

Town of Bishop's Falls
Regular Public Council Meeting No. 1263
March 16, 2010 at 7:00 pm
Council Chambers

Minutes

Item 1: Call to Order

Mayor R. Hobbs called the meeting to order at 7:00 pm on March 16, 2010 and presided with the following individuals in attendance:

Deputy Mayor D. Tremblett
Councillor B. King
Councillor A. Hynes
Councillor P. Budgell
Councillor F. Mills
Councillor R. Canning

Lesley Smith, Town Manager
Randy Drover, Town Clerk

Item 2: Opening Prayer in the Form of Silent Reflection

A minute of silence was provided for an opening prayer by individual Councillors.

Item 3: Adoption of the Agenda

Mayor Hobbs asked if there were any additions to the agenda. Councillor King added "Hockeyville" under general business. There being no further additions, his Worship called for a motion.

Motion 70/2010 – Councillor Mills/Councillor Hynes

To adopt the agenda as amended.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

Item 4: Adoption of Minutes for Public Council Meeting No. 1260

Motion 71/2010 – Councillor Hynes/Deputy Mayor Tremblett

To adopt the minutes for Public Council meeting 1260 as presented.

DISCUSSION

Councillor Canning indicated that it should read “Thomas” and not “Thompson” under Item 4 on page 2 of 18. There being no other errors or omissions, Mayor Hobbs called for the question.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

Item 5: Business Arising From Public Council Meeting No. 1260

There was no business arising from the minutes.

Item 6: Adoption of Minutes for Public Council Meeting No. 1261

Motion 72/2010 – Councillor Canning/Councillor Mills

To adopt the minutes for Public Council meeting 1261 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

Item 7: Business Arising From Public Council Meeting No. 1261

There was no business arising from the minutes.

Item 8: Adoption of Minutes for Public Council Meeting No. 1262

Motion 73/2010 – Councillor Canning/Councillor Mills

To adopt the minutes for Public Council meeting 1262 as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

Item 9: Business Arising From Public Council Meeting No. 1262

There was no business arising from the minutes.

Item 10: Standing Committee Reports and Recommendations

10.1 COMMUNITY RELATIONS STANDING COMMITTEE 19 (MAR 10, 2010)

10.1.1 Chairperson's Report

Deputy Mayor Tremblett, Chairperson, presented the following report:

Executive members from the Bishop's Falls Fire Department attended the meeting to discuss several items. After reviewing the insurance around contents (not including vehicles) it was noted that the amount of coverage was not adequate. The Town Manager increased the amount of coverage to \$100,000; however, once the Fire Department completes its assessment of assets the coverage will be increased accordingly.

The Fire Department advised that Unit 5 (Emergency Vehicle) is out of commission and will be replaced by Unit 3; therefore the Department is investigating the purchase of a replacement Unit 3 at an approximate cost of \$20,000. The Department advised that it has \$10,000 towards the cost and is planning fundraisers for later in the year to increase this amount. The Department was requested to increase its contribution and the Town will then consider whether it is feasible to pay the remainder.

At a prior Community Relations Standing Committee meeting it was recommended that the stove located in the train at the Heritage Site be removed. The Town Manager reported that the Public Works Supervisor conducted a site visit and suggested that removing the stove would create a greater safety issues. This information will be brought to the attention of the Heritage Society.

The Committee discussed correspondence from the Community Services Council of Newfoundland and Labrador regarding Volunteer Week 2010, and it was agreed that each year the Town will nominate the Citizen of the Year for the award.

Municipal Awareness Day is tentatively scheduled for the week of May 12-19, 2010. Mayor Hobbs will contact Helen Tulk Elementary to arrange Council's participation in the Breakfast Program and a visit to individual classrooms for a presentation. Mayor Hobbs will also contact the schools, church groups and youth groups to schedule an informal session/general discussion on issues pertaining to the youth in the community.

