.

DISCUSSION

The following points were raised during discussion: (1) The Town cannot set aside reserves for specific initiatives/Departments when savings are realized; (2) the resolution serves no real purposes because, in either case, the Committee will need to present a spending proposal to Council for approval. At that point, and provided Council's approval is obtained, it is irrelevant where the funds derive; (3) the remaining funds are from private sector donations intended for recreation initiatives, and they should be used as such. Keeping them from general revenue is a safeguard; and (4) all renovations are now completed, and the \$6,800 was approved for overages – the \$3,900 should first be used to pay outstanding expenditures. His worship, having allowed time for ample debate, called for the question.

Yeas: 3 – Councillor Hynes, Councillor Mills, and Councillor Canning.

Nays: 4 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, and Councillor Budgell.

Resolution Defeated

6.2 COMMUNITY RELATIONS STANDING COMMITTEE MEETING 237 (FEB 2, 2011)

6.2.1 Chairperson's Report

Councillor Hynes, Chairperson, presented the following report:

The Fire Department Executive was in attendance to discuss an issue related to the Town Office issuing Permits to Burn. The Department requested that on such permits it must be clearly stated that burning must be conducted during daylight hours only, and that no hazardous materials can be burned. The Committee and the Executive also discussed several matters raised at previous meetings (i.e. relocating the fence, resubmitting the pumper application, upgrading the firefighters' monument, etc.).

A delegation was received from the Bishop's Falls Fallsview Festival Committee. The Festival Chair, Mr. Lloyd Reid, expressed extreme disapproval that the assets acquired by the Committee over the years are not being cared for properly. The delegates felt, as volunteers, they should not be responsible for this work. Mr. Reid further advised that before the 2011 festival it is imperative to upgrade the electrical at the park. It was further noted that the booths will have to be replaced this year because they are no longer usable. Finally, during the delegation Mr. Reid, Chair, Mr. Jim Fancey, Vice Chair, and I resigned from the Committee. The Executive members were subsequently advised to call a meeting of the Fallsview Festival Committee to report the same. The keys to Town facilities will be returned in the near future. The delegates were thanked for their commitment over the years.

DISCUSSION

The following points were raised during the discussion: (1) The Chairperson of the Community Relations Standing Committee must call a meeting in the near future to replace the Executive; and (2) the Town Clerk/Manger will forward a copy of the Fallsview Festival Committee Terms of Reference to Council for review.

6.2.2 Recommendations

Motion 20/2011 – Councillor Hynes/Councillor King

That Monday, July 11, 2011 be declared as Bishop's Falls Day.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Motion 21/2011 – Councillor Hynes/Councillor Canning

That the Town shall support an application to be made in 2011 by the Exploits Valley Joint Council to apply for a grant for Cultural Capitals of Canada 2013.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

6.3 PUBLIC WORKS STANDING COMMITTEE MEETING 290 (FEB 3, 2011)

6.3.1 Chairperson's Report

Deputy Mayor Tremblett, Chairperson, presented the following report:

The Committee held a regular meeting on February 3, 2011.

A delegation was received from the Newfoundland T'Railway Council. The Committee used this opportunity to raise the issues expressed by Council and residents in recent months with the trails. More specifically, the members raised topics such as dust, speeding, Trestle boards, gates, and pavement deterioration. The T'Railway Council was very receptive, and in the spring it will begin to make repairs to the Trestle by focusing on the safety hazards first. It may then undertake to replace all the boards, but this would likely be phased in over a couple of years. In terms of dust, the T'Railway Council started a new program last year to address this problem. It purchased an apparatus for a pick-up truck that will correctly spread calcium over problematic areas. Given the length of Bishop's Falls, however, the T'Railway Council would like to receive a map from the Town highlighting the 'hot spots', so to speak. It will also consider removing the pavement that has grossly deteriorated. The map will be prepared by the administration in the coming weeks. Finally, the delegate agreed to look into the gate issue further. The Town is only working with approximately 50% of the initial supply, and what remains is not in the best shape. The design, which will be reviewed, is flawed because it cannot accommodate larger ATVs and side-by-sides.

The Executive of the Bishop's Falls Fire Department were in attendance to discuss snow clearing operations during severe weather conditions. The Fire Chief was concerned that he is not advised when equipment is removed from the roads during snow storms. The Town Clerk/Manager provided the Executive with the policy, adopted in 2005, that is currently in place for such matters. Essentially, during blizzard conditions, and provided snow clearing operations have ceased, an operator and equipment will be stationed at the Fire Hall to respond to emergency situations. This will happen when blizzards are forecasted, but the issue arises when things happen unexpectedly. After a general discussion, the Committee agreed that in the event of an unexpected snow storm, during irregular hours (i.e. late at night), and if

the Public Works Department has not responded because it is unaware of the situation, the Officer on charge at the Fire Department may contact the Public Works Department to mobilize snow clearing operations. On another topic, the Executive raised concerns with the fire hydrants. In recent weeks it was noticed that residents, in some cases, are causing snow to be deposition on and around the fire hydrants. This is a significant safety issue. In the coming days, the Mayor and Fire Chief will send a joint letter to the relevant residents to ensure future practices of this nature do not occur. A joint news release will also be prepared.

