

**TOWN OF BISHOP'S FALLS  
AUDITORS' REPORT  
FINANCIAL STATEMENTS  
AS AT DECEMBER 31, 2017**

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***Lori K. Mercer***

**CHARTERED PROFESSIONAL ACCOUNTANT**

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## STATEMENT OF RESPONSIBILITY


The accompanying Financial Statements are the responsibility of the management of the Town of Bishop's Falls and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles established by the Public Sector Accounting Board of the Institute of Chartered Accountants.

In carrying out its responsibilities, management maintains appropriate systems of internal and administrative controls designed to provide reasonable assurance that transactions are executed in accordance with proper authorization, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

The Council of the Municipality met with management and its external auditors to review a draft of the financial statements and to discuss any significant financial reporting or internal control matters prior to their approval of the finalized financial statements.

Lori Mercer, Chartered Accountant, as the Municipality's appointed external auditor, has audited the Financial Statements. The Auditor's report is addressed to the Mayor and members of Council and appears on the following page. Her opinion is based upon an examination conducted in accordance with Canadian generally accepted auditing standards, performing such tests and other procedures as she considers necessary to obtain reasonable assurance that the Financial Statements are free of material misstatement and present fairly the financial position and results of the Municipality in accordance with Canadian generally accepted accounting principles.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk

**LORI K. MERCER**

**CHARTERED PROFESSIONAL ACCOUNTANT**

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**INDEPENDENT AUDITORS' REPORT**

To The Town Council  
Town of Bishop's Falls

I have audited the accompanying financial statements of the Town of Bishop's Falls which comprise the statement of financial position as at December 31, 2017 and the statements of statement of operations, statement of change in net financial assets (net debt), and the statement of cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

**Management's Responsibility for the Financial Statements**

It is the responsibility of the management of the Town of Bishop's Falls to ensure the accompanying Financial Statements have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles as established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. It is also management's responsibility to ensure appropriate systems of internal and administrative controls are maintained to provide reasonable assurance that transactions are executed in accordance with proper authorization, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

**Auditor's Responsibility**

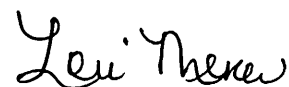
My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**Opinion**

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Town of Bishop's Falls as at December 31, 2017 and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Grand Falls-Windsor, NL  
August 31, 2018





LORI K. MERCER  
Chartered Professional Accountant

**TOWN OF BISHOP'S FALLS  
STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2017**

	<u>2017</u>	<u>2016</u>
<b>FINANCIAL ASSETS</b>		
Cash and temporary investments(Note 6)	\$ 1,270,187	\$ 1,163,496
Accounts receivable (Note 7)	1,371,476	855,238
Inventory for sale	<u>31,294</u>	<u>31,295</u>
	<u>2,672,957</u>	<u>2,050,029</u>
 <b>LIABILITIES</b>		
Accounts, payable and accrued (Note 8)	\$ 1,798,632	\$ 1,394,161
Long term debt	<u>4,431,725</u>	<u>4,797,217</u>
	<u>6,230,357</u>	<u>6,191,378</u>
<b>NET FINANCIAL ASSETS (NET DEBT)</b>	<u>(3,557,400)</u>	<u>(4,141,349)</u>
 <b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (schedule 1)	19,804,133	19,843,128
<b>ACCUMULATED SURPLUS (DEFICIT)</b>	<u>\$16,246,733</u>	<u>\$15,701,779</u>

See accompanying notes

Approved on behalf of Council:

  
 \_\_\_\_\_, Mayor  
  
 \_\_\_\_\_, Town Clerk

**TOWN OF BISHOP'S FALLS  
STATEMENT OF OPERATIONS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

	<u>BUDGET</u>	<u>2017</u>	<u>2016</u>
<b>REVENUES</b>			
Taxation	\$ 2,630,427	\$ 2,637,248	\$ 2,651,404
Sale of goods and services	213,201	53,751	1,453
Other revenue from own sources	74,434	74,704	92,468
Government transfers	<u>485,636</u>	<u>578,145</u>	<u>1,585,281</u>
Total revenue (Schedules 2)	<u>\$ 3,403,698</u>	<u>3,343,848</u>	<u>4,330,606</u>
<b>EXPENDITURES</b>			
General Government	600,787	588,645	545,529
Protective services	152,819	132,510	138,895
Transportation services	1,182,992	1,096,818	1,189,959
Environmental health	572,309	565,594	550,793
Planning & development	-	21,535	35,896
Recreation and cultural services	292,920	164,563	193,598
Fiscal services	<u>424,116</u>	<u>229,229</u>	<u>235,780</u>
Total expenses (Schedules 3)	<u>3,225,943</u>	<u>2,798,894</u>	<u>2,890,450</u>
<b>ANNUAL SURPLUS (DEFICIT)</b>	177,755	544,954	1,440,156
<b>ACCUMULATED SURPLUS (DEFICIT), BEGINNING OF YEAR</b>	<u>15,701,779</u>	<u>15,701,779</u>	<u>14,261,623</u>
<b>ACCUMULATED SURPLUS (DEFICIT), END OF YEAR</b>	<u>\$15,879,534</u>	<u>\$16,246,733</u>	<u>\$15,701,779</u>

See accompanying notes

**TOWN OF BISHOP'S FALLS  
STATEMENT OF CHANGE IN NET FINANCIAL ASSETS (NET DEBT)  
FOR THE YEAR ENDED DECEMBER 31, 2017**

	<u>BUDGET</u>	<u>2017</u>	<u>2016</u>
<b>ANNUAL SURPLUS (DEFICIT)</b>	\$ <u>124,759</u>	\$ <u>544,954</u>	\$ <u>1,440,156</u>
Acquisition of tangible capital assets	(379,301)	(379,301)	(2,686,269)
Amortization of tangible capital assets	418,296	418,296	433,588
Loss (gain) on sale of tangible capital assets	-	-	-
Proceeds on sale of tangible capital assets	-	-	-
Decrease (increase) in supplies inventories	-	-	-
Decrease (increase) in prepaids	<u>-</u>	<u>-</u>	<u>-</u>
<b>CHANGE IN NET FINANCIAL ASSETS</b>	163,754	583,949	(812,525)
<b>NET FINANCIAL ASSETS (NET DEBT), BEGINNING OF YEAR</b>	<u>(4,141,349)</u>	<u>(4,141,349)</u>	<u>(3,328,824)</u>
<b>NET FINANCIAL ASSETS (NET DEBT), END OF YEAR</b>	<u>\$(3,977,595)</u>	<u>\$(3,557,400)</u>	<u>\$(4,141,349)</u>

**TOWN OF BISHOP'S FALLS  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

	<u>2017</u>	<u>2016</u>
<b>OPERATING TRANSACTIONS</b>		
Annual surplus (deficit)	\$ <u>544,954</u>	\$ <u>1,440,156</u>
Changes in non-cash items		
Receivables	(516,235)	837,824
Inventory	1	(3)
Payables and accruals	404,468	(667,097)
Amortization	<u>418,296</u>	<u>433,588</u>
Cash applied to operating transactions	<u>851,484</u>	<u>2,044,468</u>
<b>CAPITAL TRANSACTIONS</b>		
Cash used to acquire tangible capital assets	<u>(379,301)</u>	<u>(2,686,269)</u>
<b>FINANCING TRANSACTIONS</b>		
Repayment of long term debt	(365,492)	(584,817)
Increase in long term debt	<u>-</u>	<u>1,279,864</u>
Cash applied to financing transactions	<u>(365,492)</u>	<u>695,047</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	106,691	53,246
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>1,163,496</u>	<u>1,110,250</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u>\$ 1,270,187</u>	<u>\$ 1,163,496</u>
 <b>COMPRISED OF:</b>		
Cash	\$ 750	\$ 450
Current account (overdraft)	447,483	561,910
Capital accounts	604,154	384,426
GIC's	<u>217,800</u>	<u>216,710</u>
	<u>\$ 1,270,187</u>	<u>\$ 1,163,496</u>



**TOWN OF BISHOP'S FALLS**  
**NOTES TO THE AUDITED FINANCIAL STATEMENTS**  
**AS AT DECEMBER 31, 2017**

**1. STATUS OF THE TOWN**

The incorporated Town of Bishop's Falls is a municipal government that was incorporated pursuant to the Province of Newfoundland and Labrador's Municipalities Act. The Municipality provides or funds municipal services such as fire, public works, parks and recreation, library, tourism and other general government operations.