10.1.1 Recommendations

Resolution 74/2010 – Deputy Mayor Tremblett/Councillor Hynes

Whereas coverage under the Town's municipal insurance policy is not adequate for the contents (not including vehicles) of the Fire Department; therefore, be it resolved that an assessment be completed of the assets at the Fire Department and coverage under the Town's municipal insurance policy be increased accordingly.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Resolution Carried

10.2 GOVERNANCE STANDING COMMITTEE MEETING 19 (MAR 9, 2010)

10.2.1 Chairperson's Report

Councillor Budgell, Chairperson, presented the following report:

A regular meeting was held on March 9, 2010 in Chambers. The Committee received a delegation from the Exploits SPCA concerning an application from Cirque Estival to rent the stadium for a circus this summer. The delegates argued that a circus, in general, is inhumane because the animals are confined to small spaces for the duration of their lives. Everything that the circus embodies goes against the natural order of things according to the delegates. The animals are taught to fear the trainer, and they exist in a constant state of transition. Simply put, the SPCA feels the Town should take a stand on this issue and deny the application. This will be a small step in the right direction. The Committee discussed the SPCA's presentation at length, and while a strong case was made to refuse the application, the members felt the benefits (i.e. rental revenue, economic spin-offs, and public entertainment) in this situation outweigh the negative aspects. Therefore, a motion will be made later tonight to approve the application.

The Committee received a delegation from a local business concerning several tax issues. The delegates presented a proposal to the Committee, and a special meeting has been called for March 23, 2010 to consider the matter further. A report will be presented to Council on this matter at a later date.

The Committee reviewed several financial reports including the Income Statement, AP Transaction Journal, and the Receivable Listing. In regards to the Income Statement, as of March 9, 2010 the Town consumed 46% of the snow clearing wages budget. This seemed excessive given that it has been a relatively mild winter; therefore, the Committee instructed management to investigate this particular line item in the coming weeks. As for the AP Transaction Journal, no significant problems were noted. Council will be pleased to know that management is in the process of preparing tenders for mechanical labour and materials/supplies. These measures will reduce expenditures in a number of budget categories.

10.2.2 Recommendations

Motion 75/2010 – Councillor Budgell/Councillor King

That Council approves the application from Cirque Estival to rent the stadium on June 20, 2010 for the purpose of hosting a circus.

DISCUSSION

In accordance with Standing Orders 19.1 and 19.2, Deputy Mayor Tremblett presented the following minority report pertaining to the Committee's recommendation: "I am supporting the presentation made by the SPCA to not have the circus perform in Bishop's Falls. I do not agree exploiting animals for entertainment to make a profit while the animals are living unnatural and miserable lives. Therefore, I am dissenting from the majority recommendation of the Governance Standing Committee to approve Cirque Estival's application to rent the stadium on June 20, 2010 for a circus."

Councillor Canning requested more information on the SPCA presentation. Councillor Budgell, in response, explained that the organization was essentially looking for two (2) commitments. First, they are asking Council to deny the application because the animals are not treated properly. Second, they would like Council to make a policy that prohibits circus from coming to Town on a permanent basis. A discussion then ensued on the benefits of the circus. Councillor Budgell indicated that the expected revenue is somewhere around \$2,000; however, the economic spin-offs are harder to quantify. Councillor King suggested that the general population is in favour of the circus, and when hosted in Grand Falls-Windsor it was well attended and a success. Mayor Hobbs believed there are two (2) measures of success in this case, and on the treatment of animals the circus fails. Councillor Budgell noted that Cirque Estival has not been charged under provincial legislation for the mistreatment of animals. His Worship, having allowed sufficient debate, called for the vote.