6.3.2 Recommendations

Resolution 22/2011 – Deputy Mayor Tremblett/Councillor King

Whereas two (2) properties on the Trans-Canada Highway were added to the Municipal Assessment Roll in 2011 because they were discovered to be within the boundaries; and whereas these properties are not currently provided services with the exception of Fire Protection; and whereas the Municipal Assessment Agency advises that Council need not provide services in order to impose taxes, but after considering all factors, Council determined that it is not economical to provide services, save Fire Protection, to the two (2) properties on the Trans-Canada Highway under the present circumstances; and whereas, should the circumstances change, Council may then reconsider the question of providing service and may, should it deem feasible, provide additional services; therefore, be it resolved that Council shall reduce the taxes imposed on the two (2) properties on the Trans-Canada Highway to the minimum property tax; be it further resolved that Council shall retain the right to, when it deems feasible, impose the maximum property tax on the two (2) properties on the Trans-Canada Highway that may or may not be contingent on the provision of additional services.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

6.4 GOVERNANCE STANDING COMMITTEE MEETING 30 (FEB 10, 2011)

6.4.1 Chairperson's Report

Councillor Budgell, Chairperson, presented the following report:

A regular meeting was held on February 10, 2011.

The Committee reviewed the Income Statement, A/P Transaction Journal, Cash Report, and the Routine Payments Spreadsheet. No material issues were noted. Council will notice that the payables this month are higher than what is normally expected. This is the result of some outstanding invoices from the previous fiscal that were only submitted this month (note: the

Committee instructed that a notice be sent to such suppliers to advise that invoices must be submitted in a timely fashion). In addition, the Municipal Assessment Agency's quarterly payment is due this month, as is several invoices from the Town of Grand Falls-Windsor for regional services. In terms of the Income Statement, Council will see the impacts of the excessive snow falls in the past few weeks. Maintenance expenses and snow clearing wages are a little higher than expected. The Committee will continue to monitor these areas.

Council will be pleased to know that the audit for fiscal 2010 is currently underway. The Committee anticipates that the statements will be prepared before the July deadline this year.

A report was received concerning the status of the gas tax agreement. There was an issue with the 2009 Annual Expenditure Report, and the auditor will need to make those corrections in the not too distant future. Before outstanding payments can be released the 2009 (as revised) and the 2010 Annual Expenditure Reports and a revised Capital Investment Plan must be submitted to the Secretariat. This is currently being addressed. The Committee discussed the Capital Investment Plan and determined that the remaining funding and new agreement should be allocated to the next phase of the sewage treatment project. A recommendation to this effect will be tabled later.

6.4.2 Recommendations

Motion 23/2011 – Councillor Budgell/Deputy Mayor Tremblett

That Council shall approve the A/P Transaction Journal dated February 10, 2011 totalling \$93,570.28 for disbursement as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 24/2011 – Councillor Budgell/Councillor Mills

That Council shall ratify the Routine Payments for the month of January 2011 totalling \$150,637.24.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 25/2011 – Councillor Budgell/Deputy Mayor Tremblett

That Council shall oppose the purchase of an advertisement in the 2011 Traveller's Guide.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 26/2011 – Councillor Budgell/Deputy Mayor Tremblett

That Council shall approve an increase of \$100 per month to the cleaning services offered by Central Maintenance and Cleaning Services.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Resolution 27/2011 – Councillor Budgell/Councillor King

Whereas during Public Meeting 1282 Council resolved in resolution 8/2011 to sell the advertising sign to Wishes Flowers and Gifts (hereinafter referred to as the 'business') subject to certain conditions; and whereas the business countered that the conditions restricted the rights of ownership too greatly; and whereas Council accepted this argument and relaxed the conditions of sale on January 20, 2011; therefore, be it resolved that Council shall ratify its decision to sell the advertising sign to the business free of the conditions delineated in resolution 8/2011, save and except the selling price of \$500.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Motion 28/2011 – Councillor Budgell/Councillor Hynes

That Council shall amend the *Apartment Water Taxation Policy* as follows:

(1) Section 4.3, which reads as follows,

"In cases where the apartment is dismantled and no longer available for rent, the owner of the property must, before an adjustment can be made, swear an affidavit that states;

- a. the apartment is dismantled and no longer available for rent; and*
- b. the owner of the property agrees to an inspection by an Inspector to confirm the apartment is dismantled and no longer available for rent."*

is deleted and replaced with

"In cases where the apartment is dismantled and no longer available for rent, the owner of the property must, before an adjustment can be made;

- a. swear an affidavit that states the apartment is dismantled and no longer available for rent;*
- b. provide a panoramic picture of the space in question; and*
- c. provide a letter from a certified electrician that states the range outlet is uninstalled and no longer functional."*

(2) "Inspector" in section 4.4 is deleted and replaced with "Accounts Receivable Department".