**2. SIGNIFICANT ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles as recommended by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants and reflect the following significant accounting policies:

**(a) Basis of Consolidation**

The financial assets include the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations, agencies, local boards and committees of the Council which are controlled by the Municipality. There exist no controlled entities for the Town of Bishop's Falls.

**(b) Basis of Accounting**

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon the receipt of goods and services or the creation of an obligation to pay.

**(c) CASH AND TEMPORARY INVESTMENTS**

Cash and temporary investments include cash and short term investments with maturities of three months or less from the date of acquisition.

**(d) INVESTMENTS**

Temporary investments are accounted for at the lower of cost and market.

Portfolio investments are accounted for at cost.

**(e) NON-FINANCIAL ASSETS**

Non-financial assets are available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

Real estate properties and inventories held for sale are classified as non-financial assets if it is anticipated that the sale will not be completed within one year of the reporting date.

**TOWN OF BISHOP'S FALLS  
NOTES TO THE AUDITED FINANCIAL STATEMENTS  
AS AT DECEMBER 31, 2017**

**2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**(f) TANGIBLE CAPITAL ASSETS**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. Assets under construction are not amortized until the asset is put into use and one-half of the annual amortization is charged in the year of acquisition and in the year of disposal. The cost, less residual value, of the tangible capital assets is amortized on a straight line basis over their estimated useful lives as follows:

General Tangible Capital Assets

Land	Indefinite
Land improvements	10 to 50 years
Buildings	25 to 40 years
Leaseholds	Term of lease
Vehicle	5 years
Machinery, equipment and furniture	5 years
Maintenance and road construction equipment	10 years
Computer hardware and software	4 years
Furniture and fixtures	5 years

Infrastructure Assets

Transportation

Land	Indefinite
Road surface	5 to 20 years
Road grade	30 years
Bridges	30 to 50 years
Traffic lights and equipment	10 to 15 years
Marine structures	25 years

Water and sewer

Land	Indefinite
Land improvements	50 years
Buildings	25 to 40 years
Underground networks	15 to 100 years
Machinery and equipment	15 years
Dams and other surface water structures	25 to 50 years

**(g) LEASES**

Leases are classified as capital and operating leases. Leases which transfer substantially all of the benefits and risks incidental to the ownership of the property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

**TOWN OF BISHOP'S FALLS  
NOTES TO THE AUDITED FINANCIAL STATEMENTS  
AS AT DECEMBER 31, 2017**

**2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**(h) INVENTORIES**

Inventories held for sale are recorded at the lower of cost and net realizable value.  
Inventories held for consumption are recorded at the lower of cost and replacement value.

**(i) REVENUE RECOGNITION**

Revenues are recognized as earned and when collection is reasonably assured. Tax rates are approved annually by Council.

**(j) USE OF ESTIMATES**

The preparation of financial statements in conformity with Canadian generally accepted accounting principles for the public sector requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

**(k) GOVERNMENT TRANSFERS**

Government transfers are recognized as either expenditures or revenues in the period that the events giving rise to the transfer occurred as long as a) the transfer is authorized b) eligibility criteria have been met by the recipient and c) a reasonable estimate of the amount can be made.

Unearned government transfer amounts received but not earned will be recorded as deferred revenue. Earned government transfer amounts not received will be recorded as a receivable.

**3. THE MANNER IN WHICH THE ACCOUNTS HAVE BEEN KEPT AND THE SAFEGUARDS AGAINST FRAUD:**

The position in these respects was considered satisfactory; however, there are some control weaknesses which are inherent with municipalities with only one employee performing all clerical duties.

**4. SUFFICIENCY OF BONDS**

Fidelity bond coverage of \$50,000 was carried on the town clerk and is considered adequate.

**5. FINANCIAL INSTRUMENTS**

The fair value of cash, accounts receivable, accounts payable and accrued liabilities approximate their carrying amounts due to the short-term to maturity of these items.