Yeas: 4 – Councillor King, Councillor Budgell, Councillor Mills and Councillor Canning.
Nays: 3 - Mayor Hobbs, Deputy Mayor Tremblett and Councillor Hynes
Abstained: 0

Motion Carried

Motion 76/2010 – Councillor Budgell/Councillor Canning

That the updated AP Transaction Journal dated March 8, 2010, totalling \$72,249.49, is approved for payment as presented.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.
Nays: 0
Abstained: 0

Motion Carried

Resolution 77/2010 – Councillor Budgell/Deputy Mayor Tremblett

Whereas the Town of Bishop's Falls secured a loan for the first phase of sewage treatment from the Bank of Montreal; and whereas the Department of Municipal Affairs previously approved \$133,805; and whereas a further \$115,264 will be needed to implement phase one completely; therefore, be it resolved that Council shall request a letter from the Department of Municipal Affairs granting permission to borrow \$115,264 from the Bank of Montreal for phase one of the sewage treatment project.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.
Nays: 0
Abstained: 0

Resolution Carried

Motion 78/2010 – Councillor Budgell/Deputy Mayor Tremblett

That Council shall remain affiliated with the Exploits Regional Chamber of Commerce and approves the membership fee of \$282.50 including taxes.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.
Nays: 0
Abstained: 0

Motion Carried

10.3 PUBLIC WORKS STANDING COMMITTEE MEETING 281 (MAR 4, 2010)

10.3.1 Chairperson's Report

The Committee held a regular meeting on March 4, 2010. A report was received from the Public Works Supervisor concerning the F350. A case was made for Council to repair or replace the F350 because it is used for much more than a sander. During the summer months the Department uses the truck to paint lines, transport the sewer jet, and to complete general maintenance throughout the Town. The Public Works Supervisor explained that without having access to the F350, the new F150 will be used for some of these purposes and this is not necessarily the wisest decision. The Committee, having considered the Public Works Supervisor's report, referred the item to the Governance Standing Committee for further discussion. It was generally agreed that the F350 is valuable to the Department; however, the financial aspect must be considered in depth.

As Council is aware the Committee is currently reviewing the Town's garbage collection regulations. This process is ongoing and during the meeting the members conducted a clause-by-clause analysis of the second draft. Several revisions were made that includes new sections for a revamped spring clean-up system. Once the regulations are finalized the appropriate notice of motion for adoption will be presented. The regulations will be tabled at that time as well.

The Committee is currently preparing regulations to govern the connection and maintenance of water and sewer lateral service lines. At present there are several policies around this subject, but the Committee believes a set of regulations are in order. Once the regulations are finalized the appropriate notice of motion for adoption will be presented. The regulations will be tabled at that time as well.

Council should also be aware that the Committee continues to address the issues surrounding the Butler Street/McDonald Crescent subdivision. The Committee is still exploring the options before the Town, and once this analysis is completed a more detailed report can be presented.

10.3.2 Recommendations

Resolution 79/2010 – Councillor Mills/Councillor Canning

Whereas in correspondence received February 2, 2010 a business requested to purchase land adjacent to 601 Main Street on the east side; and whereas in the event Council decides not to sell the land, the business also requested the right of first refusal; and whereas the land in question is not for sale because it is needed to provide access to the Town's infrastructure; and whereas the administrative framework is not in place to maintain rights of first refusal; therefore, be it resolved that Council shall not sell the land adjacent to 601 Main Street on the

east side to the business as requested; be it further resolved that Council shall not provide the business with the right of first refusal as requested.

DISCUSSION

Deputy Mayor Tremblett informed Council that a policy was put in place to maintain a list in such cases, and each year the individuals would need to renew his/her interest. The Clerk explained that such a procedure has not been administered for several years, and the maintenance of a list can be problematic. The current practice, which was applied to applications for land on Sunset Drive, is to deny rights of first refusal and to make it an open process when Council decides the land is available for sale. Mayor Hobbs agreed with this procedure, and suggested that when land is no longer needed for sewage treatment (or related infrastructure), a public notice will be issued. There being no further discussion, His Worship called for a question.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Resolution Carried

Resolution 80/2010 – Councillor Mills/Councillor Canning

Whereas motion 472/2009 directed the Town Clerk to issue an Order on the owner of 7 Kinsmen Drive to comply with the Town's *Anti-Litter Regulations* and the *Occupancy and Maintenance Regulations*; and whereas this Order was issued on November 13, 2009; and whereas since that time the Town has worked with the owner to resolve the issues outlined in the Order; and whereas the owner has complied with most directives; and whereas the remaining issues can be dealt with outside of the Order; therefore, be it resolved that Council shall lift the Order issued by the Town Clerk on November 13, 2009; be it further resolved that Council directs the Town Clerk to continue working with the owner of 7 Kinsmen Road to resolve any outstanding issues.