DISCUSSION

The following points were raised during discussion: (1) There was concern that the policy may cause undue hardship for residents with range outlets in their basement for purposes other than an apartment. It was explained that in such a case an additional water rate would not apply. This policy includes those properties where an apartment exist; (2) this policy, while restrictive, serves to eliminate abuse of the system. Question was called.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 29/2011 – Councillor Budgell/Councillor Mills

That Council shall replace the *Purchase Order Protocol*, adopted September 15, 2010, with the *Purchase Order Protocol* dated February 16, 2011 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 30/2011 – Councillor Budgell/Deputy Mayor Tremblett

That Council shall instruct the Town Clerk/Manager to prepare a Capital Investment Plan for the previous (remaining funding) and current Gas Tax Agreement that focuses solely on the next phases of the sewage treatment project.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Resolution 31/2011 – Councillor Budgell/Councillor Mills

Whereas the tender for the sale of the old roll-up door at the stadium closed on February 2, 2011; and whereas one (1) bid was received totalling \$35; and whereas the Town Clerk/Manager awarded the tender on February 3, 2011; therefore, be it resolved that Council shall ratify the sale of the old roll-up door for \$35 and authorize the asset's disposal.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 32/2011 – Councillor Budgell/Councillor Hynes

Whereas the tender for the sale of the old arena boards closed on February 1, 2011; and whereas two (2) bids were received with the highest being \$1,500; and whereas the Town awarded the tender to the highest bidder on February 2, 2011; therefore, be it resolved that Council shall ratify the sale of the old arena boards for \$1,500 and authorize the asset's disposal.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Resolution 33/2011 – Councillor Budgell/Deputy Mayor Tremblett

Whereas the Town of Bishop's Falls has accounts receivable that are unlikely to be collected for various reasons; and whereas the Accounts Receivable Department, in consultation with the Town's auditor, recommends that a portion of these accounts should be referred to credit

recovery and others should be written-off; therefore, be it resolved that Council shall refer the following accounts, totalling \$15,997.96, plus any accumulated interest, to credit recovery for immediate action and shall write-off the following accounts, totalling \$37,955, plus any accumulated interest:

<u>Account #</u>	<u>Privacy Code</u>	<u>Write-Off</u>	<u>Credit Recovery</u>
DELETED FOR PRIVACY REASONS	1	1,326.53	
	2		1,011.39
	3	1,250.00	
	4	1,760.00	
	5	3,626.43	
	6		4,184.09
	7	1,298.00	
	8		2,984.14
	9	2,500.00	
	10	4,434.50	
	11		1,317.97
	12	417.60	
	13		1,310.10
	14		1,598.26
	15	1,560.10	
	16	1,046.25	
	17	8,957.04	
	18	1,214.07	
	19		1,705.95
	20	177.60	
	21	7,773.68	
	22	300.00	
	23		1,886.06
	24	10.50	
	25	<u>302.70</u>	<u>-</u>
TOTALS		37,955.00	15,997.96

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Resolution Carried

Motion 34/2011 – Councillor Budgell/Councillor King

That Council shall exercise its discretionary authority under the *Town of Bishop's Falls Development Regulations* and, subject to sections 86, 22 and other relevant sections in the said *Regulations*, authorize the establishment of a home based selling business at 43 Turner's Road.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Motion 35/2011 – Councillor Budgell/Councillor King

That Council dissolve into a privileged session.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

****Privileged Session Commenced at 8:38 pm****

****Town Clerk/Manager vacated Chambers at 8:38 pm****

****Town Clerk/Manager returned to Chambers at 8:45 pm****

Motion 36/2011 – Councillor Budgell/Councillor King

That Council conclude the privileged session and resume the public meeting.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

****Public Meeting Resumed at 8:45 pm****

Motion 37/2011 – Councillor Budgell/Deputy Mayor Tremblett

That Council shall, effective immediately, increase the Town Clerk/Manager's salary from approximately \$52,000 to \$63,000.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

Item 7: General Business

7.1 RECREATION IMPROVEMENTS 2011 JCP PROPOSAL

Motion 38/2011 – Councillor Budgell/Councillor Canning

That Council shall approve the submission of a JCP Proposal with the following scope of work:

1. Place rubber flooring in those areas frequented by skaters (i.e. referee area, up to and around the players' boxes, etc.).
2. Renovate the stands (replace boards only).
3. Construct and insulate walls behind the stands and at the south side of the stadium (cover metal with plywood).
4. Replace weather stripping on all doors.
5. Construct a wall in the upper level dressing room to divide the space and create a dressing room for women and girls.
6. Install new energy efficient lights throughout the stadium. This does not involve replacing the commercial lights that hang from the ceiling.
7. Insulate the Zamboni room ceiling more fully to prevent heat from escaping.
8. Place Styrofoam insulation on the concrete walls in the Zamboni room.
9. Tar the Zamboni room roof to prevent leaks.
10. Renovate the referee room (i.e. new floor, shower, plywood, paint, etc.).
11. Install more durable hardware in the lower level dressing rooms (i.e. coat hooks).
12. Overseeing and assisting with project administration. This includes monitoring expenditures, completing payment claims for senior management, preparing reports, monitoring progress, etc.
13. Supervising summer students in the Recreation Department. This involves preparing work schedules, completing time sheets, etc.
14. Coordinating services in the Fallsview Municipal Park (i.e. preparing for opening, recruiting summer employees, etc.) and Summer Recreation Program (i.e. marketing services, preparing for registration, acquiring supplies, etc.).

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

7.2 5 STATION ROAD: IS COUNCIL INTERESTED IN SELLING THE ASSET?

Motion 39/2011 – Councillor Budgell/Councillor Canning

That Council shall dissolve into a privileged session.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

****Privileged Session Commenced at 8:52 pm****

Motion 40/2011 – Councillor Budgell/Deputy Mayor Tremblett

That Council shall cease the privileged session and resume the public meeting.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

****Public Meeting Resumed at 9:03 pm****

Council decided by consensus that the building at 5 Station Road is not for sale.

7.3 ADDA HOME DEVELOPMENT APPLICATION (ONE APARTMENT ON K OF C ROAD)

****Councillor Canning declared a conflict of interest and vacated chambers at 9:04 pm****

The Clerk provided an overview of the development application from ADDA Homes to construct one (1) apartment on K of C Road. At the last Council meeting the developer was looking to subdivide the land, but this is no longer the case (reference minute 8.5 from PM 1282). After a general discussion, Council concluded that, provided all municipal regulations are adhered to, the permit application can be approved.

Motion 41/2011 – Councillor Budgell/Councillor King

That the application from ADDA Home dated February 10, 2011 to construct one (1) apartment on K of C Road is approved provided the development complies with all municipal and provincial regulations.

Yeas:6 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, and Councillor Mills.

Nays: 0

Conflict of Interest: 1 – Councillor Canning

****Councillor Canning returned to Chambers at 9:09 pm****

Motion Carried

7.4 HERITAGE SOCIETY EMAIL DATED FEBRUARY 3, 2011

Mayor Hobbs read aloud an email from Mr. Doug Tucker, Chairperson of the Bishop's Falls Heritage Society, to the Town Clerk/Manager dated February 3, 2011. He then opened the floor for discussion. There was a general feeling that Council must begin to take positive steps to enhance the heritage assets in Town. The issue has gone on long enough, and misconceptions are beginning to form. The following plan of action was then developed: (1) The Town/Clerk Manager will write Chairperson Tucker and advise that the Town has nothing but positive intentions pertaining to heritage, and it wishes to work with the Society cooperatively; (2) Mayor Hobbs will contact Chairperson Tucker directly to address the misconceptions; and (3) the Heritage Task Force will convene in the very near future.

7.5 CENTENNIAL COMMITTEE DEFICIT MATTERS

Motion 42/2011 – Councillor Budgell/Councillor Canning

That Council shall mandate the Governance Standing Committee to undertake negotiations with the Centennial Committee and its creditors to bring about a resolution to the Centennial Celebrations deficit.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

7.6 CIRCLE K (TCH) EMAIL DATED FEBRUARY 11, 2011

The Clerk advised that Circle K (formally the Irving Restaurant) is requesting permission from Council to sell alcohol at its premises at 100 TransCanada Highway. There were no objections to this proposal, and the Clerk will inform Circle K accordingly.

Item 8: Adjournment

Motion 43/2011 – Councillor Canning/Councillor Hynes

To adjourn public meeting 1283.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Motion Carried

The meeting adjourned at 9:23 pm

Randy Drover, Town Clerk/Manager

Bishop's Falls Town Council
Public Meeting 1283
February 16, 2011

List of Appendices

Appendix	Source
AP Transaction Journal February 10, 2011	GOV 30
Routine Payments January 2011	GOV 30
Purchase Order Protocol	Policy – Gen Admin