The fair value of long-term debt approximates the carrying amount based on cash flows discounted at market rates currently available for financial instruments with similar terms and remaining maturities.

**6. CASH**

	<u>2017</u>	<u>2016</u>
Cash	\$ 750	\$ 450
Capital	604,154	384,426
GIC's	217,800	216,710
Current account	<u>447,483</u>	<u>561,910</u>
	<u>\$ 1,270,187</u>	<u>\$ 1,163,496</u>

**TOWN OF BISHOP'S FALLS  
NOTES TO THE AUDITED FINANCIAL STATEMENTS  
AS AT DECEMBER 31, 2017**

**7. RECEIVABLES**

	<u>2017</u>	<u>2016</u>
Property tax	\$ 108,342	\$ 112,415
Poll tax	108,654	105,791
Water and sewer tax	189,779	166,980
Business tax	<u>27,199</u>	<u>18,056</u>
	433,974	403,242
Allowance for doubtful receivables	<u>(25,823)</u>	<u>(40,310)</u>
	408,151	362,932
Miscellaneous	241,553	114,886
HST rebate	<u>25,253</u>	<u>16,845</u>
	674,957	494,663
Land rents	670	363
Capital	<u>695,849</u>	<u>360,212</u>
	<u>\$ 1,371,476</u>	<u>\$ 855,238</u>

**ARREARS OF REVENUE**

Taxes and rates receivable totalled \$433,974 at December 31, 2017. Of this amount \$246,013 has been outstanding for one year or longer, while the balance of \$187,961 represents arrears on account of taxes and rates levied in 2017. Current collections in 2017, on taxes, amounted to 89.83% of the amounts levied in 2017.

The amount for doubtful accounts amounted to \$25,823 at December 31, 2017 (2016 - \$40,310). In our opinion, this allowance appears reasonable. However, Council should continue efforts to reduce this allowance as much as possible before it gets too difficult to manage.

**8. ACCOUNTS, PAYABLE AND ACCRUED**

	<u>2017</u>	<u>2016</u>
Trade	\$ 146,652	\$ 201,920
Taxes paid in advance	27,664	21,317
Unearned revenue	1,305,261	396,866
Payroll deductions	16,212	21,437
Accrued interest	-	8,367
Accrued severance	<u>131,523</u>	<u>94,191</u>
	1,627,312	744,098
Capital payable	162,281	641,024
HST payable to province	<u>9,039</u>	<u>9,039</u>
	<u>\$ 1,798,632</u>	<u>\$ 1,394,161</u>

**TOWN OF BISHOP'S FALLS  
NOTES TO THE AUDITED FINANCIAL STATEMENTS  
AS AT DECEMBER 31, 2017**

**9. LONG-TERM DEBT**

	<u>2017</u>	<u>2016</u>
<b>Newfoundland Municipal Financing Corporation</b>		
6.75% repayable in semi-annual installments of \$9,599 including interest, maturing 2018	9,286	26,958
<b>Canadian Imperial Bank of Commerce</b>		
NMFC refinancing, repayable in annual instalments of \$65,414.59 including interest at 5.4%, maturing 2020	164,065	222,927
5.42% repayable in annual installments of \$53,158 including interest, maturing 2022	261,434	300,152
2.,281% repayable in annual installments of \$1,798 including interest, maturing 2021	65,813	85,640
<b>Bank of Montreal</b>		
loan repayable in annual instalments of \$27,465 plus interest at 3.5%, maturing 2022	137,327	164,792
Water and Sewer		
Temporary loan, water and sewer loan	2,637,875	2,637,875
loan repayable in annual instalments of \$9,505 plus interest at 3.27%, maturing 2021	38,021	47,527
loan repayable in annual instalments of \$184,892 plus interest at 3.27%, maturing 2023	1,109,355	1,294,247
loan repayable in annual instalments of 8,549 including interest at 3.25%, maturing 2017	<u>8,549</u>	<u>17,099</u>
	4,431,725	4,797,217
Current maturities	<u>(495,509)</u>	<u>(562,905)</u>
	<u>\$ 3,936,216</u>	<u>\$ 4,234,312</u>