DISCUSSION

Councillor Canning requested additional information on the progress that was made. It was noted that all that remains, based on the initial Order, are two (2) wrecked, discarded or abandoned vehicles. These issues can be addressed through other means. Councillor King believed this was a good step, and he was pleased to see the Town working with residents to resolve these issues. There being no further discussion, question was called.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0
Abstained: 0

Resolution Carried

Motion 81/2010 – Councillor Mills/Councillor Canning

That Council approves an expenditure that shall not exceed \$550 as per a quote received February 26, 2010 from Smithy's Road Service for the installation of driving lights on the 930-Cat Loader.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0
Abstained: 0

Motion Carried

10.4 AD HOC REGULATIONS REVIEW COMMITTEE

10.4.1 Report

Deputy Mayor Tremblett, on behalf of the Committee, presented the following report:

The Committee held two (2) meetings, one on February 24, 2010 and the other on March 11, 2010. During the first meeting the Committee formalized its administrative procedures and work plan. The Committee decided to approach the regulations on an incremental basis. Once a particular regulation/policy has been reviewed it will be presented to Council at the next regular sitting. The *modus operandi* is to identify the regulations and policies that are unenforceable and irrelevant in the current context. During the second meeting the Committee began the review process by conducting a clause-by-clause analysis of the *Town of Bishop's Falls Animal Control Regulations*. The members also discussed a communication policy, and we agreed to the following: A news release will be issued once a notice of motion is tabled at a public meeting; the new release will summarize the regulations (and any changes thereto), which will become available to the public via the website; residents will be provided two (2) weeks from the date of the notice of motion to submit written feedback; and the feedback received will be considered when the regulations are discussed at the subsequent public meeting.

Item 11: Notice of Motions

11.1 *DOG AND CAT REGULATIONS, 2010*

Deputy Mayor Tremblett tabled the following notice of motion:

"Mayor, I speak today to advise my fellow Councillors that during a Public Meeting to be held on April 20, 2010 it will be moved and seconded that Council adopt the *Dog and Cat Regulations, 2010*. The *Regulations* have been submitted to the Clerk and are available for Council's review."

Item 12: General Business

12.1 PRIVILEGED SESSION

Motion 82/2010 – Councillor Canning/Councillor Hynes

That Council resolve into a privileged session and recess the Public Meeting.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

The privileged session commenced at 8:00 pm

****COUNCILLOR BUDGELL DECLARED A CONFLICT OF INTEREST DURING THE PRIVILEGED SESSION ONCE DISCUSSIONS CONCERNING THE CENTENNIAL COMMITTEE EMERGED. HE VACATED CHAMBERS AT 9:10 PM****

Motion 83/2010 – Councillor Mills/Councillor Hynes

To cease the privileged session and resume the Public Meeting.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

The privileged session concluded at 9:50 pm.

Motion 84/2010 – Councillor King/Councillor Hynes

That Council shall initiate negotiations with Bishop's Falls Centennial 2009 Inc. to transfer its accounts payables as of March 16, 2010, totalling \$86,000, to the Town of Bishop's Falls and to set in place the process to dissolve the Bishop's Falls Centennial 2009 Inc.

Yeas: 5 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, and Councillor Mills.

Nays: 1 – Councillor Canning.

Abstained: 0

Conflict of Interest: 1 – Councillor Budgell.

Motion Carried

****COUNCILLOR BUDGELL RETURNED TO CHAMBERS AT 9:55 PM****

As a result of the privileged session, a privileged meeting was called for Wednesday, March 24, 2010 at 6:30 pm. The Clerk was directed to issue the appropriate notice.

12.2 West End Playground Proposal

Mayor Hobbs provided Council with an overview of the proposal submitted by a group of community leaders dedicated to restoring the west end playground. In short, the individuals secured a partnership with “Let Them be Kids”, a foundation that recently agreed to provide 50% of the cost to replace the playground equipment over the next three (3) years. In order to proceed with the plans, the group is requesting Council’s permission to use all the land designated as recreation in the area. The land will be used to expand the playground, create an adult outdoor fitness area (including a walking trail), and as a leisure space for residents to watch the river. Mayor Hobbs further explained that all this will come at no cost to Council. Councillor Canning questioned the needed for the additional space (i.e. softball field). Mayor Hobbs indicated that all the land is needed to implement the vision. There was a discussion about the Town’s previous plan to develop the land for residential purposes; however, it was generally agreed that the playground would better serve the community.

Motion 85/2010 – Councillor Canning/Councillor Mills

That Council shall approve the proposal dated March 16, 2010 concerning the west end playground as submitted by the Bishop’s Falls Lions Club and shall set aside all land in the area designated as recreation open space for the further development of the west end playground and associated projects.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

12.3 PURPLE DAY FOR EPILEPSY (MARCH 26, 2010)

Motion 86/2010 – Councillor Hynes/Councillor Canning

That Council shall recognize March 26, 2010 and Purple Day for Epilepsy.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

12.4 BISHOP'S FALLS FOR HOCKEYVILLE

Councillor King advised Council that Bishop's Falls is in the running for 2010 Hockeyville. Voting is now taking place and it closes on March 21, 2010 at 11:59 pm.

Motion 87/2010 – Councillor King/Councillor Hynes

That all Councillors shall collectively participate in the Hockeyville voting process by selecting one (1) day between March 16, 2010 and March 21, 2010 to volunteer at the Bishop's Falls Hockeyville Voting Station (Fire Hall).

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

Item 13: Recreation Standing Committee Meeting 226 (Mar 2, 2010)

13.1 Chairperson's Report

A regular meeting was held on March 2, 2010 in Chambers. The Committee invited two (2) residents to the meeting to discuss the future of the Trestle lights. These residents contributed greatly to the maintenance of these lights for the past year or more. As mandated by Council, the Committee explored the issues around maintaining the lights indefinitely. According to the residents, the existing lighting system is adequate and there is no need to pursue an upgrade. Since the lights were installed there have been minimum problems; however, when a set of lights must be replaced a bucket truck is required. This is the only point of contention, and the Committee directed staff to contact Newfoundland Power to determine if the sponsorship partnership can continue in the future. The Town will look for their support as it

concerns the bucket truck only – all other costs will be absorbed by Council. At this point the Committee is not prepared to make a recommendation; however, once the matter has been fully explored one will be forthcoming. Council will be pleased to know that the residents have agreed to continue maintaining the lights.

The Committee received a presentation on the renovations that will take place in the Pat O'Reilly Memorial Community Centre over the new few months. As Council is aware, the arena boards will be replaced and, through the JCP project, rubber tiles will be laid, the canteen will be renovated, the dressing rooms will be renovated, and the stadium will be painted throughout. We have also requested funding to replace 350 sheets of aspenite with plywood and to relocate the Zamboni room. Concerning the latter, if we do not move the Zamboni room when the boards are replaced it may be very difficult to do so in the future. However, this will cost an additional \$15,000 (plus installation) because an electronic lift gate is required. The clearance in front of the west end extension does not allow for swinging gates. There are good reasons to relocate the Zamboni room. Firstly, we will save money because it will no longer be necessary to melt the ice with hot water. Secondly, the new room will be insulated and thus cheaper to heat. Finally, the Town will eliminate a safety issue – right now, to access the multipurpose room you must cross the Zamboni. A recommendation on this matter will be tabled later on the agenda. To close, the renovations will hopefully begin towards the end of March and will end sometime in October, with the total investment falling anywhere from \$160,000 to \$200,000.