**TOWN OF BISHOP'S FALLS  
NOTES TO THE AUDITED FINANCIAL STATEMENTS  
AS AT DECEMBER 31, 2017**

**9. LONG TERM DEBT (CONTINUED)**

The aggregate amount of payments required to meet debt retirement provisions for the next 5 years is as follows:

		<u>2017</u>		<u>2016</u>
2018	\$	495,509	\$	562,905
2019		493,889		545,861
2020		453,145		537,208
2021		403,290		488,869
2022		396,526		400,482

The NMFC loans listed are the responsibility of the Provincial government. The town receives an annual grant from the Provincial government to cover the principal and interest payments on these loans.

**10. STADIUM**

	<u>2017</u>	<u>2016</u>
Income	\$ <u>124,759</u>	\$ <u>97,645</u>
Expenditure		
Salaries	39,714	41,181
Purchased services	36,649	42,255
Supplies	<u>31,753</u>	<u>32,546</u>
	<u>108,116</u>	<u>115,982</u>
Surplus (Deficit), end of year	\$ <u>16,643</u>	\$ <u>(18,337)</u>

**11. BUDGET**

In accordance with the Province of Newfoundland and Labrador's Municipalities Act, every council must adopt a financial plan for each fiscal period in a form approved by the minister. The financial plan is prepared on a revenue and expenditure basis that does not meet the recommendation of PSAB. For comparative purposes, the town has modified its financial plan to prepare a budget that is consistent with the scope and accounting principles used to report the actual results. The budget figures used in these financial statements have been approved by Council.

The reconciliation between the municipality's cash based financial plan and the PSAB accrual based budget figures used in these statements is disclosed in Schedule 4 - Reconciliation of the Financial Plan to the Budget.

**TOWN OF BISHOP'S FALLS  
SCHEDULE OF TANGIBLE CAPITAL ASSETS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

Schedule 1.

	Opening Balance	Additions	Disposals & Write downs	2017 Closing Balance	2016 Totals
<b>COST</b>					
Land	\$ 146,552	\$ 5,000	\$ -	\$ 151,552	\$ 146,552
Buildings & leaseholds	157,092	74,388	-	231,480	157,092
Recreation	3,044,588	40,168	-	3,084,756	3,044,588
Equipment	2,900,020	99,130	-	2,999,150	2,900,020
Roads and bridges	5,143,142	9,691	-	5,152,833	5,143,142
Water and sewer	<u>21,021,628</u>	<u>150,924</u>	<u>-</u>	<u>21,172,552</u>	<u>21,021,628</u>
	<u>\$32,413,022</u>	<u>\$ 379,301</u>	<u>\$ -</u>	<u>\$32,792,323</u>	<u>\$32,413,022</u>
<b>ACCUMULATED AMORTIZATION</b>					
Land	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings and leaseholds	115,531	5,929	-	121,460	115,531
Recreation	2,152,066	41,510	-	2,193,576	2,152,066
Equipment	2,032,995	139,183	-	2,172,178	2,032,995
Roads and bridges	2,973,775	155,214	-	3,128,989	2,973,775
Water and sewer	<u>5,295,527</u>	<u>76,460</u>	<u>-</u>	<u>5,371,987</u>	<u>5,295,527</u>
	<u>\$12,569,894</u>	<u>418,296</u>	<u>\$ -</u>	<u>\$12,988,190</u>	<u>\$12,569,894</u>
<b>NET BOOK VALUE</b>				<u>\$19,804,133</u>	<u>\$19,843,128</u>

**TOWN OF BISHOP'S FALLS  
SCHEDULE OF REVENUES  
FOR THE YEAR ENDED DECEMBER 31, 2017**

**Schedule 2.**

	<u>2017</u>	<u>2016</u>
<b>REVENUE FROM TAXATION</b>		
- Property tax	\$ 1,473,878	\$ 1,458,180
- Poll tax	69,297	79,842
- Water and sewer tax	825,524	830,406
- Grants in lieu of taxes	152,335	165,668
- Business tax	<u>116,214</u>	<u>117,308</u>
	<u>\$ 2,637,248</u>	<u>\$ 2,651,404</u>
 <b>SALE OF GOODS AND SERVICES</b>		
- Sale of land and building sites	\$ 47,149	\$ 515
- Sale of fixed assets	<u>6,602</u>	<u>938</u>
	<u>\$ 53,751</u>	<u>\$ 1,453</u>
 <b>OTHER REVENUES FROM OWN SERVICES</b>		
- Licences and permits	\$ 2,695	\$ 2,731
- Tax certificates	10,225	7,400
- Rentals	4,200	16,200
- Interest collected on overdue accounts	26,507	25,415
- Other general	<u>31,077</u>	<u>40,722</u>
	<u>\$ 74,704</u>	<u>\$ 92,468</u>
 <b>GOVERNMENT TRANSFERS</b>		
- Municipal operating grant	\$ 177,611	\$ 177,496
- Province portion of debt charges	19,199	22,744
- Capital grants	240,956	1,341,558
- Grants - other	<u>140,379</u>	<u>43,483</u>
	<u>\$ 578,145</u>	<u>\$ 1,585,281</u>
 <b>TOTAL REVENUES</b>	 <u>\$ 3,343,848</u>	 <u>\$ 4,330,606</u>



**TOWN OF BISHOP'S FALLS  
SCHEDULE OF EXPENDITURES  
FOR THE YEAR ENDED DECEMBER 31, 2017**

**Schedule 3.**

	<u>2017</u>	<u>2016</u>
<b>GENERAL GOVERNMENT</b>		
Council		
- remuneration for councillors	\$ <u>56,100</u>	\$ <u>57,496</u>
General Administration		
- wages and benefits	292,272	232,282
- travel	3,521	5,585
- supplies	28,808	30,853
- purchased services	29,342	45,465
- professional services	18,694	16,555
- insurance	84,082	80,189
- elections	7,413	-
- Professional development	<u>2,277</u>	<u>9,129</u>
	<u>466,409</u>	<u>420,058</u>
Property Assessment Services		
- purchased services	<u>45,976</u>	<u>45,640</u>
General Maintenance		
- purchased services	10,546	10,820
- amortization of building & equipment	<u>9,614</u>	<u>11,515</u>
	<u>20,160</u>	<u>22,335</u>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ <u>588,645</u></b>	<b>\$ <u>545,529</u></b>
 <b>PROTECTIVE SERVICES</b>		
Fire Protection		
- Fire protection -supplies & purchased services	\$ 73,341	\$ 78,072
- Amortization of building, vehicles & equipment	53,919	57,314
- Animal control	<u>5,250</u>	<u>3,509</u>
	<u>\$ 132,510</u>	<u>\$ 138,895</u>

**TOWN OF BISHOP'S FALLS  
SCHEDULE OF EXPENDITURES  
FOR THE YEAR ENDED DECEMBER 31, 2017**

**Schedule 3.**

Schedule 2 (Continued)	<u>2017</u>	<u>2016</u>
<b>TRANSPORTATION SERVICES</b>		
Vehicle and Fleet Operation and Maintenance		
- wages, benefits & supplies	\$ 113,350	\$ 117,875
- Amortization of building, equipment, roads, etc	<u>236,793</u>	<u>220,567</u>
	<u>350,143</u>	<u>338,442</u>
 Road Maintenance		
- wages and benefits	458,271	499,367
- hurricane matthew	-	63,160
- supplies	<u>144,295</u>	<u>163,266</u>
	<u>602,566</u>	<u>725,793</u>
 Snow Removal		
- supplies	75,240	42,947
 Street Lighting		
- purchased services	<u>68,869</u>	<u>82,777</u>
 <b>TOTAL TRANSPORTATION SERVICES</b>	 <b><u>\$ 1,096,818</u></b>	 <b><u>\$ 1,189,959</u></b>
 <b>ENVIRONMENTAL HEALTH</b>		
Water and Sewer		
- wages and benefits	\$ 25,486	\$ -
- supplies and travel	68,484	65,587
- purchased services	178,491	170,357
- Amortization	<u>76,460</u>	<u>84,859</u>
	<u>348,921</u>	<u>320,803</u>
 Garbage and Waste Collection and Disposal		
- purchased services and supplies	<u>216,673</u>	<u>229,990</u>
	<u>216,673</u>	<u>229,990</u>
 <b>TOTAL ENVIRONMENTAL HEALTH</b>	 <b><u>\$ 565,594</u></b>	 <b><u>\$ 550,793</u></b>