On December 14, 2009 the Town received correspondence from the Fire Commissioner's Office pertaining to stadium inspections in 2000, 2007 and 2009. Many of the deficiencies noted in previous inspections (i.e. storage, aspenite, door hardware, kitchen systems, and exposed electrical) were not corrected. The Town Manager and representatives from Council met with the Fire Commissioner's Office on several occasions since the correspondence was received, and some deficiencies have been acted upon. However, the remaining directives will cost approximately \$12,000 to implement, and the Committee will continue to explore all possible avenues to source this funding.

13.2 Recommendations

Resolution 88/2010 – Councillor King/Councillor Canning

Whereas the Town will replace the arena boards in the Pat O'Reilly Memorial Community Centre in 2010; and whereas the old boards must be disposed of and removed from the site once dismantled; therefore, be it resolved that Council shall put to tender the sale of the old arena boards; be it further resolved that the tender shall not bind the Town to accept the lowest or any bidder.

DISCUSSION

Mayor Hobbs suggested that it may be best to defer the recommendation to a later date,

preferably after the privileged meeting on March 24, 2010. The other Councillors agreed. Councillor King and Councillor Canning withdrew the motion from the floor.

Resolution withdrawn (no vote)

Motion 89/2010 – Councillor Budgell/Councillor Canning

That recommendations REC 226-01, REC 226-02, REC 226-03, REC 226-04, REC 226-05, and REC 226-06 be deferred to a later date.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

Motion 90/2010 – Councillor King/Councillor Canning

That Council approves the submission of a JCP proposal to hire a Fallsview Park Coordinator and a Summer Recreation Program Coordinator to complete the following:

- Recruit, train, supervise and schedule Fallsview Park personnel.
- Register campers at the Fallsview Park.
- Collect and record revenue and ensure proper accounting procedures are followed.
- Promote and market the Fallsview Park.
- Ensure facilities at the Fallsview Municipal Park are functioning properly.
- Address camper concerns and inquires.
- Complete daily statistical reports.
- Design and administer camper activities.
- Administer Fallsview Park policies and procedures.
- Prepare a 10 year strategic development plan for the Fallsview Municipal Park.
- Prepare a final report of the park's operations (revenue, occupancy statistics, issues, opportunities, etc).
- Recruit, train and supervise summer recreation program personnel.
- Assist with the design and implementation of the summer recreation program.
- Register participants in the summer recreation program.
- Collect and record revenue as it pertains to the summer recreation program.
- Promote and market the summer recreation program
- Work with stakeholders concerning the summer games.
- Address parent concerns and inquires.
- Conduct a study on the community's needs and expectations concerning the summer recreation program. Prepare a report for Council on the findings.

- Prepare a final report of the summer recreation program's operations (revenue, participation statistics, issues, opportunities, etc).

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

Motion 91/2010 – Councillor King/Councillor Budgell

That, in accordance with Standing Order 13.2, Council table and release for public viewing the correspondence received from the Fire Commissioner's Office on December 14, 2009 pertaining to an inspection of the Pat O'Reilly Memorial Community Centre.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

Item 14: Adjournment

Motion 92/2010 – Councillor Canning/Councillor Budgell

To adjourn Public Meeting 1263.

Yeas: 7 – Mayor Hobbs, Deputy Mayor Tremblett, Councillor King, Councillor Hynes, Councillor Budgell, Councillor Mills and Councillor Canning.

Nays: 0

Abstained: 0

Motion Carried

The meeting adjourned at 10:35 pm.

Randy Drover, Town Clerk

Bishop's Falls Town Council
Public Meeting 1263
March 16, 2010

List of Appendices

Appendix	Source
AP Transaction Journal dated March 8, 2010	Governance 19