**TOWN OF BISHOP'S FALLS  
SCHEDULE OF EXPENDITURES  
FOR THE YEAR ENDED DECEMBER 31, 2017**

**Schedule 3.**

	<u>2017</u>	<u>2016</u>
Schedule 2 (Continued)		
<b>PUBLIC RELATIONS</b>		
Community Improvement & Development		
- Grants and subsidies	\$ 14,208	\$ 27,385
- Purchased services	<u>7,327</u>	<u>8,511</u>
<b>TOTAL PLANNING AND DEVELOPMENT</b>	<u>\$ 21,535</u>	<u>\$ 35,896</u>
<b>RECREATION AND CULTURAL SERVICES</b>		
Programs	\$ 22,214	\$ -
Amortization	41,510	59,332
Administration salaries	113,792	87,283
Stadium (note 7)	(16,643)	18,337
Parks and playgrounds	<u>3,690</u>	<u>28,646</u>
<b>TOTAL RECREATION AND CULTURAL SERVICES</b>	<u>\$ 164,563</u>	<u>\$ 193,598</u>
<b>FISCAL SERVICES</b>		
Interest charges from all Sources	\$ <u>122,473</u>	\$ <u>96,419</u>
Transfer to Own Reserves and Other Funds		
- provision for uncollectible taxes	85,581	113,787
- other losses or allowances	-	-
- capital expenditures out of revenue	-	-
- bank service charges	<u>21,175</u>	<u>25,574</u>
	<u>106,756</u>	<u>139,361</u>
<b>TOTAL FISCAL SERVICES</b>	<u>\$ 229,229</u>	<u>\$ 235,780</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 2,798,894</u>	<u>\$ 2,890,450</u>

**TOWN OF BISHOP'S FALLS  
RECONCILIATION OF FINANCIAL PLAN TO THE BUDGET  
FOR THE YEAR ENDED DECEMBER 31, 2017**

<b>REVENUE</b>	<b>FINANCIAL PLAN</b>	<b>AMORTIZATION TCA</b>	<b>CAPITAL ITEMS</b>	<b>LONG TERM ACCRUALS</b>	<b>CONSOLIDATED ENTITIES</b>	<b>Schedule 4. PSAB BUDGET</b>
Taxation	\$ 2,630,427	\$ -	\$ -	\$ -	\$ -	\$ 2,630,427
Sales of goods and services	213,201	-	-	-	-	213,201
Grants and transfers	402,579	-	83,057	-	-	485,636
Other revenue	74,434	-	-	-	-	74,434
Transfers fr reserves	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total revenue</b>	<u><b>3,320,641</b></u>	<u><b>-</b></u>	<u><b>83,057</b></u>	<u><b>-</b></u>	<u><b>-</b></u>	<u><b>3,403,698</b></u>
<b>EXPENSES</b>						
General government	\$ 591,173	\$ 9,614	\$ -	\$ -	\$ -	\$ 600,787
Protective Services	98,900	53,919	-	-	-	152,819
Transportation Services	946,199	236,793	-	-	-	1,182,992
Environmental health services	495,849	76,460	-	-	-	572,309
Recreational and cultural services	251,410	41,510	-	-	-	292,920
Fiscal services						
Other	414,539	-	(147,502)	-	-	267,037
Debt charges	<u>522,571</u>	<u>-</u>	<u>-</u>	<u>(365,492)</u>	<u>-</u>	<u>157,079</u>
<b>Total Expenses</b>	<u><b>\$ 3,320,641</b></u>	<u><b>\$ 418,296</b></u>	<u><b>\$ (147,502)</b></u>	<u><b>\$ (365,492)</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 3,225,943</b></u>
<b>Surplus (Deficit)</b>	<u><b>\$ -</b></u>	<u><b>\$ (418,296)</b></u>	<u><b>\$ 230,559</b></u>	<u><b>\$ 365,492</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 177,755</b></u>